

COUNTY OF SACRAMENTO
CALIFORNIA

For the Agenda of:
May 11, 2005

To: Board of Supervisors

From: Department of Voter Registration and Elections

Subject: Approve Appropriation Adjustment Request No. 25-095 Utilizing \$794,809 Of General Fund Contingencies To Finance The Cost Of The Special 5th Congressional District Primary Election

Contacts: Jill LaVine, Registrar of Voters, Extension 56558
Alice Jarboe, Assistant Registrar of Voters, Extension 56761

Overview

The Special 5th Congressional District Primary Election was held on Tuesday, March 8, 2005, to fill the seat vacated by the death of Congressman Robert Matsui.

Recommendation

1. Approve the attached Appropriation Adjustment Request No. 25-095 reducing the General Fund Contingency appropriation by \$794,809 and increasing appropriations in the Department of Voter Registration and Elections.

Measures/Evaluation

All the polling places for the Special 5th Congressional District Primary Election met the requirement to be accessible to voters with disabilities and all polling places provided voting materials in both English and Spanish languages, including voter registration cards.

The manual recount of ballots cast, as required by law, of one percent (1%) of the voting precincts matched the computer count 100 percent (100%) for this election verifying the accuracy of ballot counting by computer.

The percentage of permanent absentee voters on file for this election was 24.63 percent (24.63%). An application to apply for permanent status was included in the Sample Ballot pamphlet mailed to every eligible voter for this election allowing access for voters with physical challenges and caregiver providers to become a permanent absentee voter.

Fiscal Impact

The Special 5th Congressional District Primary Election cost the County \$1,100,000. Overhead and indirect costs have been factored out of the amount. The special election was not anticipated; therefore, the costs were not included in the Department's Fiscal Year 2004/05 budget. The Department has sufficient appropriations within its FY 04/05 budget to cover \$305,191 of these costs. The Department needs \$794,809 of General Fund contingency funds to finance the remaining costs associated with this election.

BACKGROUND

The unexpected passing of Congressman Robert Matsui resulted in the need for a special election to fill the vacated congressional seat. Governor Schwarzenegger called a special general election for May 3, 2005, and by law the primary election was set for March 8, 2005. At that time, this office worked with the County's Chief Financial Officer, Geoff Davey, to inform him of the costs associated with these two special elections.

DISCUSSION

Voter Registration & Elections held the Special 5th Congressional District Primary Election on March 8, 2005. One candidate received more than fifty percent (50%) of the votes cast. This eliminated the need for the run-off election on May 3, 2005 and its funding.

The Special 5th Congressional District Primary Election was not anticipated and the Department is unable to cover all the costs associated with holding this election. This election cost the County \$1,100,000. The Department's Fiscal Year 2004/05 budget contains sufficient appropriations to cover \$305,191 of the costs. The Department does; however, require \$794,809 of General Fund contingency funds to finance the remaining costs associated with the March 8, 2005 Special Election.

FINANCIAL ANALYSIS

The attached Appropriation Adjustment Request contains a breakdown of the costs to conduct the Special 5th Congressional District Primary Election. The costs were unforeseen and were not included in the Department's Fiscal Year 2004/05 budget. The Department has sufficient appropriations within its FY 04/05 budget to cover \$305,191 of these costs. The Department needs \$794,809 of General Fund contingency funds to finance the remaining costs associated with this election.

Respectfully submitted,

APPROVED:

JILL LAVINE, Registrar of Voters
Voter Registration and Elections

TERRY SCHUTTEN
County Executive

By:

PENELOPE CLARKE, Administrator
Countywide Service Agency

cc: Leslie McFadden, Legislative Advocate, (32-001)

25-095

APPROPRIATION ADJUSTMENT REQUEST

2. Department Name
 Voter Registration + Elections

Department Name (if applicable)

3. Date
 4/5/05

4. REQUEST ADJUSTMENT OF APPROPRIATION AS LISTED BELOW

	FUND#	INDEX#	ACCOUNT	ACCOUNT TITLE	AMOUNT
SOURCE OF FINANCING	<i>0014</i>	<i>5980000</i>	<i>79790100</i>	<i>Contingencies</i>	<i>794,809 -</i>
USE OF FINANCING	<i>0014</i>	<i>4414412600</i>	<i>10112100</i>	<i>Extra Help</i>	<i>150,000 -</i>
			<i>20252100</i>	<i>Temporary Help</i>	<i>69,809 -</i>
			<i>20281700</i>	<i>Election Services</i>	<i>125,000 -</i>
			<i>20281800</i>	<i>Election Supplies</i>	<i>450,000 -</i>

5. JUSTIFICATION (Attach Memo if Necessary)

SEE ATTACHED BOARD REPORT

Department Head

Jill LaVine

Department Head (if applicable)

By: *Jill LaVine*

Date
4-5-05

By: _____ Date _____

6. ACTION

- Dept. Head Approval(s) only required
- Board Action Required
- Four-Fifths Vote Required

Auditor-Controller

By: *Cheryl Ross* Date *4/8/05*

7. APPROVAL

- Approve
- Disapprove

County Executive
By: *Debbie Brandy* Date *4/8/05*

8. RESOLUTION

On a motion by Supervisor _____, seconded by Supervisor _____
the foregoing resolution was passed and adopted by the BOARD OF SUPERVISORS of the County of Sacramento, State of California, this _____ day of _____ 19__ by the following vote, to wit:

AYES: Supervisors,
NOES: Supervisors,
ABSENT: Supervisors,

Resolution Number _____

(SEAL)

ATTEST:

CLERK OF THE BOARD OF SUPERVISORS

CHAIR OF THE BOARD OF SUPERVISORS OF SACRAMENTO COUNTY CALIFORNIA

Distribution (Board of Supervisor Approved)

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