

Countywide Services Agency

**Department of
Health and Human Services**

**Public Administrator
Public Guardian
Public Conservator**

Rosemary Vaske, Program Manager

Lynn Frank, Department Director
Bert Bettis, Division Manager
Senior & Adult Services

County of Sacramento

CONSERVATOR NOTIFICATION REQUIREMENTS

EMERGENCY – MUST REPORT IMMEDIATELY

1. Refuses any medications x3 days, or when the attending physician is informed of such a refusal.
2. Any allergic and/or adverse response or reaction by a resident to a medication or treatment.
3. Leaves facility without permission (AWOL).
4. Becomes hospitalized, arrested, or injured.
5. Any fall, with or without injury.
6. Exhibits assaultive behavior, or attempts assault, toward self or others.
7. Occurrences referenced in CA Code of Regulations, Title 22, Div. 5, Section 72537 Communicable Diseases, Section 72539 Reporting of Outbreaks, Section 72541 Unusual Occurrences - poisonings, fires, major accidents, etc.
8. Any other behavior that places the conservatee or others at risk.

NON-LIFE THREATENING – REPORT DURING OFFICE HOURS

1. Has medication or treatment plan change (such as meds discontinued or dosage changes); also if day treatment program begins or ends.
2. Refuses to go to a doctor, dentist, or other scheduled health care provider appointment.
3. A change in weight of five (5) pounds or more within a 30-day period unless a specific stipulation/exemption has been stated in writing by the resident's physician.
4. Refuses to attend scheduled day-treatment outpatient program (such as partial hospitalization).
5. Shows marked change(s) in behavior (such as refusing to eat, bathe, or get out of bed).
6. Breaks house rules (curfew or property damage, etc). Any request for reimbursement must be reviewed / approved by PAPGPC management and any payments for damages shall be made out of the client's funds as they become available. In addition, facilities may file a claim with Sacramento County Risk Management.
7. Receives a request from family or friends for an overnight visit (Conservator must approve this first).
8. Has any unmet need for clothing or personal items.
9. Has any property that needs to be picked up or delivered by Conservator.

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