

**COUNTY OF SACRAMENTO  
CALIFORNIA**

For the Agenda of:  
September 8, 2009  
9:30 A.M.

To: Board of Supervisors

From: Terry Schutten  
County Executive

Subject: Recommended Fiscal Year 2009-10 Final Budget

Supervisory  
District: All

Contact: Navdeep S. Gill, Chief Operations Officer, 874-5803  
Thomas R. Burkart, Acting County Budget Officer, 874-4627

**RECOMMENDATIONS:**

1. Approve the attached Schedules changing the Fiscal Year 2009-10 Adopted Proposed Budget and constituting approval of the Final Budget for Fiscal Year 2009-10 (Attachment 1).
2. Conduct a Bielensohn hearing pursuant to Section 1442.5 of the California Health and Safety Code (Bielensohn Act) on the elimination or reduction of medical care services to indigents provided by the County of Sacramento.
3. Direct the Department of Personnel Services to prepare an administrative Salary Resolution Amendment to reflect the positions as adopted by the Board in the Fiscal Year 2009-10 Final Budget.
4. Authorize the County Executive to reduce or terminate contracts subject to Section 71J or make other adjustments in order to reduce positions recommended for deletion.
5. Conduct a Transient-Occupancy Tax (TOT) Fund Hearing on September 8, 2009, in order to determine appropriate discretionary grants and approve the attached Resolution authorizing the Director of Economic Development & Intergovernmental Affairs or his designee to execute agreements for TOT Fund for Fiscal Year 2009-10 (Attachment 2).
6. Approve the attached Resolution authorizing the Director of Finance (as County Auditor and Treasurer) to effect an interfund transfers of \$11,200,000 to Fund 001 (General Fund) from the Workers Compensation Fund (039) (Attachment 3).

7. Approve the recommendations in Behavioral Health Services' attached report on Psychiatric Services Redesign and report on the transfer of three positions from Children's Protective Services (Attachment 4).
8. Approve the restoration and deletion of positions in the Department of Human Assistance (DHA) as described in the attached report from DHA (Attachment 5).
9. Approve adjustments to the Recommended Final Budget for the Department of Health and Human Services (DHHS) as described in attached report from DHHS (Attachment 6).
10. Adopt the recommendations in the Correctional Health Services' attached report reducing the Jail Psychiatric Services agreement with the University of California Davis Health Systems to absorb Realignment revenue shortfall and to add 4.0 Medical Assistants (Attachment 7).
11. Direct the Department of Finance to prepare the Fiscal Year 2009-10 Budget Resolutions for Board consideration on Tuesday, September 29, 2009.
12. Approve the Work Hour Reduction Plan and direct the County Executive's Office to return to the Board with a report on the implementation of the Plan, identifying affected positions and containing authorizing Resolutions.
13. Authorize the application of one furlough day and the rescission of the 2.9% COLA for Confidential (070) positions, effective November 8, 2009, and direct the County Executive's Office to return to the Board with a report identifying affected positions and containing authorizing Resolutions.

**BACKGROUND:**

The Board of Supervisors adopted the County's preliminary budget in June 2009. All substantive local items regarding the Fiscal Year 2009-10 Adopted Proposed Budget were dealt with at the Proposed Budget Hearings. The County Executive's Office has since identified additional budget shortfalls due to reduced local revenue estimates, reduced Fund Balance, State budget reductions, and cost increases in some County programs. The County Executive's proposed solutions include program reductions, interfund transfers, and a work hour reduction program for represented employees.

The Board is required to take the following actions during this Final Budget Hearing are:

1. Approve reductions resulting from local revenue shortfalls identified since Proposed Budget Hearings.
2. Approve reductions resulting from State budget actions.
3. Recognize actual financial results from the previous fiscal year.
4. Approve technical accounting adjustments that have been made to the Adopted Proposed Budget.

5. Conduct a Bielson hearing on the elimination or reduction of medical care services to indigents provided by the County of Sacramento.

**DISCUSSION:**

**I. GENERAL FUND**

**Local Revenue Shortfalls**

The local economy has continued to deteriorate, reducing revenue estimates beyond estimates made for the Proposed Budget. The following chart shows those adjustments:

	2007-08 Actual	2008-09 Actual	2009-10 Adopted Proposed	2009-10 Recommended Final	Reduction
Sales Tax	\$80.7	\$68.9	\$68.7	\$63.3	\$5.4
Property Tax	\$377.5	\$384.9	\$347.5	\$345.3	\$2.2
Realignment	\$207.6	\$190.6	\$180.6	\$175.2	\$5.4
Prop 172	\$101.7	\$87.9	\$83.7	\$78.9	\$4.8

The reduction in sales tax and property tax were allocated as target reductions to other General Fund departments. The Proposition 172 and Realignment decreases were allocated to the departments that benefit from those revenues.

**Fund Balance**

Fund Balance for the General Fund was projected at Proposed Budget to be \$22.8 million. Actual Fund Balance is \$9.9 million, a reduction of \$12.9 million. The following chart illustrates the reduced Fund Balance between Adopted Proposed and Recommended Final Budget:

Budget Unit	Increase	Decrease	Net Decrease
Sheriff		(\$3.0)	
Behavioral Health		(\$7.7)	
District Attorney	\$1.6		
Voter Registration	\$1.4		
Non- Dept. Revenue		(\$2.7)	
IHSS Provider Payments	\$2.3		
Original budget assumption		(\$7.6)	
DHA Aid Payments	\$1.0		
Court / Non-Trial	\$0.9		
All Other Budget Units	\$0.9		
<b>Net Decrease</b>	<b>\$8.1</b>	<b>(\$21.0)</b>	<b>(\$12.9)</b>

The reduction in Fund Balance was allocated as target reductions to General Fund departments.

**Aid Payments**

There was a \$9.8 million unfunded cost in Human Assistance Aid Payments at Proposed Budget. No action was taken pending the Governor’s potential modifications to this program and/or the cost sharing elements at the state level. The State failed to enact any program changes, thereby leaving this appropriation shortfall in the Aid Payment Budget.

The unfunded Aid Payment amount was allocated as target reductions to General Fund departments.

**Sheriff Department Increased Allocation**

At the Proposed Budget he Board directed the County Executive to add \$10.0 million in General Fund allocation to the Sheriff’s Department to fund additional deputies in Field Services. The County Executive has done so, allocating a like amount in target reductions to General Fund departments.

**State Budget Reductions**

The State budget includes reductions in funding for various programs administered by the County. Consistent with Board direction, State reductions and/or decreases in cost sharing formulas are not being recommended for funding by the County. Below is a table summarizing the State budget impact by department.

		<b>Reduction</b>	
<b>Department</b>	<b>Program</b>	<b>Amount</b>	<b>FTE</b>
<b>Behavioral Health Services</b>	Mental Health Treatment Center Managed Care Funding	\$9,610,952	0.0
	Mental Health Treatment Center MediCal Funding	\$2,500,000	0.0
<b>Subtotal Behavioral Health Services</b>		12,110,952	0.0
<b>Health and Human Services</b>	Children’s Protective Services	\$4,880,591	68.5
<b>Total General Fund Reduction Impacts</b>		<b>\$16,991,543</b>	<b>68.5</b>

The full impact of the State reductions is currently being evaluated by departmental staff and the various statewide associations. The local impact is not known at this time due to the various methodologies used to allocate the funds to the counties. Affected departments will return to the Board with the impacts to the various programs and reductions necessary to implement the changes as the information becomes available.

State budget reductions were allocated to the departments that receive those revenues.

Additionally, the Governor adjusted the State budget eliminating the Williamson Act reimbursement to counties. Sacramento County’s share of that reduction is \$0.5 million. This amount was allocated as target reductions to other General Fund departments.

**Interfund Transfers**

The County Executive has recommended two additional one time transfers to pay for one time shortfalls. A transfer of \$5.9 million covers one time negative Fund Balance carryover in the Department of Behavior Health. A transfer of \$5.3 million will be applied to one time payments to the University of California, Davis Medical Center for prior services provided to County Medically Indigent Services Program (CMISP) clients.

These funds must be repaid. Due to the uncertain budget situation for Fiscal Year 2009-10, the transfers will not begin repayment until the subsequent fiscal year, and will be repaid by Fiscal Year 2013-14. For the first three years 20% of the transfer amount will be repaid, with the remaining 40% paid in Fiscal Year 2013-14. These are no interest transfers.

### **Program Reductions**

The additional budget shortfalls due to reduced local revenue estimates, reduced Fund Balance, State budget reductions, and cost increases in some County programs have been allocated to departments either directly or indirectly based on the nature of the shortfall. Attachment 8 summarizes the impacts of the reductions made by departments.

## **II. FISCAL YEAR 2008-09 YEAR-END RESULTS FOR MUNICIPAL SERVICES AGENCY (MSA) GOVERNMENTAL/ENTERPRISE FUNDS**

Adjustments to the Adopted Proposed Budget in non General Fund departments generally reflect changes resulting from the Fiscal Year 2008-09 Available Fund Balance at year-end. Overall, there is a net decrease in appropriations of \$16.6 million with total appropriations exceeding \$662 million.

### **Transportation Funds**

Transportation Funds, including County Roads, Roadways, and Transportation Sales Tax, increased by \$19.0 million. Many of these funds involve a construction program that is adopted as a long-range plan (five to seven years) and are managed through a series of approved annual expenditure plans. Due to the multiple-year demands of the projects, the annual budget represents the portion of the five to seven year construction plan that can reasonably be accomplished in the current fiscal year. Actual project expenditures generally differ from the budget due to many factors affecting project life cycles, i.e. environmental issues, public discussion, legal opinions, right-of-way acquisitions, availability of consultants and contractors, and weather. Consequently, adjustments are almost entirely due to the necessity of rebudgeting for work that was planned, but could not be accomplished, in Fiscal Year 2008-09.

### **Solid Waste Enterprise**

Solid Waste Enterprise increased by \$6.6 million, primarily due to anticipated increases in Lifeline Rebate Program expenses, capital contributions, miscellaneous operational costs including payroll costs to remain open at the Kiefer Landfill on Sunday, and Solid Waste Authority funding contributions to other General Fund departments.

The Department of Water Resources, the Water Agency and Stormwater Utility District fund appropriations have increased by \$0.7 million primarily due to shifting project timelines.

### **Special Districts**

Special district budgets administered by the Infrastructure and Finance Section have increased \$0.3 million due to shifts in activity levels in the various districts.

### **County Engineering**

Appropriations for the Department of County Engineering decreased \$10.5 million due to the slowing economy and lack of building activity resulting in reductions in staff and other costs. This decrease also includes the shift of 4.0 positions from the Administrative Services Division to the Connector Joint Powers Authority budget unit.

### **Connector Joint Powers Authority**

The addition of the Connector Joint Powers Authority budget unit enables the cost of the four County positions dedicated to this program to be separated out from the MSA Administrative Services positions and is reflected as a \$0.5 million increase to this budget unit. Actual costs for this program have remained unchanged since the Adopted Proposed Budget.

The changes between the Proposed and Final Budget for MSA in the Governmental and Enterprise funds are summarized in Attachment 9. MSA's Special District budgets are summarized in Attachment 10.

## **III. Other Funds**

### **Transient Occupancy Tax (TOT)**

The total available financing for Fiscal Year 2009-10 is \$8,545,193. Revenues decreased by \$400,000 from the Adopted Proposed Budget due to a reduction in TOT collections. (See attachment 2)

### **Economic Development and Intergovernmental Affairs Fund**

The year-end fund balance decreased by \$3,024,535, due to a combination of less overall revenues (approximately \$5,000,000) and less expenditures than anticipated in Fiscal Year 2008-09 (approximately \$1,900,000).

The decrease in revenues of approximately \$5,000,000 is mainly due to less revenue activity at McClellan associated with grant activities and timing of reimbursements for airfield expenditures.

The decrease in expenditures, adjusted for encumbrances, of approximately \$1,900,000 is mainly due to various expenses (including grant activities and approved projects that are underway but not yet completed), anticipated in Fiscal Year 2008-09, but now budgeted to be expended in Fiscal Year 2009-10, for the divisions of McClellan (approximately \$1,300,000), Mather (approximately \$400,000) and the Economic Development Special Projects Fund (approximately \$200,000).

Fiscal Year 2009-10 appropriations and revenues have been adjusted accordingly to account for the decreased fund balance.

**Teeter Reserve**

At the end of Fiscal Year 2008-09, the secured and unsecured property tax delinquencies were lower than anticipated. As a result, pursuant to statutory requirements, the Teeter Tax Loss Reserve was decreased by \$3,250,273 to \$16,290,460 for Fiscal Year 2009-10. The Tax Loss Reserve is a statutory prerequisite of the Teeter Plan and has no relationship to the borrowing through the Treasurer's Pooled Fund.

**Teeter Fund**

The Teeter Plan of Tax Apportionment fund balance was \$9,075,654 or \$5.02 million higher than anticipated. The significant increase in available fund balance is due to higher than anticipated delinquent tax collection at year end. The fund balance will be used to finance Fiscal Year 2009-10 debt service payments on July 1, 2009.

**Community Services Fund**

Community Services fund balance was \$503,216 greater than estimated for the Adopted Proposed Budget which resulted in a \$503,216 increase in appropriations for this budget unit.

**Golf Fund**

Fund balance decreased by \$818,034 due to lower than anticipated revenues. An appropriation decrease of \$68,392 reflects a reduction in various allocated costs. An appropriation decrease of \$461,596 reflects reductions to various expenditures at each of the three County golf courses. A revenue increase of \$288,046 reflects an increase in green fees effective June 2009.

**Insurance Funds**

The County utilizes three separate funds to accumulate charges and payments for Workers' Compensation Insurance, Liability/Property Insurance, and Unemployment Insurance. The County is basically self-insured for Workers' Compensation Insurance and Liability/Property Insurance; however, the County does purchase additional coverage above the self-insured retention levels of \$2.0 million. All three insurance funds are financed through a combination of charges to county departments and retained earnings.

Charges to county departments for all three insurance funds are determined on the basis of each department's claims experiences and exposure. The County has several higher risk services, particularly in the provision of municipal services to the Unincorporated Area. The following table reflects adopted insurance funds charges for the 2008-09 Fiscal Year and recommended charges for the 2009-10 Fiscal Year:

**Insurance Funds Charges**

	<b>Adopted 2008-09</b>	<b>Recommended 2009-10</b>	<b>Variance</b>
Workers' Compensation	\$30,407,887	\$10,074,017	\$-20,333,870
Liability/Property	18,754,835	9,218,435	-9,536,400
Unemployment	<u>2,021,133</u>	<u>2,021,133</u>	<u>0</u>
<b>TOTAL</b>	<b>\$51,183,855</b>	<b>\$21,313,585</b>	<b>\$-29,870,270</b>

Overall recommended charges are lower for Fiscal Year 2009-10.

The overall operating expenditures for Workers' Compensation Insurance program for Fiscal Year 2009-10 are estimated to be \$30,574,017. The Workers' Compensation budget includes a \$20.5 million reduction in charges passed through to county departments to provide budgetary savings to customer departments.

The overall operating expenditures for Liability/Property Insurance program for Fiscal Year 2009-10 are estimated to be \$16,318,435. The Liability/Property Insurance budget includes a \$7.1 million reduction in charges passed through to county departments to provide budgetary savings to customer departments.

While these funds have adequate cash reserves to fund estimated costs for Fiscal Year 2009-10, the reduction in charges passed through to county departments to provide budgetary savings will increase the unfunded liability for both Workers' Compensation Insurance and Liability/Property Insurance funds.

The Unemployment Insurance program is budgeting at the same level as Fiscal Year 2008-09; however, this may require a subsequent change based on the total number of layoffs and the unemployment benefits paid during Fiscal Year 2009-10.

**Capital Construction Fund**

The Capital Construction Fund (CCF) typically budgets projects based on anticipated expenditures. Often the design, engineering and construction are not completed within the fiscal year in which a project is authorized, or, on occasion, the succeeding fiscal year. Those encumbered funds have a significant effect on the fund balance. When a large project is financed, CCF typically provides the financing for the expense and receives reimbursement for those expenses. Since the revenue is received in arrears, the revenue is not listed as a balancing entry for the encumbrance. This may have the effect of creating a large negative fund balance.

In Fiscal Year 2007-08 multiyear construction projects were awarded including the Juvenile Hall 120-Bed Expansion, the New Animal Care Facility, and Phase III of the Juvenile Hall Expansion and Modification project. As a result of the award of these multiyear construction projects and other encumbrances, CCF ended the Fiscal Year 2007-08 with a negative fund balance of \$25,825,939.



During Fiscal Year 2008-09, no major multi-projects were awarded. Consequently, encumbrances for projects were lower than the previous year which reduced the negative fund balance to \$2,428,059. We anticipate a return to a positive fund balance at the end of Fiscal Year 2009-10, unless new multi-year projects are awarded. The Fiscal Year 2009-10 Recommended Final Budget has been adjusted to account for the negative fund balance of \$2,428,059.

### **Special Districts**

- **CSA 4B**

Fund balance increased by \$11,871 due to lower than anticipated expenditures and higher revenues. An appropriation increase of \$6,371 reflects increased maintenance services. The reserve provision has increased by \$5,500 due to the increased available financing.

- **CSA 4C**

Fund balance increased by \$22,378 due to lower than anticipated expenditures. An appropriation increase of \$7,378 reflects increases to various services and supplies and increased maintenance services. The reserve release has decreased by \$15,000 due to the increased available financing.

- **CSA 4D**

Fund balance increased by \$1,728 due to lower than anticipated expenditures. An appropriation increase of \$1,012 reflects increases to various services and supplies. The reserve provision has increased by \$716 due to the increased available financing.

- **Del Norte Oaks Park Maintenance District**

Fund balance increased by \$3,736 due to lower than anticipated expenditures. An appropriation increase of \$2,736 reflects increases to collection services and maintenance services. The reserve provision has increased by \$1,000 due to the increased available financing.

- **Fish and Game Propagation**

Fund balance increased by \$16,279 due to lower than anticipated expenditures. Revenues have decreased by \$5,000 due to reduced amount of revenue from fines. The reserve provision has increased by \$11,279 due to the increased available financing.

- **Carmichael Recreation and Park District**

Fund balance increased by \$258,087 due to lower than anticipated expenditures and higher revenues. An appropriation increase of \$409,340 reflects increases in salaries and benefits costs, increased maintenance and other miscellaneous services and supplies, capital improvement accounts for projects at various district sites, and an increased contingency appropriation. Revenues increased by \$145,215 due to increased grants, recreation service charges and donations. The reserve release increased by \$6,038 due to the increased expenditures.

- **Mission Oaks Recreation and Park District**

Fund balance increased by \$469,724 due to lower than anticipated expenditures and higher revenues from property taxes, interest income, grant funding, recreation programs and facility rentals. An appropriation increase of \$155,078 reflects increases in salaries and benefits due to salary step increases, extra help and benefit costs, and an increased contingency appropriation,

offset by reductions to various services and supplies accounts. Revenues decreased by \$12,773 due to increased interest income, recreation service charges and donations, offset by a reduction in property taxes and state grant funding. The reserve provision increased by \$301,873 due to the increased available financing.

- **Mission Oaks Maintenance/Improvement District**

Fund balance decreased by \$729 due to lower than anticipated revenues. An appropriation increase of \$156,000 reflects increased contract park patrol services, increases in various maintenance and improvement projects and increased contingency appropriation, offset by reductions in water charges. Revenues have increased by \$6,683 due to increased interest income, reimbursement for maintenance projects, lease property use charges, offset by a reduction in assessment fees. The reserve release increased by \$150,046 due to the increased expenditures.

- **Sunrise Recreation and Park District**

Fund balance increased by \$1,436,233 due to lower than anticipated expenditures for various park improvement projects. An appropriation increase of \$191,994 reflects increased costs for improvements at various sites and an increased contingency appropriation, offset by a reduction in various salary and benefit and services and supplies accounts. Revenues have increased by \$152,829 due to increased building rental and ground leases, recreation service charges and in-lieu assessment fees, offset by a reduction in property tax revenue. The reserve provision has increased by \$1,397,068 due to the increased available financing.

- **Antelope Assessment District**

Fund balance increased by \$781,383 due to lower than anticipated expenditures. An appropriation decrease of \$37,740 reflects an increase in improvement project costs, offset by a decreased contingency appropriation. The reserve provision has increased by \$819,123 due to the increased available financing.

#### **IV. BIELENSON HEARING**

County is required by State law to conduct a Bielenon hearing when eliminations or reductions are recommended for medical care services to indigents. Local and State reductions will eliminate or reduce services to the medical indigent population of the County. Program reductions are proposed for Clinic Services, the Pharmacy, and Public Health Services. A Bielenon Hearing will be conducted on September 9, 2009 at 1:00 P.M.

#### **V. WORK HOUR REDUCTION PLAN**

The County Executive is recommending a reduction in work hours for represented employees to provide savings to partially offset reductions required in General Fund programs. The Plan calls for the equivalent work reduction of 16 hours per month for affected employees. Impacted departments will have flexibility to adjust work schedules to accommodate work needs. Some programs will be exempt, particularly 24/7 programs.

This Plan will be effective November 8, 2009. The County Executive's Office will return to the Board with a report on the implementation of the Plan, identifying affected positions and containing authorizing Resolutions. Attachment 11 Presents information on the Plan and its implementation.

**VI. Construction in Progress Plan**

The Plan will be brought to the Board as a separate item giving the Board an opportunity to review 5-year construction plans and equipment purchases for county programs. Current year costs are included in the Recommended Final Budget.

**CONCLUSION**

It is recommended that the Board direct the Department of Finance to prepare the annual budget resolutions for adoption. The Department of Finance will return on September 29, 2009, with the final resolutions for the Board's approval.

Respectfully submitted,

TERRY SCHUTTEN  
County Executive

Attachments

- Att 1A-C Final Budget for Fiscal Year 2009-10 Schedules
- Att 2 Resolution for TOT agreements
- Att 3 Resolution for Interfund Transfers
- Att 4A Behavioral Health Services Psychiatric Services Redesign Report
- Att 4B Behavioral Health Services Transfer of Positions from Children's Protective Services
- Att 5 Department of Human Assistance Report
- Att 6 Department of Health and Human Services Report
- Att 7 Correctional Health Services Report
- Att 8A Reduction Impact Summary
- Att 8 Reduction Impact Statements
- Att 9 Municipal Service Agency's Governmental/Enterprise Funds Financing Changes
- Att 10 Special Districts Budget Summaries
- Att 11 Work Hour Reduction Plan Information Sheet

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
BUDGET FOR FISCAL YEAR  
2009-10

State Controller  
County Budget Act  
1985

SCHEDULE 1  
SUMMARY OF COUNTY BUDGET

Fund No.	County Fund	AVAILABLE FINANCING				FINANCING REQUIREMENTS		
		Fund Balance Unreserved/ Undesignated June 30, 2009	Cancellation Of Prior Year Reserves	Estimated Additional Financing Sources	Total Available Financing	Estimated Financing Uses	Provisions for Reserves And/Or Designations (New Or Increases)	Total Financing Requirements
	<u>COUNTYWIDE FUNDS</u>							
001	General	11,645,815	11,487,243	1,970,273,925	1,993,406,983	1,992,750,996	655,987	1,993,406,983
002	Fish & Game	16,279	0	25,000	41,279	30,000	11,279	41,279
004	Health Care / Uninsured	669,482	0	0	669,482	669,482	0	669,482
006	Park Construction	-679,734	0	5,786,295	5,106,561	5,010,015	96,546	5,106,561
007	Capital Construction	-2,428,058	0	25,714,494	23,286,436	23,286,436	0	23,286,436
008	Tobacco Litigation Settlement	290,697	7,494,036	997,271	8,782,004	8,782,004	0	8,782,004
013	First 5 Sacramento Commission	30,147,468	0	18,966,100	49,113,568	19,883,580	29,229,988	49,113,568
016	Teeter Plan	9,075,654	0	97,603,163	106,678,817	106,678,817	0	106,678,817
020	Economic Development	11,025,816	0	34,494,768	45,520,584	45,520,584	0	45,520,584
	Subtotal	59,763,419	18,981,279	2,153,861,016	2,232,605,714	2,202,611,914	29,993,800	2,232,605,714
	<u>LESS THAN COUNTYWIDE FUNDS</u>							
005	Road	-1,273,625	0	76,727,825	75,454,200	75,454,200	0	75,454,200
010	Environmental Management	5,801,826	0	16,862,075	22,663,901	17,313,089	5,350,812	22,663,901
011	Library General	2,989,763	0	20,448,800	23,438,563	22,938,563	500,000	23,438,563
012	Community Services	503,216	0	26,808,548	27,311,764	27,311,764	0	27,311,764
015	Transient-Occupancy Tax	142,920	0	8,402,273	8,545,193	8,542,039	3,154	8,545,193
018	Golf	-733,995	0	8,795,985	8,061,990	8,061,990	0	8,061,990
021	Building Inspection	-1,567,152	2,444,223	9,397,165	10,274,236	10,274,236	0	10,274,236
025	Roadways	7,145,864	23,115,053	1,363,516	31,624,433	17,289,900	14,334,533	31,624,433
026	Transportation-Sales Tax	-36,279,241	0	83,395,725	47,116,484	47,116,484	0	47,116,484
028	Connector Joint Powers Authority	0	0	585,288	585,288	585,288	0	585,288
068	Rural Transit	-278,423	0	1,486,810	1,208,387	1,208,387	0	1,208,387
	Subtotal	-23,548,847	25,559,276	254,274,010	256,284,439	236,095,940	20,188,499	256,284,439
	GRAND TOTAL	36,214,572	44,540,555	2,408,135,026	2,488,890,153	2,438,707,854	50,182,299	2,488,890,153

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
BUDGET FOR FISCAL YEAR  
2009-10

State Controller  
County Budget Act  
(1985)

SCHEDULE 2  
ANALYSIS OF FUND BALANCE  
UNRESERVED/UNDESIGNATED  
TO FINANCE THE BUDGET

Fund No.	County Funds	Fund Balance	Less: Fund Balance-Reserved/ Designated June 30		Designations	Fund Balance
		(Per Auditor) As of June 30, 2009 Actual	Encumbrances	General and Other Reserves		Unreserved/ As of June 30, 2009 Actual
	<u>COUNTYWIDE FUNDS</u>					
001	General	93,025,339	8,106,837	73,272,687	0	11,645,815
002	Fish & Game	29,836	0	13,557	0	16,279
004	Health Care / Uninsured	669,482	0	0	0	669,482
006	Parks Construction	487,328	257,024	910,038	0	-679,734
007	Capital Construction	16,897,405	19,325,363	100	0	-2,428,058
008	Tobacco Litigation Settlement	36,871,191	453,118	36,127,376	0	290,697
013	First 5 Sacramento Commission	106,069,154	32,752,920	43,168,766	0	30,147,468
016	Teeter Plan	9,075,654	0	0	0	9,075,654
020	Economic Development	11,322,215	296,099	300	0	11,025,816
	Subtotal	274,447,604	61,191,361	153,492,824	0	59,763,419
	<u>LESS THAN COUNTYWIDE FUNDS</u>					
005	Road	11,403,545	9,474,320	3,202,850	0	-1,273,625
010	Environmental Management	7,563,190	7,745	1,753,619	0	5,801,826
011	Library General	6,492,171	783	3,501,625	0	2,989,763
012	Community Services	811,537	162,071	146,250	0	503,216
015	Transient-Occupancy Tax	2,027,684	585,260	1,299,504	0	142,920
018	Golf	-413,326	4,541	316,128	0	-733,995
021	Building Inspection	1,116,644	0	2,683,796	0	-1,567,152
025	Roadways	30,325,205	64,288	23,115,053	0	7,145,864
026	Transportation-Sales Tax	5,508,966	41,788,207	0	0	-36,279,241
068	Rural Transit	4,465,841	4,744,264	0	0	-278,423
	Subtotal	69,301,457	56,831,479	36,018,825	0	-23,548,847
	<b>GRAND TOTAL</b>	<b>343,749,061</b>	<b>118,022,840</b>	<b>189,511,649</b>	<b>0</b>	<b>36,214,572</b>

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
BUDGET FOR FISCAL YEAR  
2009-10

State Controller  
County Budget Act  
(1985)

SCHEDULE 3  
DETAIL OF PROVISIONS FOR  
RESERVES/DESIGNATIONS

Fund No.	Description	Reserves/ Designations Balance as of June 30, 2009	Amount Made Available for Financing by Cancellation		Increase or New Reserves/Designations to be Provided in Budget Year		Total Reserves/ Designations for Budget Year
			Recommended	Approved/ Adopted by the Board of Supervisors	Recommended	Approved/ Adopted by the Board of Supervisors	
001	<u>GENERAL FUND</u>						
	General Reserve	0	0	0	0	0	0
	General Reserve-Dept Savings	0	0	0	0	0	0
	Reserve for Cash Flow	32,421,527	0	0	0	0	32,421,527
	Reserve for Imprest Cash	255,355	0	0	0	0	255,355
	Reserve for DRR Debt Mgmt Acctg and Collection Sys	581,814	581,814	0	0	0	0
	Reserve for Assistance Payments	0	0	0	0	0	0
	Reserve for SAFCA	0	0	0	0	0	0
	Reserve for RACOS Loan	2,900,000	0	0	0	0	2,900,000
	Reserve for Future Pension Obligation Bond	10,729,509	6,518,176	0	0	0	4,211,333
	Reserve for Health For All Loan	104,730	0	0	0	0	104,730
	Reserve for Golf Fund Loan	0	0	0	0	0	0
	Reserve for River Delta Loan	450,000	0	0	0	0	450,000
	Reserve for Loan Buyout (Teeter Plan)	4,387,227	0	0	327,809	0	4,715,036
	Reserve for Teeter Delinquencies	664,812	0	0	328,178	0	992,990
	Reserve for Spec. Deposits-Travel	100,000	0	0	0	0	100,000
	Reserve for Tax Loss (Teeter Plan)	19,540,733	3,250,273	0	0	0	16,290,460
	Reserve for TRANS Interest	1,136,980	1,136,980	0	0	0	0
001	TOTAL-GENERAL FUND	73,272,687	11,487,243	0	655,987	0	62,441,431
002	<u>FISH &amp; GAME</u>						
	Reserve for Future Services	13,557	0	0	11,279	0	24,836
004	<u>HEALTH CARE / UNINSURED</u>						
	Reserve for Future Services	0	0	0	0	0	0
005	<u>ROAD FUND</u>						
	Reserve for Long-Term Liabilities	3,202,850	0	0	0	0	3,202,850
006	<u>PARKS CONSTRUCTION</u>						
	Reserve for American River Parkway	901,052	0	0	96,546	0	997,598
	Reserve for Loan to CSA 4C	8,986	0	0	0	0	8,986
006	TOTAL-PARKS CONSTRUCTION	910,038	0	0	96,546	0	1,006,584
007	<u>CAPITAL CONSTRUCTION</u>						
	Imprest Cash	100	0	0	0	0	100
008	<u>TOBACCO LITIGATION SETTLEMENT</u>						
	Reserve for Future Services	36,127,376	7,494,036	0	0	0	28,633,340
010	<u>ENVIRONMENTAL MANAGEMENT</u>						
	Reserve for EMD-Consumer Protection	60,685	0	0	1,529,416	0	1,590,101
	Reserve for EMD-Environmental Protection	268,830	0	0	854,198	0	1,123,028
	Reserve for EMD-Hazardous Materials	1,424,104	0	0	2,967,198	0	4,391,302
010	TOTAL-ENVIRONMENTAL MANAGEMENT	1,753,619	0	0	5,350,812	0	7,104,431
011	<u>LIBRARY FUND</u>						
	Reserve for Imprest Cash	1,625	0	0	0	0	1,625
	Reserve for Pension Obligation Bonds	3,500,000	0	0	500,000	0	4,000,000
011	TOTAL-LIBRARY FUND	3,501,625	0	0	500,000	0	4,001,625
012	<u>COMMUNITY SERVICES</u>						
	Reserve for Imprest Cash	146,250	0	0	0	0	146,250
013	<u>FIRST 5 SACRAMENTO COMMISSION</u>						
	Reserve for Imprest Cash	300	0	0	0	0	300
	Reserve for Future Services	43,168,466	0	0	29,229,988	0	72,398,454
013	TOTAL-FIRST 5 SACRAMENTO COMMISSION	43,168,766	0	0	29,229,988	0	72,398,754
015	<u>TRANSIENT-OCCUPANCY TAX</u>						
	Advance to Sacramento Ballet	49,504	0	0	3,154	0	52,658
	Reserve for Raley Field	1,250,000	0	0	0	0	1,250,000
	Reserve for Loan to California National Guard Historical Society	0	0	0	0	0	0
	Reserve for Loan to Independence Field	0	0	0	0	0	0
015	TOTAL-TRANSIENT-OCCUPANCY TAX	1,299,504	0	0	3,154	0	1,302,658

COUNTY OF SACRAMENTO  
STATE OF CALIFORNIA  
BUDGET FOR FISCAL YEAR  
2009-10

State Controller  
County Budget Act  
(1985)

SCHEDULE 3  
DETAIL OF PROVISIONS FOR  
RESERVES/DESIGNATIONS

Fund No.	Description	Reserves/ Designations Balance as of June 30, 2009	Amount Made Available for Financing by Cancellation		Increase or New Reserves/Designations to be Provided in Budget Year		Total Reserves/ Designations for Budget Year
			Recommended	Approved/ Adopted by the Board of Supervisors	Recommended	Approved/ Adopted by the Board of Supervisors	
018	<u>GOLF</u>						
	Reserve for Regional Parks	17,500	0	0	0	0	17,500
	Reserve for Future Services	298,628	0	0	0	0	298,628
018	TOTAL-GOLF	316,128	0	0	0	0	316,128
020	<u>ECONOMIC DEVELOPMENT</u>						
	Reserve for Imprest Cash	300	0	0	0	0	300
	Reserve for Future Services	0	0	0	0	0	0
020	TOTAL-ECONOMIC DEVELOPMENT	300	0	0	0	0	300
021	<u>BUILDING INSPECTION FUND</u>						
	Reserve for Imprest Cash	0	0	0	0	0	0
	Reserve for Future Services	2,683,796	2,444,223	0	0	0	239,573
021	TOTAL-BUILDING INSPECTION	2,683,796	2,444,223	0	0	0	239,573
025	<u>ROADWAYS</u>					0	
	Reserve for Future Construction	23,115,053	23,115,053	0	14,334,533	0	14,334,533
025	TOTAL-ROADWAYS	23,115,053	23,115,053	0	14,334,533	0	14,334,533
068	<u>RURAL TRANSIT</u>						
	Reserve for Rural Transit	0	0	0	0	0	0
068	TOTAL-RURAL TRANSIT	0	0	0	0	0	0
	GRAND TOTAL	189,511,649	44,540,555	0	50,182,299	0	195,153,393

**RESOLUTION NO. \_\_\_\_\_**

**AUTHORIZATION TO EXECUTE AGREEMENTS  
FOR TRANSIENT-OCCUPANCY TAX FUND  
FISCAL YEAR 2009-10**

**WHEREAS**, during the proposed budget hearings for 2009-10 the Board approved funding in the amount of \$5,885,000 in the Transient-Occupancy Tax Fund for specific organizations, programs and County departments as shown in Attachment A.

**NOW THEREFORE BE IT RESOLVED AND ORDERED** by the Board of Supervisors of the COUNTY OF SACRAMENTO, a political subdivision of the State of California, that:

1. The Director of Economic Development and Intergovernmental Affairs, or his designee, is hereby authorized and directed to execute agreements with all organizations listed in Attachment A and to execute agreements for neighborhood programs within Board Districts on behalf of the COUNTY OF SACRAMENTO up to the amounts listed in Attachment A , and
2. The Director of Economic Development and Intergovernmental Affairs is authorized to execute contracts with organizations receiving Cultural Arts Awards payments previously approved by the Board.

**BE IT FURTHER RESOLVED AND ORDERED**, that the Director of Economic Development and Intergovernmental Affairs is hereby authorized and directed, subject to approval by County Counsel, to do any and all things necessary to carry out the purposes of this resolution.



Resolution Authorization To Execute Agreements For Transient-Occupancy Tax Fund Fiscal  
Year 2009-10

Page 2

On a motion by Supervisor \_\_\_\_\_, seconded by Supervisor  
\_\_\_\_\_, the foregoing Resolution was passed and adopted by the Board of  
Supervisors of the County of Sacramento this 10<sup>th</sup> day of September 2009, by the following  
vote, to wit:

AYES: Supervisors,

NOES: Supervisors,

ABSENT: Supervisors,

ABSTAIN: Supervisors,

---

Chair of the Board of Supervisors  
of Sacramento County, California

(SEAL)

ATTEST: \_\_\_\_\_  
Clerk, Board of Supervisors

# Attachment A

## Transient Occupancy Tax Budget

### TRANSIENT-OCCUPANCY TAX FUND - RECOMMENDED FINAL 2009-10 BUDGET

	Final Adopted 2008-09	Mid-Year Adjusted 2008/09	Proposed 2009-10	Adjustments	Adjusted Proposed 2009-10	Reductions for Recommended Final 2009-10	Recommended Final 2009-10
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#### Revenue

Fund Balance	807,913	807,913				142,920	142,920
Tax Collections	6,300,000	5,700,000	5,500,000		5,500,000	(400,000)	5,100,000
Interest Income	35,000	35,000	35,000		35,000		35,000

#### Pass Through

Raley Field Bond Financing	2,388,696	2,388,696	2,388,696		2,388,696		2,388,696
Sacramento Regional Arts Facilities (Music Circus)	528,577	528,577	528,577		528,577		528,577
City of Sacramento - Cultural Arts Awards	350,000	350,000	350,000		350,000		350,000
<b>Total Revenue</b>	<b>10,410,186</b>	<b>9,810,186</b>	<b>8,802,273</b>	<b>0</b>	<b>8,802,273</b>	<b>(257,080)</b>	<b>8,545,193</b>

#### Expenditures

##### Bond Financing

Sacramento Theatre Company/Music Circus	66,000	66,000	66,000		66,000		66,000
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##### Pass Throughs

Raley Field Bond Financing	2,388,696	2,388,696	2,388,696		2,388,696		2,388,696
Sacramento Regional Arts Facilities	528,577	528,577	528,577		528,577		528,577
<b>Subtotal Bond Financing</b>	<b>2,983,273</b>	<b>2,983,273</b>	<b>2,983,273</b>	<b>0</b>	<b>2,983,273</b>	<b>0</b>	<b>2,983,273</b>

##### Administrative Costs

Transient Occupancy Tax Program Administration	75,000	75,000	75,000		75,000		75,000
Dept. of Finance - Hotel Audits	11,400	11,400	15,000	(7,500)	7,500		7,500
Dept. of Finance - Contract Audits	11,400	11,400	15,000	(7,500)	7,500		7,500
Dept. of Finance - Revenue Estimates/Monitoring	25,000	25,000	25,000		25,000		25,000
<b>Subtotal Administrative Costs</b>	<b>122,800</b>	<b>122,800</b>	<b>130,000</b>	<b>(15,000)</b>	<b>115,000</b>	<b>0</b>	<b>115,000</b>

##### Transfers

Transfer to General Fund	3,968,817	3,574,797	3,574,798		3,574,798		3,574,798
Transfer to Economic Development & Intergovernmental Affairs	0	0	90,000		90,000		90,000
<b>Subtotal Transfers</b>	<b>3,968,817</b>	<b>3,574,797</b>	<b>3,664,798</b>	<b>0</b>	<b>3,664,798</b>	<b>0</b>	<b>3,664,798</b>

##### Board of Supervisors - Neighborhood Programs

Board of Supervisors - Neighborhood Programs (Note 5)	300,000	251,914	175,830		175,830	(69,044)	106,786
Re-appropriation of BOS Neighborhood Funds	338,794	338,794	0		0	117,920	117,920
<b>Subtotal Neighborhood Programs</b>	<b>638,794</b>	<b>590,708</b>	<b>175,830</b>	<b>0</b>	<b>175,830</b>	<b>48,876</b>	<b>224,706</b>

**Attachment A**

**Transient Occupancy Tax  
Budget**

	<b>Final Adopted 2008-09</b>	<b>Mid-Year Adjusted 2008/09</b>	<b>Proposed 2009-10</b>	<b>Adjustments</b>	<b>Adjusted Proposed 2009-10</b>	<b>Reductions for Recommended Final 2009-10</b>	<b>Recommended Final 2009-10</b>
<b>Sports, Tourism, Arts, Quality of Life</b>							
Sacramento Tree Foundation	55,200	45,845	34,209		34,209	(13,433)	20,776
California Youth Soccer Association (Cherry Island)	35,000	29,068	21,690		21,690	(8,517)	13,173
Sacramento Convention and Visitor's Bureau	404,975	364,477	271,966		271,966	(27,197)	244,769
Sacramento Sports Commission (Note 1)	214,750	193,275	144,218		144,218	(14,422)	129,796
Sacramento Sports Commission Event Support	50,000	50,000	50,000		50,000		50,000
American River Parkway Foundation	43,000	35,712	26,648		26,648	(10,464)	16,184
Archives & Museum Collection Center	200,000	200,000	190,000		190,000	(19,000)	171,000
Sacramento Museum of History, Science & Tech	218,022	218,022	207,121		207,121	(20,712)	186,409
<b>Subtotal Sports, Tourism, Arts, Quality of Life</b>	<b>1,220,947</b>	<b>1,136,399</b>	<b>945,852</b>	<b>0</b>	<b>945,852</b>	<b>(113,745)</b>	<b>832,107</b>
<b>Sacramento Metropolitan Arts Commission</b>							
Operations	250,610	250,610	187,001	4,944	191,945	(75,372)	116,573
Cultural Arts Awards-County	350,003	315,003	235,050		235,050	(92,299)	142,751
Cultural Arts Awards-City of Sacramento (Pass-Through)	350,000	350,000	350,000		350,000		350,000
Re-appropriation of Cultural Arts Awards	392,081	392,081	0		0		0
Neighborhood Arts/Arts in Schools Programs	99,121	94,514	70,525		70,525	(27,694)	42,831
Regranting/Arts Stabilization	33,740	0	0		0		0
<b>Subtotal Sacramento Metropolitan Arts Commission</b>	<b>1,475,555</b>	<b>1,402,208</b>	<b>842,576</b>	<b>4,944</b>	<b>847,520</b>	<b>(195,365)</b>	<b>652,155</b>
<b>Reserves</b>							
<b>Reserve Increase: Sac Ballet Annual Receivable Adjustment</b>							<b>3,154</b>
<b>Economic Development (Note 2)</b>							
Federal Technology Center	0	0	7,312	<b>2,688</b>	10,000		10,000
Northern California world Trade Center	0	0	5,757	<b>4,243</b>	10,000		10,000
Sacramento Area Commerce & Trade Organization	0	0	30,000	<b>0</b>	30,000		30,000
Sacramento Area Regional Technology Alliance	0	0	7,500	<b>2,500</b>	10,000		10,000
Sacramento Metropolitan Chamber of Commerce	0	0	9,375	<b>625</b>	10,000		10,000
<b>Subtotal Economic Development</b>	<b>0</b>	<b>0</b>	<b>59,944</b>	<b>10,056</b>	<b>70,000</b>	<b>0</b>	<b>70,000</b>
<b>Total Allocation</b>	<b>10,410,186</b>	<b>9,810,186</b>	<b>8,802,273</b>	<b>0</b>	<b>8,802,273</b>	<b>(257,080)</b>	<b>8,545,193</b>
<b>Unallocated Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>
<b>Total Expenditures</b>	<b>10,410,186</b>	<b>9,810,186</b>	<b>8,802,273</b>	<b>0</b>	<b>8,802,273</b>	<b>(257,080)</b>	<b>8,545,193</b>

Note 1: 2009/10 Events: 1) AMGEN Tour of California  
 2) NCAA Division I Women's Basketball Championship  
 2010/11 Events: 1) US Masters Track & Field 2) Junior Olympics Track & Field

	<b>ED Special Projects Fund</b>	
	<b>Final Adopted 2008-09</b>	<b>Proposed 2009-10</b>
Federal Technology Center	14,625	10,000
Northern California world Trade Center	11,513	10,000
Sacramento Area Commerce & Trade Organization	30,000	30,000
Sacramento Area Regional Technology Alliance	15,000	10,000
Sacramento Metropolitan Chamber of Commerce	18,750	10,000

Note 2: Economic Development Special Projects Fund

**COUNTY OF SACRAMENTO  
CALIFORNIA**

For the Agenda of:  
September 8, 2009  
9:30 A.M.

To: Board of Supervisors  
From: Department of Finance  
Subject: Authorization For The Director Of Finance In His Capacity As County Auditor  
And Treasurer To Effect Certain Interfund Transfers

Supervisory  
Districts: All

Contact: Dave Irish, Director of Finance, 874-5791

**Overview**

Due to the downturn in the overall economy and reductions in payments from the state, the County general fund requires an operating transfer of \$11,200,000 to balance the Fiscal Year 2009-10 budget.

In February 2009, your Board approved a transfer of funds from various Municipal Service funds to the General Fund totaling \$17,313,929. That transfer was primarily for operational needs for the Countywide Services Agency in Health Services and the Conflict Criminal Defender.

In March another \$27,315,072 was transferred to the General Fund for primarily law enforcement activities from several funds. In July another \$3,683,901 was transferred from the Workers Compensation Fund (039) to cover Fiscal Year 2008-09 budget shortfalls.

**Recommendation**

Approve the attached resolution authorizing the Director of Finance (as County Auditor and Treasurer) to effect an interfund transfers of \$11,200,000 to Fund 001 (General Fund) from the Workers Compensation Fund (039).

**Measures/Evaluation**

Not applicable.

**Fiscal Impact**

Without these transfers the General Fund would be in a deficit position for the amount of the transfer. The transfer will be repaid within five years by the General Fund beginning in Fiscal Year 2010-11.

**BACKGROUND**

The Country is currently in a recession and the Sacramento realty market has suffered significant value loss during the past two years. In addition to property and sales taxes falling far below expectations, the State's own budget challenges have dramatically reduced their funding of County run programs. The County Executive has indicated that the General Fund needs approximately an additional \$11,200,000 in transfers from funds with available cash reserves to avoid making further operational budget cuts to vital county programs.

Government Code section 25252 permits your Board to make temporary transfers among and between funds under your jurisdiction as necessary to meet the operational needs of the County.

**DISCUSSION**

At the direction of the County Executive, staff was asked to identify funds with available cash that was not needed in the short-term. The Administrator of the Internal Services Agency and Director of Personnel Services have identified that \$11,200,000 in the Workers Compensation Fund is not required for immediate use and is available for a short-term transfer.

**FINANCIAL ANALYSIS**

These funds must be repaid. Due to the uncertain budget situation for Fiscal Year 2009-10, the transfers will not begin repayment until the subsequent fiscal year, and will be repaid by Fiscal Year 2013-14. For the first three years 20% of the transfer amount will be repaid, with the remaining 40% paid in Fiscal Year 2013-14. County Counsel has opined that no interest should be paid on these transfers.

Respectfully submitted,

\_\_\_\_\_  
DAVE IRISH, Director  
Department of Finance

APPROVED  
TERRY SHUTTEN  
County Executive

By: \_\_\_\_\_  
MARK NORRIS, Administrator  
Internal Services Agency

Attachments  
Resolution

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE BOARD OF SUPERVISORS OF  
THE COUNTY OF SACRAMENTO, STATE OF CALIFORNIA,  
DIRECTING THE DIRECTOR OF FINANCE  
IN HIS CAPACITY AS COUNTY AUDITOR AND TREASURER  
TO EFFECT AN INTERFUND TRANSFER**

**WHEREAS**, the County of Sacramento is experiencing certain cash-flow deficiencies; and

**WHEREAS**, California Government Code section 25252 permits the temporary transfer of funds among and between funds which are under the authority of this Board of Supervisors as necessary to meet the operational needs of the County; and

**WHEREAS**, absent the temporary transfer of funds among and between such funds, certain programs or services necessary for the public health, safety or welfare of County constituents will be reduced or eliminated;

**WHEREAS**, it is in the public interest to continue those programs or services which are ordinarily funded by and are dependent upon the fund to which monies will be transferred, as set forth in this Resolution;

**WHEREAS**, the County Executive Officer and the Director of Finance have determined that the monies to be transferred from Fund 039 (Worker Compensation Fund) are not presently necessary to meet required expenditures from that Fund, are not necessary during the transfer period to meet required and/or previously identified expenditures from that Fund, and will be replenished in a manner to permit the purposes and legal obligations of Fund 039 to be met;

**WHEREAS**, the transfer of the monies from Fund 039 will not affect any budgeted expenditures or other appropriations required by law; and

Resolution Of The Board Of Supervisors Of The County Of Sacramento, State Of California, Directing  
The Director Of Finance In His Capacity As County Auditor And Treasurer To Effect Certain Interfund  
Transfers  
Page 2

**WHEREAS**, the County Executive Officer and the Director of Finance have determined that there are no restrictions which would otherwise prohibit the transfer, including, but not limited to, bond covenants requiring the maintenance of a fund; statutory restrictions which would preclude the transfer; or, non-supplantation requirements.

**THEREFORE, BE IT RESOLVED AND ORDERED** as follows:

**SECTION 1.** The Director of Finance is hereby authorized and directed to transfer \$11,200,000 from that fund identified as “Fund 039 (Worker Compensation Fund)” to that fund identified as “Fund 001 (General Fund).”

**SECTION 2.** The Director of Finance is hereby further authorized and directed to replenish “Fund 039 (Worker Compensation Fund)” over four fiscal years beginning in fiscal year 2010/11. Said replenishment is anticipated to be made from revenues derived from general appropriations. The payments will be 20% of the transfer amount the first year through third year of repayment (\$2,240,000) and the remaining 40% will be paid the final year (\$4,480,000).

**SECTION 3.** The County’s fiscal year 2009-2010 budget shall be adjusted to reflect the transfer of said funds.

**SECTION 4.** This Resolution shall constitute the documentation necessary to reflect both the transfer of funds and the direction to replenish such funds.

Resolution Of The Board Of Supervisors Of The County Of Sacramento, State Of California, Directing The Director Of Finance In His Capacity As County Auditor And Treasurer To Effect Certain Interfund Transfers

Page 3

On a motion by Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_, the foregoing Resolution was passed and adopted by the Board of Supervisors of the County of Sacramento, State of California, this 16th day of September 2009, by the following vote:

AYES: Supervisors,

NOES: Supervisors,

ABSENT: Supervisors,

ABSTAIN: Supervisors,

---

Chair of the Board of Supervisors  
of Sacramento County, California

(SEAL)

ATTEST: \_\_\_\_\_  
Clerk, Board of Supervisors



**COUNTY OF SACRAMENTO  
CALIFORNIA**

For the Agenda of:  
September 8, 2009  
9:30 a.m.

To: Board of Supervisors

From: Behavioral Health Services

Subject: Psychiatric Services Redesign And Budget Reduction

Supervisory District: All

Contact: Mary Ann Bennett, Acting Mental Health Director, 875-9904  
Anne-Marie Rucker, Program Planner, 876-5149

**Overview**

Budget reductions of \$14 million at the Sacramento Mental Health Treatment Center (MHTC) require a redesign of psychiatric services. To meet the reduction requirements by the end of the fiscal year the Crisis Stabilization Unit (CSU) will be closed and the Psychiatric Health Facility (PHF) will reduce inpatient bed capacity from 100 down to 50. County employees displaced by the reductions will work in redesigned services as well as in the juvenile justice institutions where services were previously provided by contract.

**Recommendation**

1. Authorize the department to implement overall redesign plan.
2. Authorize the Director of Personnel Services to create 7.0 FTE as follows: 6.0 FTE Senior Mental Health Counselors and 1.0 FTE Mental Health Counselors, using funds previously allocated to contracted services to complete the staffing in juvenile justice. .
3. Direct Office of Budget and Debt Management make the appropriate adjustments to the Fiscal Year 2009-10 Recommended Final Budget.

**Measures/Evaluation**

Avoid layoff of MHTC staff through transfers. Maintain safety net services.

**Fiscal Impact**

The redesign requires different service strategies which will be funded by offsetting reductions in contracted services. Therefore there is no net county cost as a result of this action.

**BACKGROUND**

State Managed Care reduction of \$9.6 million, revenue reduction of \$2.7 million, Realignment reductions of \$1.2 million and General Fund reduction of \$0.5 million for a total reduction of \$14.0 million must be realized by the end of Fiscal Year 2009-10. If reductions are planned

effective October 1, there will be nine months to meet the reduced budget target. Any delays in implementation will require greater cuts to meet the target.

Reductions to crisis services must be made strategically with consideration for the larger systems within the community. Partners include law enforcement, hospital emergency rooms, Probation Department, Department of Corrections as well as public and private agencies throughout the county.

On August 26, 2009, at a budget workshop, the Department presented a proposal with an overview of the proposed plan.

## **DISCUSSION**

The Department of Behavioral Health Services proposes the following:

1. Close the Crisis Stabilization Unit (CSU) at the Sacramento Mental Health MHTC (MHTC)
2. Communicate with all affected partners
3. Pilot Telemedicine program at UC Davis Medical Center Emergency Room
4. Reduce Psychiatric Health Facility (PHF) from 100 down to 50 beds
5. Reduce contracts and move county staff displaced by the MHTC to redesigned services
6. Pursue the development of smaller regional PHFs in partnership with local hospitals and other stakeholders
7. Pursue the development of sub-acute and transitional beds with alternative funding in the vacated MHTC space

The closure of the CSU, while required by the budget reductions, will impact every crisis service provider in the County of Sacramento. In order to mitigate the impact, communication with partners and community stakeholders will be an ongoing priority of department management. Community workgroups are planned to review the framework of this proposal and offer input to guide the final decisions regarding cuts to contracted services and details of the redesigned service delivery system. Additional redesigned services will require identified sustainable revenue sources.

The Telemedicine Pilot, currently being developed by UCD and the department, will allow psychiatrists at the MHTC to consult with Emergency Room doctors treating psychiatric patients. If other hospitals are interested in funding this effort, the pilot could be expanded to provide consultation coverage to all emergency rooms in the County of Sacramento.

The Medication Case Management Team at the Child and Adolescent Psychiatry Clinic will utilize nurses displaced by the reductions at the MHTC and centralize services for children and youth requiring ongoing medication support and will be funded by contract service reductions.

Juvenile Justice Services at the Youth Detention Facility (YDF) and the Sacramento Boys' Ranch which were previously provided by contract will be provided by staff displaced by MHTC Reductions. Additional clinical positions, funded by contract reductions, will be required to complete the clinical staff requirements in Juvenile Justice Services. Therefore the department is requesting the addition of 6.0 FTE Senior Mental Health Counselors and 1.0 Mental Health

Counselor. New positions will recruit from County of Sacramento employees with priority on staff whose positions are slated for deletion. MHTC Program Coordinators transferred from the MHTC will provide clinical supervision in the Juvenile Justice Institutions. Their classification will be included in a classification study which will rename the classification to accurately reflect the duties as opposed to location. Human Resources has granted a waiver to transfer MHTC Program Coordinators outside of the MHTC pending the completion of the class study.

Pending Board approval, the staff transfers and staff recruitment for redesigned services will be effective October 1, 2009. Additional changes will be developed with the involvement of the community in developing services to enhance the behavioral health system of care.

Priorities for planning include the development of smaller, regional PHFs throughout the community that can serve citizens locally and draw down Medi-Cal revenue.

In addition, the development of sub-acute and transitional bed capacity to reduce the need for crisis beds over time will be pursued in planning efforts.

### **MEASURES/EVALUATION**

Department Research, Evaluation and Performance Outcomes (REPO) will track services in the Avatar computer system. Quality Management will respond to grievances. Mental Health Board and Mental Health Services Act Steering Committee will review service data. Human Resources will maintain position control of staff transfers.

The Department will keep the County Executive updated on progress and report back to the Board with updates at a later date.

### **FINANCIAL ANALYSIS**

The redesign requires different service strategies which will be funded by offsetting reductions in contracted services. Therefore there is no net county cost as a result of this action

Respectfully submitted,

\_\_\_\_\_  
ANN EDWARDS-BUCKLEY, Director  
Department of Behavioral Health Services

APPROVED:  
TERRY SCHUTTEN  
County Executive

By: \_\_\_\_\_  
JAMES W. HUNT, Administrator  
Countywide Services Agency

**COUNTY OF SACRAMENTO  
CALIFORNIA**

For the Agenda of:  
September 8, 2009  
9:30 AM

To: Board of Supervisors

From: Department of Behavioral Health Services

Subject: Add 3.0 Human Services Program Planner Range B Positions And 1.0 Mental Health Program Coordinator Position Funded By The Mental Health Services Act

Supervisory District: All

Contact: Mary Ann Bennett, Acting Mental Health Director, 875-9904  
Michelle Callejas, MHSA Program Manager, 875-6486  
Jane Ann LeBlanc, Program Planner, 875-0188

**Overview**

The Mental Health Services Act (MHSA) funding includes an allocation for planning and administration. Current Prevention and Early Intervention (PEI) Initiatives include proposed positions in the budget.

The Department requests authority to add staffing to the Suicide Prevention Project and the Workforce Education and Training Component.

The Department does not have existing positions that can meet the increased needs created by the roll out of the Prevention and Early Intervention Component and the expansion of the programs in the Community Services and Supports component. Creation of these positions will help to mitigate the impacts caused by layoffs in recent and anticipated budget reductions. These actions create additional fully funded County positions with no net County cost and will be filled by employees impacted by layoff or demotion. Mental Health Services Act funds are precluded by law from being used to supplant existing funds or services and the funds are to be used exclusively to expand mental health services.

**Recommendation**

1. Direct the Department of Personnel Services to create 3.0 FTE Human Services Program Planner Range B and 1.0 FTE Mental Health Program Coordinator positions.
2. Direct the Office of Budget and Debt Management to increase revenue and appropriation by \$ 640,346 in the Department's Fiscal Year 2009-10 Adopted Proposed Budget.

**Measures/Evaluation**

This action supports the County Strategic Objective to minimize the impact of substance abuse

and mental illness on families and communities.

**Fiscal Impact**

These actions add \$640,346 in revenue and appropriations to the Department's Fiscal Year 2009-10 Recommended Final Budget. These actions are fully funded by Mental Health Services Act revenue; there is no net County cost resulting from these actions.

**BACKGROUND**

The Mental Health Services Act (MHSA) requires a community planning process for each funding component. As each component is implemented, staff positions are funded to support ongoing planning, implementation, and oversight associated with new programs and expanded responsibilities.

Sacramento County, through an extensive local stakeholder process, chose to implement a Suicide Prevention Project as the first project to be funded in the County's Prevention and Early Intervention (PEI) Work Plan. The State defined four strategic directions and over 30 recommended actions to guide Counties in this process. As directed by the State Department of Mental Health (DMH), this Project will require: development of a Task Force to define the local needs; support for a 24-hour Suicide Prevention Crisis Line and development of warm-lines; public relations campaign; extensive gatekeeper and clinical training; and evaluation/outcome tracking, data collection, and reporting.

On August 25, 2009, the Board approved Resolution 2009-0650 authorizing the Department to begin implementation of the Prevention and Early Intervention (PEI) Suicide Prevention Project. As indicated in that action, the Department is returning to the Board for additional authority for implementation.

**DISCUSSION**

The MHSA PEI Component requires community input on projects selected for funding. The Suicide Prevention Project, selected by the community, is the first PEI funded project. The project includes 2.0 FTE positions dedicated to the Suicide Prevention Project.

In order to plan the second of the three initiatives, an additional 1.0 FTE position has been added to coordinate the planning efforts.

The Department of Behavioral Health Services proposes the following:

1. 1.0 FTE Human Services Program Planner, Range B, dedicated to overall PEI strategic planning which includes 3 projects.
2. 1.0 FTE Human Services Program Planner, Range B, dedicated to ongoing Suicide Prevention project planning, implementation and oversight.
3. 1.0 FTE Human Services Program Planner, Range B, assigned to the Suicide Prevention Liaison to the State Department of Mental Health.
4. 1.0 Mental Health Program Coordinator assigned to the Quality Management (QM) Unit to support the substantial system-wide training needs that intersect MHSA transformation

efforts, training and new program growth, as well as reconciling new mandates and requirements relating to MHSA Problem Resolution, Grievance and Issue Resolution.

The community planning process has identified Suicide Prevention as the first strategic initiative and the plan has been posted to the MHSA web site for public comment and is included in an update to State Department of Mental Health (DMH). 1.0 FTE planner will be assigned to coordinate planning efforts for the additional projects selected with community input.

The Suicide Prevention Project includes 2.0 FTE Human Services Program Planner positions. One FTE is dedicated to the accountability and evaluation component of the project and one FTE is assigned to be the Suicide Prevention liaison to the State Department of Mental Health.

The requested positions are required to plan the MHSA initiatives and are fully funded by MHSA.

### **MEASURES/EVALUATION**

The requested positions will enable the department to continue required MHSA planning efforts. The MHSA and DMH require extensive monitoring of components and projects in order to ensure accountability.

### **71-J ANALYSIS**

The requested actions would create County positions and are therefore not subject to 71-J.

### **FINANCIAL ANALYSIS**

These actions add \$640,346 in revenue and appropriations to the Department's Fiscal Year 2009-10 Adopted Proposed Budget. These actions are fully funded by Mental Health Services Act revenue; there is no net County cost resulting from these actions.

Respectfully submitted,

APPROVED:  
TERRY SCHUTTEN  
County Executive

\_\_\_\_\_  
ANN EDWARDS-BUCKLEY, Director  
Department of Behavioral Health Services

By: \_\_\_\_\_  
JAMES W. HUNT, Administrator  
Countywide Services Agency

**COUNTY OF SACRAMENTO  
CALIFORNIA**

For the Agenda of:  
September 8, 2009

To: Board of Supervisors

From: Department of Human Assistance

Subject: Position Changes For The Department Of Human Assistance

Supervisory District: All

Contact: Daniel C. Kim, Deputy Director (875-3744)

**Overview**

The Department of Human Assistance (DHA) proposes to restore, transfer, and delete positions for Final Fiscal Year 2009-10 Budget in efforts to reduce the number of staff scheduled to be laid off. DHA has modified its budget to keep these positions without incurring any additional General Fund cost.

**Recommendation**

Approve changes to the following positions that were originally included in the department's Recommend Final Budget and direct the Office of Budget and Debt Management to make the necessary adjustments to the Fiscal Year 2009-10 Recommend Final Budget:

Restore:

10.0 FTE Eligibility Specialists  
1.0 FTE Human Services Assistant, Spanish Language  
1.0 FTE Deputy Director  
12.0 FTE

Transfer from 8600 Budget Unit to 8100 Budget Unit:

1.0 FTE Account Clerk 2  
1.0 FTE Administrative Services Officer 2  
2.0 FTE

Delete:

1.0 FTE Human Services Program Manager  
1.0 FTE Information Technology Manager  
2.0 FTE

**Measures/Evaluation**

The Department will monitor and evaluate the impact that restoring these positions will have on our ability to evaluate program outcomes, develop new policies and procedures, and process Medi-Cal and CalWORKs applications and recertifications.

**Fiscal Impact**

There is no General Fund increase associated with this recommendation. The cost of the twelve (12) restored positions will be covered with State and Federal funds for the Medi-Cal and CalWORKs programs and by the savings generated by transferring two (2) positions and deleting two (2) positions. This request is consistent with the elements of the eleven point plan.

**BACKGROUND**

For the Fiscal Year 2009-10 Recommended Final Budget, the Department proposed to eliminate 52 FTE in various programs. In efforts to minimize the number of layoffs, DHA has developed a plan which would enable the Department to restore – at no additional General Fund cost – twelve (12) positions that otherwise would be laid off.

**DISCUSSION**

The Department proposes to restore 4.0 FTE Eligibility Specialists (ES) formerly in the County Medically Indigent Services Program (CMISP), 2.0 FTE ESs formerly in the Foster Care program, and 6.0 FTE ESs formerly in the General Assistance program. These positions will be transferred to the Medi-Cal program, which is 100% supported with State and Federal funds. DHA also proposes to restore 1.0 FTE Human Services Assistant, Spanish Language / Latin Culture formerly in CMISP. This position will be transferred to the CalWORKs program, which is fully supported with State and Federal funds.

In addition, the Department proposes to transfer 1.0 FTE Account Clerk 2 and 1.0 FTE Administrative Services Officer 2 from the 8600 Budget Unit to the 8100 Budget Unit. The Department also proposes to delete 1.0 FTE Human Services Program Manager and 1.0 Information Technology Manager. These changes will permit the restoration of 1.0 FTE Deputy Director.

**MEASURES/EVALUATION**

The Department will monitor and evaluate the impact that restoring these positions will have on our ability to evaluate program outcomes, develop new policies and procedures, and process Medi-Cal applications and recertifications.

**FINANCIAL ANALYSIS**

There is no General Fund cost increase associated with this recommendation. The cost of the twelve (12) restored positions will be covered with State and Federal funds for the Medi-Cal and CalWORKs programs and by the savings generated with the transfer of two (2) positions and deletion of two (2) positions. This request is consistent with the elements of the eleven point plan.

Respectfully submitted,

\_\_\_\_\_  
BRUCE WAGSTAFF, Director  
Department of Human Assistance

APPROVED:  
TERRY SCHUTTEN  
County Executive

By: \_\_\_\_\_  
JAMES W. HUNT, Acting Administrator  
Countywide Services Agency



**COUNTY OF SACRAMENTO  
CALIFORNIA**For the Agenda of:  
September 8, 2009

To: Board of Supervisors

From: Department of Health and Human Services

Subject: Authorization To Retroactively Increase Revenue Agreements for Fiscal Year 2009-10 For Public Health H1N1 Influenza Response, To Restore IHSS Staff For The Case Management Information and Payroll Systems II Project And To Adjust the Child Protective Services Budget to Restore Funding To The County Counsel's Office

Supervisory  
District: All

Contacts: Ann Edwards-Buckley, Director, Health and Human Services, 875-2002  
Michael Tateishi, Sr. Administrative Analyst, 875-1415

**Overview**

The Department requests authority to enter into a one-year retroactive revenue agreement with the California Department of Public Health, Emergency Preparedness Office for H1N1 influenza planning and response efforts. Senior and Adult Services In-Home Support Services has received an increased allocation in its Case Management Information and Payroll Section II project, and requests restoring staff. Child Protective Services requests re-appropriating funds to reimburse the County Counsel's Office for services.

**Recommendation**

1. Adopt the attached Resolution authorizing the Director of the Department of Health and Human Services, or her designee, to enter into retroactive revenue agreements for the term beginning July 1, 2009 through August 31, 2010 in the amount of \$3,606,667 and to execute administrative amendments, extend the contract term as needed, assign, terminate, and/or further amend the above agreement(s), when necessary, by no more than \$500,000 should additional supplemental funding become available.
2. Authorize the Department of Finance, Auditor Controller's Office to create interest bearing trust accounts in accordance with the terms of these agreements.
3. Authorize the Department of Personal Services to create 1.8 FTE Public Health Nurses.
4. Approve the restoration of 12.5 FTE originally proposed for deletion in the Recommended Final Budget in Public Health Division (6.5 FTE) and Senior and Adult Services (6.0 FTE).
5. Approve the deletion of 12.0 FTE in Child Protective Services Division.
6. Approve the substitution of 2.0 FTE positions for 1.0 FTE position originally proposed for deletion in the Recommend Final Budget in Child Protective Services Division.
7. Direct the Office of Budget and Debt Management to adjust the Department's Fiscal Year 2009-10 Recommended Final Budget to incorporate the changes in this Board Letter.

**Measures/Evaluation**

Not applicable.

**Fiscal Impact**

There will be no additional net County cost resulting from the action. This contract has been reviewed and is in compliance with the 11 Point Plan.

**BACKGROUND**

**Public Health**

The State of California Department of Public Health-Emergency Preparedness Office (CDPH-EPO) has expanded the scope of work associated with Emergency Preparedness funding by including not only planning the response to a bioterrorism attack but also planning for Public Health prevention, containment and response to both natural and human caused epidemics. The Division of Public Health must use the funds to improve disease surveillance and epidemic control infrastructure and improve capacity for responding to natural and human caused events. In addition, CDPH-EPO distributes funds for the federal Hospital Preparedness Program (HPP) to improve the preparedness and response capacity of the region's health care system.

Congress appropriated funding for the "Public Health and Social Services Emergency Fund" to prepare for and respond to an influenza pandemic. This new funding provides resources to respond to ongoing and emerging outbreaks of novel Influenza A (H1N1) virus to protect the public health, accelerate efforts in responding to the current global influenza pandemic, and prepare for additional waves of the current pandemic or outbreaks of other avian, swine, and human influenza viruses in order to decrease morbidity and mortality associated with an influenza pandemic. The supplemental funds consist of Public Health Emergency Response (PHER) and Pandemic Influenza Healthcare Preparedness Improvements for States (PIHPIS).

On April 28, 2009, Governor Schwarzenegger issued a Proclamation of Emergency, requiring the California Department of Public Health (CDPH) to take all necessary actions to respond to the H1N1 influenza outbreak. Under this proclamation, the Governor ordered CDPH to enter into such contracts as it deems appropriate to provide services, material, personnel and equipment to supplement the extraordinary preventive measures implemented by local jurisdictions. Based on the imminent need to plan and prepare for an escalation of H1N1 and the implementation of H1N1 vaccination campaigns, the State is releasing federal H1N1 supplemental funds to Local Health Departments (LHD) and Local Hospital Preparedness Program (HPP) Entities to plan, prepare for, and respond to an H1N1 influenza pandemic.

**Senior and Adult Services (SAS)**

The Case Management Information and Payroll System (CMIPS) is an on-going statewide project to replace the current Case Management and Payroll Legacy system. The Legacy system was developed in 1980 and is obsolete. It never truly provided enough data support on the case management side for In-Home Supportive Services (IHSS). CMIPS replaces the system. The first phase has focused on the Payroll side of the system, which produces the pay checks to the

Authorization To Retroactively Increase Revenue Agreements for Fiscal Year 2009-10 For Public Health H1N1 Influenza Response, To Restore IHSS Staff For The Case Management Information and Payroll Systems II Project And To Adjust the Child Protective Services Budget to Restore Funding To The County Counsel's Office

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IHSS providers. The second phase will focus on the Case Management side. Additional funding has been provided over the next three years to reimburse for staff who will work on CMIPS.

### **Child Protective Services (CPS)**

The Department provided a reduction for the Fiscal Year 2009-10 Recommended Final Budget, which reduced the reimbursement for County Counsel services by \$800,000. The department had anticipated the proposed reductions in CPS staffing would have reduced the need for County Counsel services for Dependent Intake cases. However, CPS cannot control the number of cases it will receive. Thus, the Department needs to reinstate the \$800,000 reimbursement for County Counsel services, and provide additional reductions to off-set this cost.

In its original submission of reductions for the recommended final budget, the department had included 1.0 Administrative Services Office 1 (ASO1) position for deletion. This position is responsible for completing retrieval and inventory of computers used in CPS for its Federal audit. The Department requests deleting 2.0 FTE other positions and reallocating the funds for the ASO1 position.

## **DISCUSSION**

### **Public Health**

The Division of Public Health included \$2,158,124 in its Fiscal Year 2009-10 Adopted Proposed Budget. The allocation from California Department of Public Health-Emergency Preparedness Office (CDPH-EPO) increased by \$1,448,543 to a total allocation of \$3,606,667.

The CDPH-EPO, State Pandemic Influenza, and CRI funding provides continuous funding directly to the Division of Public Health for staff and operating expenses in support of Public Health preparedness and response to bioterrorism. The H1N1 supplemental categorical funds in the amount of \$1,237,407 focus on activities in the following two specific areas:

- Focus Area 1: Vaccination, Antiviral Distribution/Dispensing and Administration, Community Mitigation, and Other Associated Pandemic Preparedness and Response Activities.
- Focus Area 2: Laboratory, Epidemiology, Surveillance, and Other Associated Pandemic Preparedness and Response Activities.

In addition, funds are budgeted in other operating expenses for overtime, on-call, stand by and surge capacity to detect and monitor influenza illness and viruses through laboratory testing, epidemiology, surveillance, public health investigations, and other associated pandemic response activities. Costs of equipment (such as molecular diagnostics, specimen storage freezers and information technology equipment for laboratory personnel), consumables (such as swabs, transport media, pipet tips, and personal protective equipment), equipment maintenance (including equipment maintenance contracts), training and education of the public health workforce and media education for the public as needed during the event. Accelerated H1N1 influenza vaccination planning activities to address remaining gaps in mass vaccination planning is also included in the budget.

Authorization To Retroactively Increase Revenue Agreements for Fiscal Year 2009-10 For Public Health H1N1 Influenza Response, To Restore IHSS Staff For The Case Management Information and Payroll Systems II Project And To Adjust the Child Protective Services Budget to Restore Funding To The County Counsel's Office

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The Division of Public Health acts as the fiscal agent for continuous HPP grant funding. These funds will be directed to participating facilities through expenditure contracts. The goal of the HPP funds is to improve surge capacity and enhance community and hospital preparedness for public health emergencies. The PIHPIS supplemental funds will be used to improve the ability of participating facilities to respond to H1N1 in the following areas:

1. Healthcare Workforce Protection
  - Mass Vaccination for Employees
  - Employee Workplace Policies
  - Personal Protection Equipment (PPE) and Systems
2. Comprehensive Coalition Strategy for Optimization of Health Care
  - Healthcare System Decompression
  - Alternate Care Site (ACS) Capability
  - Situational Awareness
  - Media Strategies

To be able to plan for the H1N1 flu virus the Department is requesting to restore 6.5 FTEs originally recommended for deletion as part of the recommended final budget as follows:

- 1.0 FTE Public Health Microbiologist
- 1.0 FTE Epidemiologist
- 1.5 FTE Public Health Nurse Lv 2
- 1.0 FTE Sr Office Assistant
- 1.0 FTE Secretary Conf
- 1.0 FTE Sr Public Health Microbiologist

The Department also requests adding 1.8 FTE Public Health Nurse Lv 2.

### **Senior and Adult Services (SAS)**

The State allocation for Case Management Information and Payroll System (CMIPS) is increased over the next three fiscal years. For Fiscal Year (FY) 2009-10 the increase is \$553,167; for FY 2010-11, the increase is \$887,833; and for FY 2011-12, the increase is \$45,000. The proposed restoration of staffing will be for two years, as the increased allocation will cover the cost for these staff for the next two fiscal years. The staff are reimbursed 100% by the State allocation. The Department is requesting to restore 6.0 FTEs originally recommended for deletion as part of the recommended final budget as follows:

- 1.0 FTE Human Services Program Manager
- 1.0 FTE Human Services Social Worker
- 1.0 FTE Public Health Nurse Lv 2
- 1.0 FTE Human Services Social Worker – Russian Language/Culture
- 1.0 FTE Family Service Worker Level 2 – Spanish Language/Latin Culture
- 1.0 FTE Administrative Services Officer 2.

### **Child Protective Services (CPS)**

Authorization To Retroactively Increase Revenue Agreements for Fiscal Year 2009-10 For Public Health H1N1 Influenza Response, To Restore IHSS Staff For The Case Management Information and Payroll Systems II Project And To Adjust the Child Protective Services Budget to Restore Funding To The County Counsel's Office  
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To reinstate \$800,000 funding to County Counsel for Dependent Intake cases, CPS will eliminate 12.0 FTE positions as follows:

- 1.0 FTE Human Services Program Specialist
- 1.0 FTE Human Services Supervisor Master Degree
- 1.0 FTE Human Services Social Worker Range B
- 1.0 FTE Human Services Social Worker Range B – African American Culture/Language
- 4.0 FTE Human Services Social Worker Master Degree
- 2.0 FTE Senior Office Assistant
- 2.0 FTE Office Assistant

To reinstate the Administrative Officer 1 position, responsible for computer inventory and retrieval for CPS Federal audit, the elimination of the following 2.0 FTE positions are requested:

- 1.0 FTE Stock Clerk
- 1.0 FTE Office Assistant

### **FINANCIAL ANALYSIS**

There will be no additional net County cost resulting from the proposed actions. Additional revenue or the reallocation of existing resources will provide the funding for the proposed changes to the Fiscal Year 2009-10 Recommended Final Budget.

Respectfully submitted,

APPROVED:  
TERRY SCHUTTEN  
County Executive

\_\_\_\_\_  
ANN EDWARDS-BUCKLEY, Director  
Department of Health and Human Services

By: \_\_\_\_\_  
JAMES W. HUNT, Acting Administrator  
Countywide Services Agency

Attachments:  
Resolution

RESOLUTION NO. \_\_\_\_\_

REVENUE AGREEMENTS AND TRUST ACCOUNTS FOR  
PUBLIC HEALTH EMERGENCY PREPAREDNESS

**BE IT RESOLVED AND ORDERED** that the Director of the Department of Health and Human Services, or her designee, be and is hereby authorized to execute a retroactive revenue agreements for the term beginning July 1, 2009 and ending August 31, 2010 for \$3,606,667 on behalf of the COUNTY OF SACRAMENTO, a political subdivision of the State of California, with California Department of Public Health, Emergency Preparedness Office and to do and perform everything necessary to carry out the purpose of this Resolution.

**BE IT FURTHER RESOLVED AND ORDERED** that the Director of the Department of Health and Human Services, or her designee, be authorized to make administrative amendments, extend the contract term as needed, assign, terminate, and/or amend the above agreement, when necessary, by no more than \$500,000 should additional supplemental funding become available.

**BE IT FURTHER RESOLVED AND ORDERED** that the Department of Finance, Auditor Controller's Office be authorized to create interest bearing trust accounts in accordance with the terms of these agreements.

On a motion by Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_, the foregoing Resolution was passed and adopted by the Board of Supervisors of the County of Sacramento, State of California, this 8<sup>th</sup> day of September, 2009, by the following vote, to wit:

Revenue Agreements and Trust Accounts for Public Health Emergency Preparedness  
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AYES: Supervisors,

NOES: Supervisors,

ABSENT: Supervisors,

ABSTAIN: Supervisors,

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Chair of the Board of Supervisors  
of Sacramento County, California

(SEAL)

ATTEST: \_\_\_\_\_  
Clerk, Board of Supervisors

**COUNTY OF SACRAMENTO  
CALIFORNIA**For the Agenda of:  
September 8, 2009

To: Board of Supervisors

From: Sheriff's Department

Subject: Authorize Reduction Of The Contract With University Of California Davis Health Systems For Jail Psychiatric Services For Fiscal Year 2009-10 In The Amount of \$720,800

Supervisory  
District(s): All

Contact: AnnMarie Boylan, Chief, Correctional Health Services Division, 875-9782

**Overview**

As part of the Final Budget process for Fiscal Year 2009-10 Correctional Health Services Division (CHS) of the Sheriff's Department will need to reduce expenditures by \$443,996 due to a reduction in realignment revenue. In addition, CHS is grappling with the need to see patients in the Main Jail without custody escorts and with reduced clinician staffing. In order to mitigate both issues, Correctional Health Services is requesting to rehire four (4) Medical Assistant positions at a cost of \$274,804 which were recently deleted (July 28, 2009) in the Proposed Budget for Fiscal Year 2009-10. These Medical Assistants will prep charts and clinic rooms for Physicians/Nurse Practitioners clinics at the Main Jail. In addition, the additional person in the room makes our staff more comfortable seeing patients.

CHS is unable to further reduce its medical budget in order to cover the \$443,996 loss in realignment revenue. In addition, there is no additional area to reduce to fund the four (4) FTE Medical Assistants (\$276,804 collectively). Regrettably, the funding must be obtained from mental health services which are provided through contract with University of California Davis Department of Psychiatry (UCD). This contract was approved by the Board on June 9, 2009 (Resolution 2009-0437) as one of the Open Enrollment Provider Agreements and needs to be reduced by \$720,800

**Recommendation**

1. Approve the attached Resolution authorizing the Sheriff, or his designee, to amend the contract with the University Of California Davis Health Systems - Jail Psychiatric Services -FY 2009-10 by decreasing in the amount of \$720,800.
2. Direct the Department of Personnel Services to administratively restore four (4) Medical Technician positions as the additional revenue source has been identified.
3. Authorize the Office of Budget and Debt Management to make all necessary adjustments based on this action in the Final Budget for Fiscal Year 2009-10



**Measures/Evaluation**

This proposal will allow CHS to absorb the reduction in realignment revenue. In addition, this proposal will allow CHS to rehire 4 Medical Assistants who will provide critical support services to the physician and nurse practitioner clinics to increase productivity and safety in the jail facilities.

**Fiscal Impact**

The reduction in the UCD Jail Psychiatric Services Agreement for Fiscal Year 2009-10 by \$720,800 will allow CHS to absorb the \$443,996 loss in realignment revenue and provide 4 FTE Medical Assistants at a cost of \$276,804 to maximize the delivery of health care at the jails while remaining cost neutral to the general fund.

**BACKGROUND**

Since 1978, UCD has provided mental health services for the adult incarcerated population of Sacramento County. On June 9, 2009, the Board approved another one year contract with UCD for Fiscal Year 2009-10 in the amount of \$6,520,540. This contract amount reflects an annual reduction of \$1.3 million which was taken as part of Proposed Budget for Fiscal Year 2009-10.

**DISCUSSION**

**Realignment Shortfall:**

Recently the County Executive's office released estimates regarding the amount of realignment revenue anticipated for Fiscal Year 2009-10. This revenue is generated based on sales tax revenues and due to the slumping economy is estimated to run short of original estimates by \$443,996. This revenue shortfall must be offset by an expenditure reduction in the division for Final Budget 2009-10.

**Physician Sick Call:**

As a result of Proposed Budget reductions of \$9.2 million in Correctional Health, over ten shifts a week of clinician time have been reduced at both jail facilities. In addition, 4.0 Medical Assistants were laid off as part of that budget strategy. Subsequent to the implementation of these reductions the amount of inmates seeking care on a daily basis has remained constant and the remaining clinicians have not been able to keep up with that demand. Medical Assistants organize the charts, prep the clinic rooms and manage the daily operation of the physician sick call clinics.

Since implementation of the budget reductions, our clinicians have not been efficient at managing their clinics and the amount of patients seen has dropped dramatically. In virtually every setting in medicine, physicians and nurse practitioners utilize the services of Medical Assistants. Although our clinicians have tried to compensate for the loss of assistance, their efforts have not been successful.

**Medical Escorts:**

As was discussed at Proposed Budget, given the level of budget reductions the Sheriff's Department is no longer able to provide custody officers as medical escorts during sick call clinics. This is very troubling to my staff and the majority of my clinical staff has refused to see patients by themselves.

In an effort to reach a workable solution for everyone, SSD is installing cameras in each sick call room which has a direct feed into the custody control booths. In addition, CHS is proposing the reinstatement of the Medical Assistants to accompany staff on the floors and support clinic operations. Clinical staff has agreed that this is a workable solution in lieu of custody support.

**Impact on Jail Psychiatric Services:**

UC Davis Department of Psychiatry provides an exemplary mental health service in our facilities. Currently services are provided to inmates in a variety of modalities such as crisis intervention and response (intake assessment, suicide concerns), inpatient services (18 bed licensed unit), and outpatient services (clinician assessment, groups, medication management). These services are currently provided seven days a week by 46 staff.

This reduction in funding will reduce the staff for both facilities to 28 members and will eliminate weekend outpatient coverage at both facilities. In addition, shifts will be changed from 10 hours to 8 hours to provide for five day a week (Mon – Fri) coverage at the facilities. The inpatient unit will remain open and staffed on a 24/7 basis, however, there will be times when a clinician is not available to respond to intake or to a floor for an assessment. In these instances, custody officers will have to move the patient to the infirmary unit to be assessed. In addition, all patients at RCCC who are in crisis will have to be transported to the Main Jail in the evenings and weekends as there will be no services available during these hours.

CHS is unable to reduce its medical care budget any further to cover the \$443,996 loss in realignment revenue or fund the 4.0 Medical Assistants at \$276,804. Regrettably, the funding must be obtained from cuts in the mental health practice. CHS has worked cooperatively with UC Davis Medical Systems on a plan to reduce the contract amount for jail psychiatric services for Fiscal Year 2009-10 for a total of \$720,800 with the goal of retaining as many services as possible.

**MEASURES/EVALUATION**

This proposal will allow CHS to absorb the reduction in realignment revenue. In addition, this proposal will allow CHS to rehire 4 Medical Assistants who will provide critical support services to the physician and nurse practitioner clinics to increase productivity and safety in the jail facilities.

**FINANCIAL ANALYSIS**

The reduction in the UCD Jail Psychiatric Services Agreement for Fiscal Year 2009-10 by \$720,800 will allow CHS to absorb the \$443,996 loss in realignment revenue and provide four (4) FTE Medical Assistants at a cost of \$276,804 to maximize the delivery of health care at the jails while remaining cost neutral to the general fund.

Respectfully submitted,

APPROVED:  
TERRY SCHUTTEN  
County Executive

\_\_\_\_\_  
JOHN MCGINNESS, Sheriff  
Sacramento County Sheriff's Department

By: \_\_\_\_\_  
NAVDEEP S. GILL  
Chief Operations Officer

Attachment: Resolution

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZE REDUCTION OF THE CONTRACT WITH UNIVERSITY OF CALIFORNIA DAVIS HEALTH SYSTEMS FOR JAIL PSYCHIATRIC SERVICES FOR FISCAL YEAR 2009-10 IN THE AMOUNT OF \$720,800**

**BE IT RESOLVED AND ORDERED** that the Sheriff, or his designee, is hereby authorized to amend the agreement with the University of California Davis – Jail Psychiatric Services – Fiscal Year 2009-10 by reducing the compensation by \$720,800, on behalf of the COUNTY OF SACRAMENTO, a political subdivision of the State of California, and to do and perform everything necessary to carry out the purpose of this Resolution including any modifications, amendments or augmentations.

On a motion by Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_, the foregoing Resolution was passed and adopted by the Board of Supervisors of the County of Sacramento, State of California, this 8th day of September, 2009, by the following vote, to wit:

AYES: Supervisors,

NOES: Supervisors,

ABSENT: Supervisors,

ABSTAIN: Supervisors,

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Chair of the Board of Supervisors  
of Sacramento County, California

(SEAL)

ATTEST: \_\_\_\_\_  
Clerk, Board of Supervisors

**County of Sacramento, California**

FY 2009-10 Final Budget Reductions since June 2009 by Department

Program Number	Program Description	June 2009 Adopted Appropriations	September 2009					June 2009 Total FTE's	Page #	
			Categorical/ Other Revenue Reductions	Realignment Reductions	General Fund Reductions	Total Reductions	Remaining General Fund			FTE Reductions
<b>Countywide Services Agency</b>										
<b>Behavior Health Services</b>										
BHS 1	Mental Health Treatment Center	\$36,669,521	\$12,110,952	\$1,241,988	\$500,000	\$13,852,940	\$9,734,760	36.60	214.20	3
BHS 2	Public Guardian/Conservator	\$3,822,192	\$0	\$33,302	\$0	\$33,302	\$785,417	1.00	45.00	5
BHS 3	Alcohol and Drug Services	\$26,671,021	\$530,462	\$0	\$0	\$530,462	\$0	2.30	54.90	6
<b>Subtotal</b>		<b>\$67,162,734</b>	<b>\$12,641,414</b>	<b>\$1,275,290</b>	<b>\$500,000</b>	<b>\$14,416,704</b>	<b>\$10,520,177</b>	<b>39.90</b>	<b>314.10</b>	
<b>Health &amp; Human Services</b>										
HHS 1	Office of Director	\$3,321,608	\$0	\$0	\$227,164	\$227,164	-\$1,978,838	2.00	104.00	8
HHS 2	CMISP	\$3,542,173	\$0	\$48,613	\$169,678	\$218,291	\$877,479	3.00	27.10	9
HHS 3	Pharmacy	\$749,878	\$0	\$291,207	\$0	\$291,207	-\$71,001	2.50	44.20	10
HHS 4	Clinics	\$28,038,372	\$68,000	\$201,884	\$1,528,281	\$1,798,165	\$15,424,642	22.90	118.70	11
HHS 5	IHSS	\$23,014,575	\$408,352	\$264,226	\$388,588	\$1,061,166	\$1,029,192	10.00	171.30	12
HHS 6	CPS	\$126,402,417	\$7,810,992	\$439,925	\$6,633,071	\$14,883,988	\$203,118	199.40	954.30	13
HHS 7	Immunization Assistance Program	\$1,114,309	\$0	\$4,467	\$0	\$4,467	\$73,379	0.00	5.80	15
HHS 8	Public Health Lab	\$2,869,498	\$0	\$5,195	\$150,000	\$155,195	\$1,523,648	2.00	21.00	16
HHS 9	California Children's Services	\$9,012,246	\$960	\$43,177	\$42,190	\$86,327	-\$24,494	1.00	76.00	17
HHS 10	Public Health Field Services	\$5,023,377	\$52,500	\$23,005	\$220,543	\$296,048	\$1,127,717	0.50	37.50	18
HHS 11	Public Health Officer	\$11,320,735	\$0	\$10,039	\$337,267	\$347,306	\$1,432,909	2.50	51.30	19
HHS 12	Juvenile Medical Services	\$10,707,597	\$0	\$148,435	\$0	\$148,435	\$5,040,246	2.00	41.50	20
HHS 13	IHSS Provider Pymts	\$64,894,095	\$0	\$965,954	\$0	\$965,954	\$17,107,309			21
HHS 14	CMISP Treatment Acct	\$41,642,614	\$0	\$304,351	\$227,913	\$532,264	\$24,207,886			22
<b>Subtotal</b>		<b>\$331,653,494</b>	<b>\$8,340,804</b>	<b>\$2,750,478</b>	<b>\$9,924,695</b>	<b>\$21,015,977</b>	<b>\$65,973,192</b>	<b>247.80</b>	<b>1,652.70</b>	

County of Sacramento, California

FY 2009-10 Final Budget Reductions since June 2009 by Department

Program Number	Program Description	June 2009 Adopted Appropriations	September 2009					June 2009 Total FTE's	Page #
			Categorical/ Other Revenue Reductions	Realignment Reductions	General Fund Reductions	Total Reductions	Remaining General Fund		
<b>Human Assistance</b>									
DHA 1	CalWORKS: Available Revenue	\$1,959,522	\$0	\$120,933	\$1,838,589	\$1,959,522	\$0	0.0	24
DHA 2	Operations	\$35,525,666	\$0	\$0	\$347,467	\$347,467	\$0	0.0	25
DHA 3	County Medically Indigent	\$3,808,196	\$0	\$0	\$433,158	\$433,158	\$1,625,980	9.0	41.6
DHA 4	Foster Care Aid Payments	\$101,319,752	\$0	\$873,710	\$1,252,582	\$2,126,292	\$8,519,809	0.0	27
DHA 5	Foster Care Staffing	\$7,054,935	\$0	\$26,883	\$7,346	\$34,229	\$881,356	6.0	67.8
DHA 6	General Assistance Staffing	\$8,080,852	\$0	\$0	\$1,113,291	\$1,113,291	\$4,265,966	23.0	102.6
DHA 7	General Assistance Aid Payments	\$16,473,571	\$0	\$0	\$2,651,899	\$2,651,899	\$13,821,672	0.0	30
DHA 8	Senior Volunteer Programs	\$1,400,937	\$0	\$0	\$270,000	\$270,000	\$112,709	0.0	31
DHA 9	Homeless	\$22,284,085	\$0	\$0	\$1,109,984	\$1,109,984	\$713,276	3.0	14.5
DHA 10	Mather	\$6,687,227	\$0	\$0	\$1,096,684	\$1,096,684	\$1,621,641	9.0	25.0
DHA 11	Senior Nutrition Services	\$4,099,979	\$0	\$0	\$498,737	\$498,737	\$1,552,543	1.0	46.5
DHA 12	All Programs: Additional Salary Savings	\$13,191,271	\$0	\$0	\$1,111,697	\$1,111,697	\$0		35
<b>Subtotal</b>		<b>\$221,885,993</b>	<b>\$0</b>	<b>\$1,021,526</b>	<b>\$11,731,434</b>	<b>\$12,752,960</b>	<b>\$33,114,952</b>	<b>51.00</b>	<b>298.00</b>

<b>Countywide Services Agency - Total</b>	<b>\$620,702,221</b>	<b>\$20,982,218</b>	<b>\$5,047,294</b>	<b>\$22,156,129</b>	<b>\$48,185,641</b>	<b>\$109,608,321</b>	<b>338.70</b>	<b>2264.80</b>
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**Municipal Services Agency**

**Animal Care**

AC 1	Kennel Services	\$759,257	\$0	\$0	\$62,251	\$62,251	\$28,507	1.00	8.00	38
AC 2	Field Services	\$860,006	\$0	\$0	\$83,096	\$83,096	\$28,918	1.00	13.00	39
AC 3	Administrative Services	\$3,522,359	\$0	\$0	\$76,718	\$76,718	\$3,229,668	0.80	4.80	40
<b>Subtotal</b>		<b>\$5,141,622</b>	<b>\$0</b>	<b>\$0</b>	<b>\$222,065</b>	<b>\$222,065</b>	<b>\$3,287,093</b>	<b>2.80</b>	<b>25.80</b>	

County of Sacramento, California

FY 2009-10 Final Budget Reductions since June 2009 by Department

Program Number	Program Description	June 2009 Adopted Appropriations	September 2009					June 2009 Total FTE's	Page #	
			Categorical/ Other Revenue Reductions	Realignment Reductions	General Fund Reductions	Total Reductions	Remaining General Fund			FTE Reductions
<b>Neighborhood Services</b>										
DNS 1	Code Enf – Zoning Enf Program	\$2,642,012	\$50,000	\$0	\$437,826	\$487,826	\$0	5.00	22.00	47
DNS 2	Code Enf-Vehicle Abetment Prgm	\$1,977,569	\$30,000	\$0	\$255,679	\$285,679	\$0	3.00	6.00	48
<b>Subtotal</b>		<b>\$4,619,581</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$693,505</b>	<b>\$773,505</b>	<b>\$0</b>	<b>8.00</b>	<b>28.00</b>	
<b>Planning</b>										
PLN 1	Application Processing	\$3,017,098	\$0	\$0	\$750,329	\$750,329	\$1,387,574	4.60	14.90	50
PLN 2	Plan Check	\$321,382	\$0	\$0	\$16,475	\$16,475	\$0	0.20	1.60	51
PLN 3	Administrative Services	\$2,650,378	\$0	\$0	\$92,388	\$92,388	\$0	1.80	10.80	52
<b>Subtotal</b>		<b>\$5,988,858</b>	<b>\$0</b>	<b>\$0</b>	<b>\$859,192</b>	<b>\$859,192</b>	<b>\$1,387,574</b>	<b>6.60</b>	<b>27.30</b>	
<b>Regional Parks</b>										
RP 1	Ranger Patrol (ARP)	\$3,939,573	\$0	\$0	\$165,297	\$165,297	\$994,909	1.00	23.00	54
RP 2	Effie Yeaw Nature Center	\$749,192	\$0	\$0	\$167,057	\$167,057	\$0	2.00	5.00	55
RP 3	Gibson Ranch Park	\$474,192	\$0	\$0	\$316,298	\$316,298	\$91,291	1.00	1.00	56
RP 4	Planning	\$622,993	\$0	\$0	\$137,740	\$137,740	\$0	1.00	3.00	57
RP 5	Leisure Services	\$353,322	\$0	\$0	\$28,963	\$28,963	\$0	0.00	3.00	58
RP 6	Administration	\$1,848,711	\$0	\$0	\$83,559	\$83,559	\$0	0.00	8.00	59
RP 7	Therapeutic Recreation Services	\$421,502	\$0	\$0	\$5,292	\$5,292	\$0	0.00	2.00	60
RP 8	Mather Regional Park	\$216,622	\$0	\$0	\$2,646	\$2,646	\$0	0.00	1.00	61
RP 9	American River Parkway Maintenance	\$2,872,431	\$0	\$0	\$29,107	\$29,107	\$819,131	0.00	11.00	62
RP 10	Contract Ranger Patrol	\$322,705	\$0	\$0	\$5,292	\$5,292	\$0	0.00	2.00	63
RP 11	Contract Maintenance	\$1,679,214	\$0	\$0	\$29,107	\$29,107	\$0	0.00	11.00	64
<b>Subtotal</b>		<b>\$13,500,457</b>	<b>\$0</b>	<b>\$0</b>	<b>\$970,358</b>	<b>\$970,358</b>	<b>\$1,905,331</b>	<b>5.00</b>	<b>70.00</b>	
<b>Municipal Services Agency - Total</b>		<b>\$29,250,518</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$2,745,120</b>	<b>\$2,825,120</b>	<b>\$6,579,998</b>	<b>22.40</b>	<b>151.10</b>	

County of Sacramento, California

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			Categorical/ Other Revenue Reductions	Realignment Reductions	General Fund Reductions	Total Reductions	Remaining General Fund			FTE Reductions
<b>Internal Services Agency</b>										
<b>Finance</b>										
FIN 1	Finance	\$16,740,500	\$88,087	\$0	\$180,000	\$268,087	\$632,952	0.00	130.00	67
<b>Subtotal</b>		<b>\$16,740,500</b>	<b>\$88,087</b>	<b>\$0</b>	<b>\$180,000</b>	<b>\$268,087</b>	<b>\$632,952</b>	<b>0.00</b>	<b>130.00</b>	
<b>General Services</b>										
DGS 1	Office of the Director	\$1,972,988	\$222,704	\$0	\$0	\$222,704	\$0	0.00	20.00	69
DGS 2	Bradshaw District	\$13,810,954	\$356,823	\$0	\$0	\$356,823	\$0	0.00	95.00	70
DGS 3	Downtown District	\$9,609,140	\$324,540	\$0	\$0	\$324,540	\$0	0.00	66.00	72
DGS 4	Security	\$2,416,610	\$34,369	\$0	\$0	\$34,369	\$0	1.00	30.00	74
DGS 5	Central Purchasing	\$2,175,618	\$49,500	\$0	\$0	\$49,500	\$0	0.00	18.00	75
DGS 6	Support Services	\$12,172,578	\$219,750	\$0	\$0	\$219,750	\$0	3.00	31.00	76
DGS 7	Light Fleet	\$26,204,437	\$978,075	\$0	\$0	\$978,075	\$0	2.00	39.00	77
General Fund Savings					\$377,825					
<b>Subtotal</b>		<b>\$68,362,325</b>	<b>\$2,185,761</b>	<b>\$0</b>	<b>\$377,825</b>	<b>\$2,185,761</b>	<b>\$0</b>	<b>6.00</b>	<b>299.00</b>	
<b>Personnel Services</b>										
DPS 1	Workers' Compensation Employee	\$3,087,788	\$237,858	\$0	\$0	\$237,858	\$0	1.00	33.00	79
DPS 2	Benefits Administration	\$2,783,228	\$38,813	\$0	\$0	\$38,813	\$0	1.00	12.70	80
DPS 3	Employee Health	\$1,095,586	\$162,458	\$0	\$0	\$162,458	\$0	1.50	6.00	81
DPS 4	Work Hour Reduction	\$7,442,647	\$293,088	\$0	\$0	\$293,088	\$0	0.00	281.60	82
General Fund Savings					\$142,345					
<b>Subtotal</b>		<b>\$14,409,249</b>	<b>\$732,217</b>	<b>\$0</b>	<b>\$142,345</b>	<b>\$732,217</b>	<b>\$0</b>	<b>3.50</b>	<b>333.30</b>	
<b>Revenue Recovery</b>										
DRR 1	Revenue Recovery	\$7,075,844	\$277,125	\$0	\$0	\$277,125	\$0	8.00	72.00	84
General Fund Savings					\$246,516					
<b>Subtotal</b>		<b>\$7,075,844</b>	<b>\$277,125</b>	<b>\$0</b>	<b>\$0</b>	<b>\$277,125</b>	<b>\$0</b>	<b>8.00</b>	<b>72.00</b>	
<b>Internal Services Agency - Total</b>		<b>\$106,587,918</b>	<b>\$3,283,190</b>	<b>\$0</b>	<b>\$700,170</b>	<b>\$3,463,190</b>	<b>\$632,952</b>	<b>17.50</b>	<b>834.30</b>	



**County of Sacramento, California**

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<b>Correctional Health Services</b>										
CHS	Correctional Health Jail Psych	\$37,492,776	\$0	\$443,996	\$0	\$443,996	\$17,188,640	0.00	130.50	86
<b>Correctional Health Services - Total</b>		<b>\$37,492,776</b>	<b>\$0</b>	<b>\$443,996</b>	<b>\$0</b>	<b>\$443,996</b>	<b>\$17,188,640</b>	<b>0.00</b>	<b>130.50</b>	
<b>General Government - County Executive</b>										
CEO	County Executive's Office	\$1,648,359	\$0	\$0	\$237,664	\$237,664	\$445,847	1.00	19.00	89
<b>County Executive Total</b>		<b>\$1,648,359</b>	<b>\$0</b>	<b>\$0</b>	<b>\$237,664</b>	<b>\$237,664</b>	<b>\$445,847</b>	<b>1.00</b>	<b>19.00</b>	
<b>Total - General Fund</b>		<b>\$795,681,792</b>	<b>\$24,345,408</b>	<b>\$5,491,290</b>	<b>\$25,839,083</b>	<b>\$55,155,611</b>	<b>\$134,455,758</b>	<b>379.60</b>	<b>3,399.70</b>	

County of Sacramento, California

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			Categorical/ Other Revenue Reductions	Realignment Reductions	General Fund Reductions	Total Reductions	Remaining General Fund	FTE Reductions		
<b>Non General Fund Impact</b>										
<b>Transient Occupancy Tax</b>										
TOT	Transient Occupancy Tax	\$8,802,273	\$247,743	\$0	\$0	\$247,743	\$0	0.00	0.00	91
<b>Total - Transient Occupancy Tax</b>		<b>\$8,802,273</b>	<b>\$247,743</b>	<b>\$0</b>	<b>\$0</b>	<b>\$247,743</b>	<b>\$0</b>	<b>0.00</b>	<b>0.00</b>	
<b>Building Inspection Fund</b>										
BI	Building Inspection	\$13,362,500	\$3,088,264	\$0	\$0	\$3,088,264	\$0	0.00	0.00	45
<b>Building Inspection Fund - Total</b>		<b>\$13,362,500</b>	<b>\$3,088,264</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,088,264</b>	<b>\$0</b>	<b>0.00</b>	<b>0.00</b>	
<b>Total Building Inspections Fund</b>		<b>\$13,362,500</b>	<b>\$3,088,264</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,088,264</b>	<b>\$0</b>	<b>0.00</b>	<b>0.00</b>	
<b>Public Works Fund</b>										
ENG 1	Construction Management & Inspections	\$25,412,077	\$2,068,656	\$0	\$0	\$2,068,656	\$0	8.00	166.50	42
ENG 2	Building Inspection	\$14,208,990	\$2,051,767	\$0	\$0	\$2,051,767	\$0	8.00	83.80	43
ENG 3	Architectural Services	\$5,811,060	\$1,377,952	\$0	\$0	\$1,377,952	\$0	9.00	32.40	44
<b>Total Public Works Fund</b>		<b>\$45,432,127</b>	<b>\$5,498,375</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,498,375</b>	<b>\$0</b>	<b>25.00</b>	<b>282.70</b>	
<b>Total All Funds</b>		<b>\$863,278,692</b>	<b>\$33,179,790</b>	<b>\$5,491,290</b>	<b>\$25,839,083</b>	<b>\$63,989,993</b>	<b>\$134,455,758</b>	<b>404.60</b>	<b>3,682.40</b>	

Note - Doesn't include Proposition 172 reductions of \$4.8 million. Departments are making adjustments within their Budgets

Countywide Services Agency

# Program Reduction Impact

Behavioral Health Services

Program Reduction Impact

**BHS – 1: Program Title: Mental Health Treatment Center****Program Description:**

The Mental Health Treatment Center is an institution of public safety serving all law enforcement agencies, jail, emergency rooms, Public Guardian/Conservator, judicial system, and other county agencies. The Treatment Center provides emergency crisis mental health assessments, referral services and hospitalization for 100 adult patients. The Mental Health Treatment Center is the facility of last resort for all emergency mental health needs of Sacramento County.

**Proposed Reduction:**

Adopted Proposed	Proposed Reduction	Revised Budget	% Reduced	Total FTEs	Reduction in FTEs	% Reduced
\$36,669,521	\$13,852,940	\$22,816,581	37.8%	214.2	36.6	17%

**Reduction Detail:**

	Expenditure Reduction	Revenue Reduction	Net Cost Reduction	FTE Reduction
General Fund	500,000	-	500,000	0
Realignment	1,241,988	1,241,988	0	0
MediCal	2,500,000	2,500,000	0	0
Managed Care	9,610,952	9,610,952	0	0
<b>Total</b>	<b>\$13,852,940</b>	<b>\$13,352,940</b>	<b>500,000</b>	<b>0</b>

**Program Impact:**

These reductions result in the closure of the Crisis Stabilization Unit (CSU) and the reduction of beds from 100 to 50. Due to the closure of the CSU, there will be a loss of revenue from MediCal of approximately \$2.5 Million.

By closing the CSU, patients who are a danger to themselves or others will be brought to local hospital emergency rooms by law enforcement. Local emergency rooms indicate that there is a shortage of psychiatrists and it is difficult to manage these patients within their existing resources. Additionally, local hospitals are anticipating an additional and significant impact to their emergency rooms from the H1N1 virus this fall. This will further exacerbate hospitals ability to care for the patients experiencing a mental health crisis.

These reductions are annualized, therefore, they will have to be absorbed in the nine months that remain in this fiscal year. The anticipated net Federal Medical Assistance Percentages (FMAP) of approximately \$2.6 Million will be used to transition the reduction for Fiscal Year 2009-10. The increase in FMAP is due to the federal stimulus funding which increases MediCal reimbursement rate by approximately 10%. Since this funding is one time, ending December 2010, the Department has elected to use these funds for one-time purposes.

Currently, mental health services in the juvenile institutions operated by the Probation Department are provided by Catholic Healthcare West. The contract term will be reduced to allow for the redeployment of county staff currently working in the Treatment Center to the Youth Detention Facility and the Boys Ranch to provide these services. Additionally, County staff will be redeployed into a new outpatient adult program that is being developed.

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**BSH – 2: Program Title: Public Guardian/Conservator/Administrator****Program Description:**

The Public Guardian/Conservator/Administrator manages the personal and financial affairs of certain minors for whom the services of a guardian are necessary; manages the personal and financial affairs of certain mentally disordered persons, as required by the Lanterman-Petris-Short Act, or physically disabled persons who are unable to provide for their own well being, and manages the estate, and consents to care for conservatees. Referrals for conservatorships for mentally disordered persons originate from designated mental health facilities such as the Mental Health Treatment Center. Referrals for conservatorships of disabled persons originate from many sources including the Superior Court, the County and various private sources.

**Proposed Reduction:**

Adopted Proposed	Proposed Reduction	Revised Budget	% Reduced	Total FTEs	Reduction in FTEs	% Reduced
\$3,697,099	\$33,302	\$3,663,797	1.0%	45.0	1.0	2.2%

**Program Impact:**

The reduction of \$33,302 in Realignment Revenue will result in the elimination of a vacant Office Assistant II position. This position provides support to the Probate Unit, which consists of a Deputy Supervisor, two Probate Investigators and three Probate Deputies. The elimination of this position will result in a delay in sending confidential client information to County Counsel and the courts, tracking and processing the Biennial Accountings for all Probate cases and forwarding to County Counsel. The workload will be shifted to the remaining staff in the unit.

**BHS – 3: Program Title: Alcohol and Drug Services****Program Description:**

The Adult Drug Court supports the County Strategic Objective to minimize the impact of substance abuse on families and communities. Adult Drug Court provides treatment services for non-violent adult offenders convicted of drug use or possession of drugs for personal use. Participants work their way through a four-level treatment plan that includes individual and group counseling and random drug testing. Case management services are provided in order to develop an individual treatment plan for each participant. Probation officer staff provide probation services and program compliance sanctions for program participants.

**Proposed Reduction:**

Adopted Proposed	Proposed Reduction	Revised Budget	% Reduced	Total FTEs	Reduction in FTEs	% Reduced
\$26,671,021	\$530,462	\$26,140,559	2.0%	54.9	2.3	4.2%

**Program Impact:**

Adult Drug Court is funded primarily through the Drug Court Partnership Grant and Comprehensive Drug Court Implementation funding provided by the State of California General Fund. Although funding is provided to the Department of Behavioral Health's Alcohol and Drug Services Division, historically, the Probation Department provided the required match by funding the Probation officer staff that provided the compliance sanctions that make this program so successful. In addition, Probation used match dollars to fund the Public Health Nurse position. The combined allocation from these two funding sources was significantly reduced for Fiscal Year 09-10, dropping from the anticipated \$ 1.2 million to \$763,956. In addition, the Probation Department determined that it was unable to continue to provide the match dollars for the program, and would no longer be able to provide the lead agency functions. The Department of Behavioral Health Services, Alcohol and Drug Services Division decided to assume the responsibilities of lead agency, trimming costs to the barest essential components in order to keep the program open to 100 participants this fiscal year.

To meet the financial challenge reductions will be made in service provider contracts, the Alcohol and Drug Services Division will reduce staffing division-wide by 2.3 FTE, include 0.5 Sr. Mental Health Counselor, 0.8 Public Health Nurse, and 1.0 Secretary Confidential. We are requesting that the Public Health Nurse position be deleted as of October 31, 2009 and this reduction reflects continuation of the position until that date. The Public Health Nurse provides adjunct health education and occasional wound care for program participants.



Department of Health and Human Services

# Program Reduction Impact

**HHS – 1: Program Title: Office of the Director****Program Description:**

Provides administrative support to the Department of Health and Human Services, including fiscal, human resources, facilities, budgets, information technology, contracts, research and quality assurance.

**Reduction:**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$3,321,608	\$227,164	\$3,094,444	6.8%	104.0	2.0	1.9%

**Program Impact:**

This reduction will delete 1.0 Chief of Departmental Administration and 1.0 Information Technology Manager. The duties and responsibilities of these management staff will be absorbed by the remaining management positions within the Office of the Director. Any saving in this program will be spread to the various divisions in the department.

**HHS – 2: Program Title: County Medically Indigent Services Program (CMISP)  
Case Management**

**Program Description:**

Provides secondary diagnostic and tertiary care to CMISP eligible Sacramento County residents

**Reduction:**

<b>Total Budget</b>	<b>Reduction</b>	<b>Revised Budget</b>	<b>% Reduced</b>	<b>Total Program FTEs</b>	<b>Reduction in FTEs</b>	<b>% Reduced</b>
\$3,542,173	\$218,291	\$3,323,882	6.2%	27.1	3.0	11.1%

**Program Impact:**

Deletion of the 3.0 FTE's in clerical and nursing positions will reduce the program's ability to research and respond to inquiries from patients, providers, and advocates of the medically indigent. These functions will to be reassigned to remaining staff, further increasing referral processing time and delaying medical appointments for indigent patients.

Elimination of two Case Management Nurses will severely impact the ability of CMISP to respond to requests for medical care within the legally established timeframes.

Provider payments will be delayed due to inpatient reviews not being conducted timely, which could result in provider disenrollment from the County Medically Indigent Services program. An estimated 4,500 of the over 20,000 eligible medically indigent patients served each year will be impacted as a result of staff reductions.

**HHS – 3: Program Title: County Pharmacy****Program Description:**

Provides pharmaceuticals and medical supplies serving three major areas -- the county primary care and public health clinics, the county mental health programs and the forensic and probation divisions

**Reduction:**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$749,878	\$291,207	\$458,671	38.8%	44.2	2.5	5.7%

**Program Impact:**

The County pharmacy proposes a reduction of \$291,207 in realignment funding resulting in a reduction of staffing and computer software and hardware resources. The \$227,913 of the realignment fund reduction is being shifted to the Medical Treatment Budget to reduce General Fund allocation to meet the reduction associated with the decrease in General Fund Allocations to the department.

The pharmacy is responsible to provide medications to indigent patients for acute, chronic and mental illness. The pharmacy also provides vaccinations against communicable diseases. The pharmacy program plays a central role in receiving documentation and distribution of medications and medical supplies during natural disaster and bioterrorist events.

The reduction in Pharmacy staff will result in reduced ability to maintain the response to prescription volume, customer response time, staffing flexibility including covering requested vacations and impacts staff morale. Reduced response time to clinic requests and potential for less frequent prescription delivery schedules will result.

The reduction of staff work hours two days per month will increase the current fill time of 4-6 days to approximately 5-7 days.

**HHS – 4: Program Title: Clinic Services****Program Description:**

Provides medical services to the medically indigent of Sacramento County who do not have medical insurance and are not eligible for Medi-Cal

**Reduction:**

<b>Total Budget</b>	<b>Reduction</b>	<b>Revised Budget</b>	<b>% Reduced</b>	<b>Total Program FTEs</b>	<b>Reduction in FTEs</b>	<b>% Reduced</b>
\$28,038,372	\$1,798,165	\$26,240,207	6.4%	118.7	22.9	19.3%

**Program Impact:**

These reductions will force the South City Health Center to be open only three days a week with one clinician team. The ability to provide primary care and sexually transmitted diagnosis and treatment at this site will be greatly reduced. Child Health and Disability Prevention (CHDP) exams, routine family planning and breast and cervical cancer screening services will no longer be provided at the South City Health Center site. The Primary Care Center, located 7 miles away, will be the only fully functional county clinic site for all of the eligible residents of Sacramento County. Due to the elimination of the nurse practitioners, routine family planning and breast and cervical cancer screening services will be significantly reduced at the Primary Care Center. These services will be available only for CMISP patients. A loss of revenue will result from the discontinuation of the Every Women Counts program at South City Health Center and the reduction in services at the Primary Care Center. As a result of the reduction of two Health Program Coordinator positions, remaining clinic management staff will assume the management and oversight of the South City Health Center and the evening clinic at the Primary Care Center.

The Senior Office Assistant in Administration provides administrative support for Clinic Services. The elimination of this position will discontinue the centralized public information function. This function will have to be absorbed by the individual clinic staff, causing further delays in providing information and services to patients.

This reduction will also result in reduced capacity to provide medical care to the mandated population, increased wait times and inappropriate use of emergency departments for primary care conditions. This reduction will also increase risk for litigation from CMISP patients and advocacy groups due to delayed diagnosis and treatment.

The reduction of staff work hours two days per month will result in the loss of approximately 1,318 clinic visits per month.

**HHS – 5: Program Title: In-Home Supportive Services (IHSS)****Program Description:**

Provides supportive services to aged, blind and disabled persons who are unable to perform activities of daily living and cannot remain safely in their own homes without assistance

**Reduction:**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$23,014,575	\$1,061,166	\$21,953,409	4.6%	171.3	10.0	5.8%

**Program Impact:**

The reduction of \$388,588 General Fund and \$128,755 Realignment will result in the loss of \$543,823 Federal Title XIX matching funds. This additional loss of 10.0 positions will result in a total loss of 59.8 positions since March 2009 in In-Home Supportive Services (IHSS). The program serves over 21,000 recipients and processes over 24,000 timesheets twice a month. Currently, there are over 7,000 cases without a social worker, 29% of the total caseload have overdue renewals, a "Waitlist" has been established for intakes, including 40 pediatric cases, and the 30 day requirement for processing new applications is being met less than 50% of the time. Staff reductions are currently impacting the ability of the payroll unit to process case change documents and timesheets within the 10 day mandate as required by California Labor Code and the Department of Social Services. The additional staff reductions will further diminish the program's ability to meet newly imposed State mandates. The 2009-10 Enacted State Budget includes significant changes to the IHSS program such as fingerprinting recipients, provider background checks and orientations, unannounced home visits and fraud preventions measures. The implementation of some of the State program changes are required as soon as September and October 2009. As a result of the additional mandates imposed on IHSS in the State budget, workloads will increase at a time of decreased staff and resources.

Full implementation of the IHSS Work Plan developed in response to the Grand Jury report will be delayed. Training and mentoring resources needed for the implementation of the Work Plan will be unavailable because of staffing limitations and workload needs. In March 2009, the average social worker caseload was 230. With the current and proposed staff reductions, the average social worker caseload will grow from 230 to 375, for caseload increase of 63%.

There will be a decline in the Quality Assurance Unit's case review as required by program guidelines. The program's ability to provide in-home instruction, guidance, and information to assure appropriate care to recipients will be hindered. The health and safety of IHSS recipients will be impeded.

**HHS – 6: Program Title: Child Protective Services (CPS)****Program Description:**

Provides services for abused and neglected children

**Reduction:**

<b>Total Budget</b>	<b>Reduction</b>	<b>Revised Budget</b>	<b>% Reduced</b>	<b>Total Program FTEs</b>	<b>Reduction in FTEs</b>	<b>% Reduced</b>
\$7,925,633	\$6,633,071	\$1,292,562	83.7%	954.3	199.4	20.9%

**Program Impact:****General Fund Allocation Reduction and Realignment Reduction:**

The reduction of \$439,925 Realignment and **\$5,583,957 General Funds** will result in the loss of \$4,128,465 Federal matching funds. These reductions will result in the elimination of approximately 16 social worker units and drastically impair the ability to provide child protection and early intervention services, family reunification, and permanent connections for children who can't return home. Children suspected of suffering abuse and neglect will be left waiting in unsafe situations for social workers to respond. The reduction of social workers in Family Reunification unit will result in 600 less children and their high risk families from being served each month and more costly stays in foster care. Staff in Permanency Services will be less able to engage, support, and find permanent homes for youth resulting in fewer children being placed in adoptive homes. These cuts will result in increased litigation, Juvenile Court and State sanctions, and more children experiencing poorer safety and well being outcomes.

The proposed reductions to administrative and support staff will significantly weaken the infrastructure necessary to provide oversight, accountability, and development of improvement initiatives including community partnerships, collaboratives and system improvement areas identified in the MGT and Grand Jury reports.

A reduction of \$397,925 for the purchase of laptop computers will eliminate funding for the laptops for the majority of CPS social workers, which was part of the Child Protective Services Work Plan. As a result of this reduction, there will be funding for 104 laptops for the Emergency Response social workers only.

Other services to be reduced will include County Counsel for \$800K, UC Davis CAARE Center exam and consultation services for \$479K, drug testing for \$242K, and funding provided to Department of Human Assistance Eligibility Workers for \$269K, and funding to Public Health for a Public Health Nurse for \$116K. Reductions in these services will result in less oversight of drug dependent clients, increased time for their children in foster care, and a 75% reduction in specialized medical services to abused and neglected children.

State Allocation Reduction:

The additional 10% reduction in Child Welfare Allocation will result in an additional loss of **\$1,049,114 General Funds** and \$3,831,477 Federal and State matching funds. As a result, a reduction of 57.5 casework staff and 11.0 administrative and support on top of the 130.9 FTE eliminated as a result of reductions to General Fund Allocation and Realignment revenue proposed above. This additional reduction will further impact the infrastructure of the Child Welfare system to provide child protection and early intervention services, family reunification, and permanent connections for children in unsafe situations and severely compromise the department's ability to meet federal and state child welfare outcome goals as defined by AB636, resulting in possible federal and state penalties.

Services to be reduced will include the CWLA contract for \$50K, UC Davis Training Academy for \$14K, and Intrafund provided to DHA Investigative Assistants for \$329K. Reductions in these contracts will result in less oversight of MGT change recommendations implementation, less training opportunities for staff, and delay in completing criminal record search and the whereabouts of absent parents requests for potential caretakers in placement cases where the health and/or safety of a child is in question and investigate the whereabouts of absent parents for Juvenile Court petitions.

Work Schedule Reduction:

As a result of the work schedule reduction, 142.3 FTE will be saved in the CPS Division.

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**HHS – 7: Program Title: Public Health - Immunization Assistance Program (IAP)****Program Description:**

Works with low-income individuals to obtain necessary immunizations through service delivery and referrals; implements strategies to increase immunization rates for all residents, and works to contain vaccine-preventable, communicable diseases and prevent the spread of infectious diseases.

**Reduction:**

<b>Total Budget</b>	<b>Reduction</b>	<b>Revised Budget</b>	<b>% Reduced</b>	<b>Total Program FTEs</b>	<b>Reduction in FTEs</b>	<b>% Reduced</b>
\$1,114,309	\$0	\$1,114,309	0	5.8	-	0

**Program Impact:**

Loss of \$4,467 in Realignment funds will be offset with trust fund dollars.

**HHS – 8: Program Title: Public Health Laboratory****Program Description:**

Provides communicable disease testing for Public Health investigations and Bioterrorism threats to both County Primary Health Clinics and local hospitals. Provides consultation to the medical community in the lab aspects of communicable diseases, training of Public Health Microbiologists, and participates in the training of Medical Technologists from local hospitals

**Reduction:**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$2,869,498	\$155,195	\$2,714,303	5.4%	21.0	2.0	9.5%

**Program Impact:**

These reductions will result in the elimination of 2.0 FTE, 1.0 Microbiologist and 1.0 Senior Microbiologist in the Public Health Laboratory and result in the delay in the turn around time for laboratory results, response to pandemic flu and threats of bioterrorism; impact the ability to participate in the State mandated Public Health Microbiologists training program, resulting non-compliance with a State mandate and possible sanctions; impact the ability to carry out required testing for and surveillance of pathogenic organisms that endanger the health and safety of the public as mandated by the State of California Health and Safety codes; and Laboratory's supply funds used for purchasing testing reagents.

The 10% Work Schedule Reduction for Public Health Lab Staff will delay the processing of specimens and providing of results to the resident of Sacramento County.

**HHS – 9: Program Title: California Children’s Services (CCS)****Program Description:**

Provides specialized medical treatment and therapy services for children with special health care needs.

**Reduction:**

<b>Total Budget</b>	<b>Reduction</b>	<b>Revised Budget</b>	<b>% Reduced</b>	<b>Total Program FTEs</b>	<b>Reduction in FTEs</b>	<b>% Reduced</b>
\$9,012,246	\$86,327	\$8,925,919	1.0%	76.0	1.0	1.3%

**Program Impact:**

These reductions will result in the elimination of two vacant 0.50 FTE Sr. Therapist positions and result in 300 children not receiving medically necessary physical or occupational therapy a year; access to specialized physical and occupational therapy services for chronically and severely ill children; and increase the number of children on the waiting list and wait time for initiation of specialized medical therapy services.

There are currently 4,900 open cases and 400 average monthly new referrals.

The 10% Work Schedule Reduction will result in a reduction to case management and therapy services to chronically ill and severely ill children, delay in authorization and treatment to clients.

**HHS – 10: Program Title: Public Health Field Services - Maternal, Child & Adolescent Health (MCAH)**

**Program Description:**

Provides Public Health Nurse home-based health services to at-risk, low income, mothers & their children.

**Reduction:**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$5,023,377	\$296,048	\$4,727,329	5.9%	37.5	0.5	1.3%

**Program Impact:**

These reductions will elimination of a 0.50 Public Health Nurse and reallocation of 2.5 Public Health Nurses and impact Low income and high risk pregnant/parenting women- especially African American women, High-risk and medically fragile infants and children, and Children and families exposed to lead. The services reduced include:

- High Risk Infant Program; a comprehensive home visitation services for high-risk/medically fragile infants, birth to age 2 and to pregnant and post-partum women and teens with a history of high-risk concerns such as substance abuse, premature births, pregnancy complications and other medial and psychosocial risks
- Elimination of health assessments, intervention, education, consultation and referrals to medical and community services to ensure healthy deliveries
- Ability to conduct CPS client health assessments, home visit assessments, and provide consultations to determine the seriousness of a child's health condition
- Decreased ability to address the needs of seriously medically compromised children
- The health conditions of these clients becoming more critical and increasing the probability of infant morbidity and mortality/death
- Decrease in the number of children immunized
- Decrease in the number of infants assessed with developmental delay problems
- Increase in poor birth outcomes for infants and mothers resulting in birth complications
- Disproportionate impact on the African American community
- Increase in preventable child abuse, neglect, and child deaths.
- Decreased surge capacity for response to disasters, outbreaks (H1N1 Influenza) and bioterrorism.
- Decline in the level of communicable disease control services

**HHS – 11: Program Title: Public Health Officer-Communicable Disease Control****Program Description:**

Infectious Disease Control & Monitoring Services: Health and Safety Code, Division 102, Part 2 establishes Population and Public Health Surveillance. The California Code of Regulations (CCR) states that all California local health departments will provide the, "collection, tabulation and analysis of all public health statistics, including but not limited to population data, fatality, mortality and morbidity records," (17 CCR s 1275-1276). Health and Safety Code Division 105 establishes Communicable Disease Prevention and Control, including the tabulation and transmission of local information about contagious diseases to the State Department of Public Health. Part 1 establishes the disease surveillance system that must be used, Part 3 relates to Sexually Transmitted Diseases (STD), Part 4 to HIV, Part 5 Tuberculosis, Part 6 Rabies and zoonoses, Part 7 Hepatitis C. The mandate for disease surveillance may not completely met because only 10-15% of reportable diseases are reported, but there is no funding to perform active surveillance, except for HIV/AIDS.

**Reduction:**

<b>Total Budget</b>	<b>Reduction</b>	<b>Revised Budget</b>	<b>% Reduced</b>	<b>Total Program FTEs</b>	<b>Reduction in FTEs</b>	<b>% Reduced</b>
11,320,735	347,306	10,973,429	3.1%	51.3	2.5	4.9%

**Program Impact:**

This reduction will result in the elimination of 1.0 Epidemiologist and impact ability to protect all the residents of Sacramento County from communicable disease and prevent disease outbreaks/epidemics. The specific services impacted by the reduction of this position are capacity for disease investigations, data analysis and early detection of outbreaks, deployment for immediate response to outbreaks; elimination of the ability for real time analysis of disease patterns needed for appropriate response to prevent a communicable disease outbreak; Ability to prevent contraction of or provide early stage treatment of communicable diseases; and elimination of prevention and early stage treatment programs.

The elimination of 1.0 Secretary Confidential position will result in all phone calls to the Division of Public Health going to voice mail and messages will be retrieved periodically and answered in order of importance as resources allow; delay in reporting diseases to the State Department of Public Health.

The elimination of 0.50 Sr. Physician Management will result in the loss of 24/7 response capacity to disease outbreaks.

**HHS – 12: Program Title: Juvenile Medical Services****Program Description:**

This program provides mandated medical and dental treatment for juveniles detained by the Sacramento County Probation Department, including inpatient and outpatient care performed off-site. In addition, treatment is provided at Probation Facilities such as health screenings, assessments, triage, sick call, immunizations, specialties care and physician ordered medications. Services are provided at three clinics staffed 24-hours a day, 7 days a week.

**Reduction:**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$10,707,597	\$148,435	\$10,559,162	1.4%	41.5	2.0	4.8%

**Program Impact:**

The reduction of \$148,435 Realignment funds will result in the loss of additional direct care staff in a 24-hour facility and increased wait times to provide services. Juvenile Medical Services is currently operating with a deficit in direct care staff which has resulted in increased nursing duties per staff member. The additional staff reductions will result in the services being reduced at Sacramento County Boys Ranch and Youth Detention Facility. These reductions affect residents by increasing the wait time to be seen and an inadequate number of medical staff available 24 hours per day.

This reduction will also result in reduced provider payments with the Catholic Healthcare West Medical Foundation (CHWMF) Juvenile Justice Institutions Mental Health Team (JJMHT) for mental health services in the juvenile justice institutions in Sacramento County. The total contact amount is reduced by an annual amount of \$13,553; however service impacts will be mitigated due to closure of the Warren E. Thornton Youth Center (WETYC) program.

**HHS – 13: Program Title: IHSS Provider Payments****Program Description:**

Provides people who are blind, disabled, or over the age of 65 with personal assistance and in-home support services so they can live safely in their homes. Services range from assistance with household chores to personal care such as dressing and bathing to paramedical services. The program is often seen as an alternative to assisted living or nursing facilities.

**Reduction:**

<b>Total Budget</b>	<b>Reduction</b>	<b>Revised Budget</b>	<b>% Reduced</b>	<b>Total Program FTEs</b>	<b>Reduction in FTEs</b>	<b>% Reduced</b>
\$64,894,095	\$965,954	\$63,928,141	1.5%	-	-	0

**Program Impact:**

Social Services revenue was reduced by \$965,954 Realignment funds. As a result, Welfare Assistance Payments in the program will be reduced by \$965,954.

**HHS – 14: Program Title: CMISP Health-Medical Treatment Payments - BRMS****Program Description:**

Refer eligible patients to secondary (diagnostic and specialty care) and tertiary (hospital level) care providers. BRMS is a contracted third party payer for care provided through the UCD Medical Center.

**Reduction:**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$41,642,614	\$304,351	\$41,338,263	0.7%	-	-	0

**Program Impact:**

The reduction of \$304,351 Realignment funds will reduce the amount budgeted for pre-authorized care from \$6,496,379 to \$5,964,115.

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Department of Human Assistance

Program Reduction Impact

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## Overview

The Department of Human Assistance has received a new General Fund target, which is \$11.8 million (55%) lower than the amount in its preliminary Fiscal Year (FY) 2009-10 Budget. In addition, the Department received \$1.0 million reduction to its base Realignment funding. As a result, DHA has revised its FY 2009-10 budget submission to reflect a \$12.8 million revenue and corresponding reductions to appropriations.

### DHA – 1: Program Title: CalWORKs: Available Revenue

**Program Description:** The CalWORKs program provides financial support and welfare-to-work services for families with children who are unemployed or under-employed. CalWORKs is a time-limited program that offers resources to these families so they may achieve self-sufficiency through employment.

#### Reduction: \$1,959,522 GF (Current Year)

Total Budget	2009-10 Annual Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$1,959,522	\$1,959,522	\$0	100%	0	0	0

#### Program Impact:

DHA has identified \$1.96 million in excess childcare funds, which it may use on a one-time basis to offset General Fund costs, provided these costs are consistent with one of the purposes of the Federal TANF program. In 2001, DHA informed the State that it received excess childcare funds from the State in FY 1998-99, but the State still has not taken any action. County Counsel recently opined that, as a practical matter, these funds are unlikely to be recouped, in which case they may be used for purposes consistent with the intent of TANF. However, County Counsel did note that the federal government has the administrative authority to recoup these unexpended funds at any time.

DHA received the County Counsel opinion after the submission of its FY 2009-10 preliminary budget. However, since then, the Department proposed to use these funds to cover the County's 20 percent match requirement to draw down Federal TANF Emergency Contingency Funds (ECF). As a result, the loss of this excess childcare funding may jeopardize the Department's ability to draw down TANF ECF funds for subsidized employment, basic needs, and other safety net services for our unemployed clients.

**DHA – 2: Program Title: Operations**

**Program Description:** The CalWORKs program provides financial support and welfare-to-work services for families with children who are unemployed or under-employed. CalWORKs is a time-limited program that offers resources to these families so they may achieve self-sufficiency through employment.

**Reduction: \$347,467 GF (Current Year)**

	2009-10 Annual Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
Total Budget	\$3,075,000	\$32,450,666	9%	0	0	0%

DHA will further reduce its operating costs by \$3.1 million, which is in addition to the \$8.1 million it already reduced in its operational budget for FY 2009-10. Specifically, DHA proposes:

- Reduction to Information Technology (\$2,000,000) – DHA will reduce its information technology spending by an additional \$2.0 million, which is in addition to the \$1.0 million it already reduced for FY 2009-10. The loss of these monies will eliminate the development of several applications to improve quality control, labor productivity and customer service.
- Facility Reductions (\$1,000,000) – DHA will reduce its facility-related expenses by \$1.0 million, which is in addition to the \$0.9 million it already reduced for FY 2009-10. To this end, DHA will close its Staff Development Office at 8475 Jackson Rd. and further reduce materials and supplies.
- Training Reduction (\$75,000) – DHA will reduce its training budget by an additional \$75,000. As a result, DHA's FY 2009-10 training budget will be 84% lower than budgeted for FY 2008-09.

**DHA – 3: Program Title: County Medically Indigent Services Program (CMISP)**

**Program Description:** CMISP provides medically necessary care to needy residents with no other medical service options. DHA staff perform the eligibility determination functions for the CMISP.

**Reduction: \$433,158 GF (Partial Year)**

Total Budget	2009-10 Annual Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$3,808,196	\$649,737	\$3,158,459	17%	41.6	9.0	22%

**Program Impact:**

DHA plans to further centralize its CMISP operations to generate economies of scale. As a result, DHA will reduce the equivalent of 9.0 FTE for CMISP, including 5.0 FTE Eligibility Specialists (ES), 2.0 FTE Office Assistants, and 2.0 FTE Human Services Assistants. While this restructuring will generate roughly \$433,158 in partial year General Fund savings, it will trigger CMISP processing delays, which could result in higher CMISP Treatment costs for DHHS. DHA will work with DHHS to mitigate the impact of this reduction in CMISP staffing.

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**DHA – 4: Program Title: Foster Care Federal Maximum Assistance Payment (FMAP) Savings**

**Program Description:** The Foster Care program provides cash and medical benefits for children placed by Child Protective Services (CPS) or Probation in out-of-home care.

**Reduction: \$2,126,292 GF (Current Year)**

Total Budget	2009-10 Annual Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$101,319,752	\$0	\$101,319,752	0%	0	0	0%

**Program Impact:**

The Federal American Recovery and Reinvestment Act (ARRA) provides for a temporary increase in the share of Foster Care payments that the federal government will pay over nine calendar quarters (October 1, 2008 through December 31, 2010). As a result, DHA anticipates that, while overall foster care payments will not decrease, the County General Fund share of its foster care aid payments will decrease by roughly \$2.1 million General Fund compared to our projections for Preliminary FY 2009-10 budget due to the increase in ARRA revenues.

**DHA – 5: Program Title: Foster Care Eligibility**

**Program Description:** The Foster Care program provides cash and medical benefits for children placed by Child Protective Services (CPS) or Probation in out-of-home care.

**Reduction: \$34,229 GF (Partial Year)**

Total Budget	2009-10 Annual Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$7,054,935	\$575,060	\$6,479,875	8%	67.8	6.0	9%

**Program Impact:**

DHA plans to eliminate 6.0 FTE, including 2.0 Eligibility Specialists (ES), 1.0 Administrative Services Officer 1, and 3.0 FTE Investigative Assistants (IAs). All of these positions presently are filled and the reduction will result in a General Fund savings of \$34,229 for remainder of the fiscal year.

The Department will eliminate 3.0 FTE IAs and 2.0 FTE ESs due to the loss of funding from DHHS. By eliminating funding for the IAs, DHA will restrict background checks to emergency referrals, leaving roughly half of the requested background checks from being completed. Consequently, the lack of background checks will pose a safety issue for both CPS staff conducting home visits and foster children placed with foster parents who have not had criminal background checks conducted. The loss of the ES positions will increase caseloads to 500+ per continuing worker, an increase of 32% compared to July 2008. This workload increase will likely result in delayed payments to foster care providers.

**DHA – 6: Program Title: General Assistance Staffing**

**Program Description:** The General Assistance (GA) Program provides cash aid for indigent individuals who do not qualify for other cash aid programs.

**Reduction: \$1,113,291 GF (Partial Year)**

	2009-10 Annual Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced	
Total Budget	\$8,080,852	\$1,904,969	\$6,175,883	23%	102.6	23.0	22%

**Program Impact:**

DHA plans to eliminate 3.0 FTE Account Clerk 2 positions that process GA loan reconciliations to recoup funds from Social Security. While eliminating these positions will reduce our GA collection efforts, DHA plans to restructure its GA reconciliation unit to prioritize collection efforts to maximize recoupment of funds.

The Department will also eliminate 2.0 FTE Investigative Assistants who conduct early fraud detection efforts to prevent and reduce GA fraud. To mitigate the loss of these positions, the Department will revamp its procedures and processes to maximize fraud detection efforts with the remaining position dedicated to GA fraud.

In addition, DHA plans for the elimination of the Disability Case Management Unit, consisting of 1.0 FTE Human Services Social Worker Supervisor Master Degree (HSSWSMD), 1.0 FTE Human Services Social Worker (HSSW), and 7.0 FTE Human Services Social Worker Master Degree (HSSWMD). These staff assist GA clients with the SSI application process. While the DCM unit is not mandated, it does generate increased reimbursement of GA grants. The elimination of this unit, therefore, may ultimately result in higher GA aid payment costs. DHA also will eliminate its \$60,000 (\$45,000 remaining) contract with San Juan Unified Schools to provide job readiness evaluations and assessments of GA clients, and DHA will be eliminating its \$16,000 contract (\$10,000 remaining) with the Volunteer Legal Services Program to provide misdemeanor expungements for GA recipients.

In addition, DHA plans to eliminate one of its General Assistance/Food Stamps (GAFS) Continuing units, which is comprised of 1.0 FTE ES Supervisors, 6.0 FTE ESs, and 2.0 FTE Human Services Specialists (HSS). This reduction may result in GAFS caseloads exceeding 1,500 per continuing worker, an increase of over 225% compared to July 2008.

**DHA – 7: Program Title: General Assistance Aid Payments**

Program Description: The General Assistance (GA) Program provides cash aid for indigent individuals who do not qualify for other cash aid programs.

**Reduction: \$2,651,899 GF (Partial Year)**

	2009-10 Annual Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
Total Budget	\$16,473,571*	\$13,821,672	16%	0	0	0%

\* This amount includes the \$8,710,289 (funded) and \$7,763,282 (unfunded) core amounts in the FY 2009-10 preliminary budget.

**Program Impact:**

In previous actions, including those approved at the June 2009 Budget Hearing, the Board of Supervisors approved a series of changes to the GA grant structure, including (1) the self-declaration of employability; (2) requirement that disabled GA clients apply for SSI within two weeks; (3) a 4% grant reduction, consistent with the CalWORKs grant reduction, (4) implementation of citizenship verification, and (5) the elimination of the \$5 discretionary cash amount. In June, the Department projected these policy changes would generate an estimated \$3.5 million General Fund savings. The Board adopted these proposals, but it maintained a \$7.7 million General Fund unfunded liability for the GA program.

The Department has re-projected GA aid payments based on two additional months of caseload data, which suggests that GA savings associated with the grant restructure are \$2.4 million greater than originally anticipated for FY 2009-10. This savings is largely due to a higher proportion of GA clients self-declaring employability, which in turn reduces the average amount of GA payments paid per client.

With these changes, DHA projects GA aid payments for FY 2009-10 will be \$14.0 million, which is \$6.2 million less than actual expenditures in FY 2008-09.



**DHA – 8: Program Title: Senior Volunteer Programs**

Program Description: Senior Volunteer Programs are comprised of the: (1) Foster Grandparent Program, which engages low-income seniors to provide supportive services to children with exceptional or special needs; (2) Senior Companion Program, which provides supportive services to seniors with difficulty performing daily living tasks; and (3) Retired and Senior Volunteer Program (RSVP), which deploys senior volunteers to address unmet needs and service gaps throughout the community.

**Reduction: \$270,000 GF (Current Year)**

	2009-10 Annual Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
Total Budget	\$0	\$1,400,937	0%	0	0	0%

**Program Impact:**

In order to reduce General Fund costs but maintain services, DHA has submitted grant applications to receive Federal Transit Administration funding from The Job Access and Reverse Commute (JARC) program, which provides transportation-related funding for low-income persons seeking to obtain and maintain employment. While the awards have not been granted, the Department assumes \$270,000 in JARC funds for FY 2009-10. This revenue will reduce the General Fund cost for the Senior Volunteer Programs by a like amount. The receipt of these JARC funds will prevent the elimination of our three Senior Volunteer Programs, which otherwise would result in the loss of approximately 750 senior volunteers who collectively provide over 250,000 volunteer hours at an value of \$5 million in in-kind services annually.

**DHA – 9: Program Title: Homeless Services**

**Program Description:** The Homeless Services Program mitigates homelessness throughout the County of Sacramento by contracting with community based organizations to provide emergency and temporary shelter, transitional living, permanent supportive housing and supportive social services to homeless individuals and families. DHA is the grantee of federal, state and local funding allocated to serve the homeless, thus insuring the operation of Continuum of Care and the provision of program coordination and monitoring function. DHA's Homeless Programs serve as a key partner in the County and City's Ten-Year Plan to End Chronic Homelessness.

**Reduction: \$1,109,984 GF (Partial Year)**

	2009-10 Annual Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
Total Budget	\$22,284,085	\$21,119,864	5%	14.5	3.0	21%

**Program Impact:**

DHA plans to eliminate four contracts. Specifically, DHA will eliminate the following contracts with homeless service providers:

- Sheriff Security Services – DHA will eliminate its Sheriff Security presence at its North A facility for a savings of \$250,000 General Fund (partial year). This will result in the elimination of 3.0 Sheriff Security Officers.
- Readiness (Volunteers of America) – DHA proposes to significantly reduce funding for this longstanding program that provides transitional housing beds and supportive services for homeless men and women. Termination of this \$603,199 contract will generate an estimated \$217,658 in General Fund savings, but result in the elimination of 58 transitional housing beds and an increase in the demand for emergency shelter beds.
- Detox (Volunteers of America) – A \$345,804 annualized (\$259,226 current year) General Fund reduction to the Detox program represents a 24 percent reduction to a program that supports 80 detox beds and 32 treatment beds. The loss of these funds may jeopardize up to \$708,000 of City General Fund. Reductions to this program may result in a net General Fund cost to the County as the utilization of the Sheriff's jails will likely increase.
- River District Security – The elimination of the \$115,000 (\$86,250 current year) contract to provide security services for the River District Area will increase blight and pose a public safety risk in the River District area.
- Salvation Army Single Adult Shelter – DHA will eliminate \$134,138 in General Fund support for Salvation Army's Single Adult Shelter, but use a combination of TLS and CDBG funds to backfill behind all but \$26,000 of the contract.
- Homeless Staff – DHA will eliminate 2.0 FTE Family Service Worker positions (vacant). These positions provide supportive services to recently emancipated foster youth participating in the County's transitional housing program for foster youth. In addition, DHA will eliminate 1.0 FTE HSSWMD, which will reduce by one-third the case management services DHA provides to homeless clients.

**DHA – 10: Program Title: Mather Supportive Housing**

Program Description: Mather Community Campus (MCC) is a program for qualified homeless families and single adults who believe employment is an essential part of building a new life. The MCC is a progressive and comprehensive employment training program, which also provides case management services, community support and a structured living environment for up to two years. Residents come from emergency shelters, transitional housing, recovery programs and safe houses.

**Reduction: \$1,096,684 GF (Partial Year)**

	2009-10 Annual Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
Total Budget	\$581,329	\$6,105,898	9%	25.0	9.0	36%

**Program Impact:**

The Mather Community Campus serves 48 families and 180 singles and annually receives \$3.1 million in HUD McKinney revenues. In efforts to reduce the \$1.75 million General Fund cost associated with Mather, DHA proposes to lease parking space to Veteran's Affairs. While negotiations currently are underway, the Department projects up to \$100,000 in parking revenue for FY 2009-10. DHA also proposes to generate revenue by collecting \$150,000 in rental income for housing units it currently offers at no charge for the Transitional Housing Placement Program, which provides transitional housing to emancipated foster youth.

In addition, the Department has submitted grant requests to receive JARC funding to cover transportation-related expenses for Mather clients. While the awards have not been granted, the Department assumes Mather will receive \$278,998 in JARC funds in FY 2009-10. This revenue will reduce the General Fund cost for Mather operations by a like amount.

DHA also will cease providing employment services on-site at Mather and refer all Mather clients to the SETA One-Stop in Rancho Cordova. As a result, DHA will eliminate \$60,000 in ancillary employment services along with 1.0 Human Services Social Worker Supervisor (HSSWSUP) and 6 HSSWs who provide employment services onsite at Mather. The Department proposes to redirect SETA funding for Mather employment services to cover the cost of GA employment services staff that currently receive General Fund support. In addition, DHA will eliminate 1.0 Deputy Director and 1.0 FTE Storekeeper. The loss of the Deputy Director will require significant reorganization within the Department and reduce the oversight, planning, and policy-making efforts within all programs in the Community Services Branch.

**DHA – 11: Program Title: Senior Nutrition Services**

Program Description: The Senior Nutrition Services (SNS) provides balanced meals for seniors so they may maintain their independence and prevent their institutionalization. SNS provides three separate programs, including the: (1) Congregate Meal Program which, with the help of 540 senior volunteers, provides nutritious meals at a congregate setting to mobile, low-income and isolated seniors; (2) Home Delivered Meal Program (Meals on Wheels) which, with the help of 140 community volunteers, provides a daily safety check and nutritious meals to low income, homebound seniors; and (3) Title IIIB Transportation Program, which provides nutrition-related transportation through Paratransit, Inc.

**Reduction: \$498,737 GF (Partial Year)**

	2009-10 Annual Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
Total Budget	\$4,099,979	\$4,051,242	2%	46.5	1.0	2%

**Program Impact:**

In order to reduce General Fund costs but maintain services, DHA proposes to generate additional revenue to offset the operating costs for SNS. The Department is working with SETA to receive funding for the operation of the SNS kitchen. DHA assumes it will receive up to \$200,000 in additional SETA revenue for FY 2009-10. In addition, the Department is in talks with DHSS to provide meals for future Psychiatric Health Facilities (PHFs) that DHSS plans to operate in the future. While discussions are very preliminary, DHA projects up to \$100,000 in additional revenue from DHSS for FY 2009-10. DHA also plans to employ SNS staff to operate its food assistance program for CalWORKs clients. The Department anticipates receipt of roughly \$150,000 in Federal TANF Economic Contingency Funds (TANF ECF) to offset the operating costs for SNS. The additional revenue from SETA, DHSS, and TANF ECF will enable the Department to reduce General Fund support for SNS by \$450,000. In addition, DHA will eliminate 1.0 FTE Cook 2 (vacant) for a savings of \$48,737.

**DHA – 12: Program Title: Additional Salary Savings**

Program Description: The Department has 2,029 FTE budgeted in the Preliminary FY 2009-10 Budget. The vast majority of these FTE are represented members.

**Reduction:** \$1,111,697 GF (Current Year)

**Program Impact:**

The Department assumes all represented staff will reduce 16 paid work days in FY 2009-10. This action results in a \$12.1 million total reduction to DHA salary costs. Of this amount, the Department estimates roughly \$1.1 million (12 percent) of this amount is General Fund savings. These savings will prevent the elimination of a total of 33 filled positions, which includes 18 positions from the Mather Community Campus, 9 Social Worker positions from the General Assistance Training and Employment (GATE) program, and 6 clerical staff from the General Assistance program. In addition, the Department will receive additional savings of \$1.1 million (\$99,828 General Fund) associated with lower costs for Workers' Compensation, retiree medical, and the loss of COLAs for Management and the one day furlough per month.

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Municipal Services Agency

Program Reduction Impact

**Animal Care and Regulation**

**Program Reduction Impact**

**AC – 1: Program Title: Kennel Services**

**Program Description:** Maintains a kennel system to house stray animals for a prescribed holding period, makes animals available for adoption to the public and provides humane euthanasia for unadoptable animals.

**Reduction: 1.0 Animal Care Attendants**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$759,257	\$62,251	\$697,006	8.2%	14.0	1.0	7.1%

**Program Impact:** This reduction, along with the work hour reductions and coupled with the prior reduction of five kennel attendants, leaves the kennel program able to perform the barest of adoption program services and daily animal care. Stray dogs and cats will be held for three days instead of the current five days prior to placement for adoption or euthanasia. The level of kennel staff determines the number of animals that can be held for adoption. The reduction of one kennel position will greatly impact our ability to provide coverage for sick leave/ vacation. Animal Control officers will be assigned kennel duties reducing response to field service calls. The shelter will be closed to the public one additional day per week, open only four days. Overall reductions will increase euthanasia rates, lower adoptions and decrease revenue.



**AC – 2: Program Title: Field Services**

**Program Description:** Provides rabies control and keeps injured, diseased and sick animals off the streets and responds timely to service calls from residents of Sacramento County.

**Reduction: 1.0 Senior Animal Control Officer**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$860,006	\$83,096	\$776,910	9.7%	13.0	1.0	7.7%

**Program Impact:** This reduction, along with the work hour reductions, will result in increased Supervisors work load in both the kennel and field as they will not have the support of two Senior Officers to oversee staff and perform other assigned duties. Senior Officers also serve as back up for kennel and field staff covering sick leave and vacations, increasing the work load of the remaining Officers. Duties of the Senior Animal Control Officer such as barking complaints and serving citizen arrest citations will be eliminated. The rescue, foster and sponsor program will be reduced.

**AC – 3: Program Title: Administrative Services**

**Program Description:** Provides support internally and consists of five administrative positions including the Director, ASO II, Executive Secretary, Volunteer Coordinator and Account Clerk II.

**Reduction: 0.8 Executive Secretary**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$3,522,379	\$76,718	\$3,445,661	2.2%	4.8	0.8	17%

**Program Impact:** There will be no administrative support to the Department Director. The Department will lose its hiring manager, background check coordinator and lose the ability to perform administrative functions. This position is also responsible for responding to inquiries and complaints via our website. Response time to all public inquires will be greatly delayed.

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County Engineering

Program Reduction Impact

**ENG – 1: Program Title: Construction Management**

**Program Description:** Construction Management ensures that contractors construct public facilities in accordance with approved plans and specifications. This results in products that the County can efficiently use and maintain. Division-wide services include administration of office and field safety programs, computer user support, administrative process monitoring, and budget preparation and review. Expected outcomes include division-wide consistency and maintenance.

**Reduction: 8.0 FTE, \$2,068,656**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$25,412,077	\$2,068,656	\$23,343,421	8.1%	166.5	8.0	4.8%

- Program Impact:** Eliminate
- (1.0) Account Clerk Lv 2
  - (1.0) Administrative Services Officer I
  - (1.0) Chief Building Inspection Div. Hold
  - (2.0) Construction Inspection Supervisor
  - (1.0) Information Technology Tech Lv 2
  - (1.0) Principal Civil Engineer
  - (1.0) Principal Engineer Architect
  - (1.0) Sr Construction Inspector
- Fund 1.0 Office Assistant Lv 2

Reduction of these positions will result in decreased participation by the division in County and Agency-wide programs such as development streamlining, County-City collaboration and environmental impact efforts. It will also result in the reassignment of duties to existing staff or possible elimination of duties after assessment of priorities which can result in a decrease in product quality and reduced customer service. The reduction of IT support staff will result in delayed completion of employee computer needs.

**Revenue reduction assumptions:**

The Construction Management side of CMID is estimating a reduction in revenue which is attributable to the completion of construction for several projects (such as the Animal Shelter) and the delay of the start of new projects due to reduced funding available to the financing departments (such as the Capital Construction Fund, Transportation and Water Resources). The section's revenues are also negatively impacted by the slowdown in private development and corresponding construction.

**ENG – 2: Program Title: Building Inspection**

**Program Description:** Building Inspection provides inspection, plan review and permit issuance for all private construction in the County. This results in safe construction built according to codes.

**Reduction: 8.0 FTE, \$2,051,767**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$14,208,990	\$2,051,767	\$12,157,223	14.4%	83.8	8.0	9.5%

**Program Impact:**

Eliminate	(10.0)	Building Inspector 2 Rng A
	(1.0)	Chief Building Official
Fund	1.0	Assistant Building Official
	1.0	Principal Building Inspector
	1.0	Office Assistant Lv 2

Reduction of these positions will impact customer service provided by the Building Inspection unit. Currently staff is making approximately 10-15 inspections per day per inspector, which is considered a target value (the 2008 ISO building code enforcement evaluation report recommends 10 inspections per inspector to be a national target). Reductions in staff will increase the inspections assigned per inspector to meet the customer service goal of next day inspections. In addition, "rolls" (inspections that are delayed until two days after the request is received) will increase.

**Revenue reduction assumptions:**

Building permit revenue for the Fiscal Year 2009-10 Adopted Proposed Budget was estimated to be \$11.5 million, based on revenue trends in the last half of 2008 and early 2009. However, in reviewing permit revenue for the past seven months, it is clear that revenue will fall far short of the previous estimate. Total permit revenue in calendar year 2009 has been between 30-35% below calendar year 2008. Therefore the estimated permit revenue being included in the Proposed Final FY 2009-10 Budget is \$9.0 million, a reduction of approximately 22%.

**ENG – 3: Program Title: Architectural Services Division – Architectural Services**

**Program Description:** Architectural & engineering design services for county construction, alterations & improvements.

**Reduction: 9.0 FTE, \$1,377,952**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$5,811,060	\$1,377,952	\$4,433,108	23.7%	32.4	9.0	27.8%

**Program Impact:** Eliminate

- (1.0) Associate Engineer Architect
- (4.0) Building Project Coordinator 2
- (1.6) Principal Engineer Architect
- (1.8) Sr Engineer Architect
- (1.0) Sr Engineering Technician
- (0.2) Chief of Architectural Svcs Div
- (0.2) Environmental Svcs Program Mgr
- (0.2) Sr Mechanical Engineer

Fund 1.0 Principal Engineering Technician

Reduction of these positions will have a minimal impact on service to most of the division's customers. However, due to the unpredictability of projects involving life safety, ADA, down-sizing, and consolidations, this reduction and loss of expertise could impact some departments relative to their facility needs in these areas. ASD's reduction is attributable largely to: (1) reduced demand from customer departments; and (2) less revenue from staff being utilized for work in other departments. In setting the proposed budget, ASD obtained confirmation from customer departments that the budget existed in those departments for the services that were planned. However, additional budget cuts in customer departments caused funds for ASD services to likewise be reduced which also impacts the division's workload. Also, the proposed budget assumed that certain staff positions would be funded by work in other departments; in some cases the work did not materialize.

**ENG – 4: Program Title: Building Inspection Special Revenue Fund**

**Program Description:** This Special Revenue fund provides financing for building safety and inspection services performed by the Building Inspection unit in the Unincorporated Area of Sacramento County. The actual costs of services provided to the Unincorporated Area are reimbursed by building permit fees deposited directly to the fund.

**Reduction: 0.0 FTE, \$3,088,264**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$13,362,500	\$3,088,264	\$10,274,236	23.1%	0.0	0.0	0.0%

Although permit revenue has decreased by 35%, total permits issued have only decreased by 20%. The majority of permits issued are minor permits which do not provide enough revenue to fully offset the cost of providing services. In standard times, commercial and new single family residential construction provides revenue that offsets losses from minor permits. Since the economic downturn has resulted in decreased construction in these markets, the decreased revenue has not resulted in proportionate decreased workload and the unit will not have enough staff to meet inspection demand. To minimize service impacts, staff is implementing measures that will incrementally improve efficiency.

**Revenue reduction assumptions:**

Building permit revenue for the Fiscal Year 2009-10 Adopted Proposed Budget was estimated to be \$11.5 million, based on revenue trends in the last half of 2008 and early 2009. However, in reviewing permit revenue for the past seven months, it is clear that revenue will fall far short of the previous estimate. Total permit revenue in calendar year 2009 has been between 30-35% below calendar year 2008. Therefore the estimated permit revenue being included in the Proposed Final FY 2009-10 Budget is \$9.0 million, a reduction of approximately 22%.

Department of Neighborhood Services

Program Reduction Impact



**DNS – 1: Program Title: Code Enforcement – Zoning Enforcement Program**

**Program Description:** Enforcement of the Sacramento County Zoning Code relating to land use, building development standards, illegal businesses, signage, and conditions of approval for Conditional Use Permits. Enforcement of the Sacramento County Nuisance Code, relating to public nuisances, neighborhood blight, illegal home occupancies, junk and rubbish, yard parking, and improper residential auto repair activities.

**Reduction: 5.0 FTE**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$2,642,012	\$437,826	\$2,204,186	16.6%	22.0	5.0	22.7%

**Program Impact: Eliminate:**

- 3.0 Code Enforcement Officer II (CEO) (with vehicles)
- 1.0 Senior Office Assistant
- 1.0 Account Clerk

Reduction of these positions, along with consideration for \$65,900 in savings from the work hour reduction plan, will reduce service delivery by twenty percent. A reduction of three CEOs and the associated support staff will result in an increased work load for remaining staff, less efficient service delivery to the community, and extended timelines to resolve community nuisance and blight. The expected time to resolve zoning cases will increase from approximately forty five days to approximately fifty five days. Additionally, many types of complaints may receive very limited response. For example, complaints related to yard parking, livestock nuisances, street vendors, and blight signs may receive only advisory letters of the alleged violations, with no additional investigation or enforcement.

**DNS – 2: Program Title: Code Enforcement – Abandoned Vehicle Abatement Program**

**Program Description:** California Vehicle Code authorizes local governments to establish procedures for the removal and abatement of abandoned vehicles, or parts thereof, from the public right of way and to recover associated costs. Code Enforcement responds to complaints from the community and will proactively address problem vehicles. Removal and abatement process usually complete within two weeks.

**Reduction: 3.0 FTE**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$1,977,569	\$255,679	\$1,721,890	12.9%	6.0	3.0	50.0%

**Program Impact:** Eliminate: 2.0 Code Enforcement Officer II (with vehicles)  
1.0 Office Assistant

Reduction of these positions, along with consideration for \$38,538 in savings from the work hour reduction plan, will reduce service delivery by fifteen percent. Currently complaints are responded to within three to five days and the violation abated within two weeks. With reduced staffing, response time will increase to five to seven days for inspection and up to thirty days resolution time. Additional impacts result from a longer response time as duplicate complaints continue to be received increasing complaint intake staff and clerical support workload.

Planning and Community Development

Program Reduction Impact

**PLN – 1: Program Title: Application Processing/Community Planning**

**Program Description:** Basic processing of applications, support to hearing bodies, provide for conditions of approval from other departments. Includes Florin Vineyard Gap application processing.

**Reduction:**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$3,017,098	\$750,329	\$2,266,769	25%	14.9	4.6	31%

**Program Impact:** This staffing and work hour reductions will severely impact the Planning Department's ability to provide public information, write staff reports for pending projects, and provide internal support to County departments and Board members. The Public Information Counter would be closed and public information would be provided "on-demand" only by available planners. Application processing times will increase, making it impossible to meet Development Streamlining targets. The Application Processing function is currently processing applications that were submitted under old fee schedules, therefore requiring the use of General Fund resources to cover the costs of writing those staff reports.

Clerical staffing for Project Review Committee (PRC), Subdivision Review Committee (SRC), and Community Planning Advisory Council (CPAC) program will be reduced, resulting in delays in staff report production. CPAC and CPC (Community Planning Commissions) staffing will be retained.

Total staffing reductions to Applications Processing is 7.2 FTE. Department has additional funding for existing programs that result in shifting 2.6 FTE to other programs with no net county cost.

Elimination of:

1.0	Senior Office Assistant
0.8	Planner 3
0.8	Principal Planner
1.0	Senior Planner
1.0	Planner 2

**PLN – 2: Program Title: Plan Check**

**Program Description:** Review of all building permits and improvement plans for compliance with Zoning Code requirements.

**Reduction:**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$321,382	\$16,475	\$304,907	5%	1.6	.2	1%

**Program Impact:** This reduction will result in the availability of the plan check function being reduced to four days per week.

Elimination of:      0.2      Planner 2

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**PLN – 3: Program Title: Administrative Services**

**Program Description:** Administrative, fiscal, personnel and information technology support to department and assistance to other departments.

**Reduction:**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$2,650,378	\$92,388	\$2,557,990	3.5%	10.8	1.8	2%

**Program Impact:** Staffing and work hour reductions will result in delays and shifting of workload to overhead units for assistance. Data Systems Collection maintenance and enhancements, updates and maintenance of intranet and internet pages work will shift to the Agency Information Systems Section. Cartographic services supporting General Plan, Open Space programs; and other departments will be negatively impacted.

Elimination of:       1.0   Administrative Service Officer 2  
                               0.8   Geographic Information Systems Analyst

Regional Parks

Program Reduction Impact

**RP – 1: Program Title: Ranger Patrol****Program Description:** Ranger patrol of American River Parkway**Reduction:**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$3,939,573	\$165,297	\$3,774,276	4%	23.0	1.0	4%

**Program Impact:** Elimination of one additional Park Ranger and reduced hours for remaining park rangers (proposed) on the lower American River Parkway. This reduction will cause routine ranger patrol schedules to be unfilled which results in increased illegal camping, damage to natural resources from inappropriate and illegal uses, public inebriation, substance abuse and vandalism.

Elimination of:      1.0      Park Ranger

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**RP – 2: Program Title: Effie Yeaw Nature Center**

**Program Description:** Provides interpretive and historical educational programs to youth and families.

**Reduction:**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$749,192	\$167,057	\$582,135	22%	5.0	2.0	40%

**Program Impact:** Partial closure of the Nature Center and adjacent nature area for tours. Eliminate all programs that do not fully recover expenses with fees and/or donations. Only half or fewer of Effie Yeaw's programs will continue.

Elimination of: 2.0 Park Interpretive Specialists

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**RP – 3: Program Title: Gibson Ranch Park****Program Description: Regional Park****Reduction:**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$474,192	\$316,298	\$157,894	67%	1.0	1.0	100%

**Program Impact:** Closure of park. This reduction may displace approximately 70 horses. Closure of park will result in elimination of multiple annual regional special events including the civil war reenactment, cultural events and music festivals. Probable loss of stimulus funds, and may eliminate equestrian programs including popular farm tours for children. Remaining funds will be used for park security patrols, electrical, supply and staff costs to preserve the asset (i.e. Irrigation of turf, monthly mowing, tree maintenance, weed abatement for fire breaks).

Elimination of:      1.0      Park Maintenance Worker 1

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**RP – 4: Program Title: Planning**

**Program Description:** Provides park master planning and construction project management.

**Reduction:**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$622,993	\$137,740	\$485,253	22%	3.0	1.0	33%

**Program Impact:** Staffing reduction will result in the inability to meet grant deadlines and process new grant applications. There will be no long range planning and loss of staff jeopardizes the department's ability to spend approximately \$4.6 million in grant funds already approved.

Elimination of:      1.0      Associate Landscape Architect

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**RP – 5: Program Title: Leisure Services**

**Program Description:** Provides programs and special events, group picnic services and day camps.

**Reduction:**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$353,322	\$28,963	\$324,359	8.2%	3.0	0	0

**Program Impact:** Elimination of seasonal extra help will impact the unit's ability to support special events in the park system. Event organizers will receive little consultation and no support from staff to assist with event logistics which minimize event impacts to other parks users.

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**RP – 6: Program Title: Administration/Management****Program Description:** Department administration**Reduction:**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$1,848,711	\$83,559	\$1,765,152	5%	8.0	0	0

**Program Impact:** This reduction will result in space re-allocation and costs being shared either by vacating the current administrative office location and being relocated to other department offices, or another department co-locating in the existing space and sharing facility costs. Reduced hours for administrative/management staff will result in delays for bills processing, time sheet processing, reduction in staff dedicated to advisory groups, long-range park and open space planning, ability to seek and support partnerships with community and other agencies.

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**RP – 7: Program Title: Therapeutic Recreation Services**

**Program Description:** Provide programs for people with disabilities and special needs; operates the Eppie Johnson Therapeutic Recreation Center at Florin School

**Reduction:**

Total Budget	Savings	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$421,502	\$5,292	\$416,210	1%	2.0	0	0

**Program Impact:** Work hour reductions will result in a slight additional reduction in programs.

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**RP – 8: Program Title: Mather Regional Park**

**Program Description:** Provide park maintenance at Mather Regional Park; mow and respond to vandalism in the undeveloped park acreage.

**Reduction:**

Total Budget	Savings	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$216,622	\$2,646	\$213,976	1%	1.0	0	0

**Program Impact:** Work hour reductions will result in slightly reduced park maintenance services.

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**RP – 9: Program Title: American River Parkway Maintenance**

**Program Description:** Provide a clean and safe park environment for community to enjoy; protects natural areas, and preserves County assets within the American River Parkway.

**Reduction:**

Total Budget	Savings	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$2,872,431	\$29,107	\$2,843,324	1%	11.0	0	0

**Program Impact:** Work hour reductions will further reduce minimal park maintenance services within the American River Parkway.

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**RP – 10: Program Title: Contract Ranger Patrol**

**Program Description:** Provides services park ranger peace officer services to other agencies; this program is fully cost recovering.

**Reduction:**

Total Budget	Savings	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$322,705	\$5,292	\$317,413	2%	2.0	0	0

**Program Impact:** Work hour reduction. Department staff will work with customers who purchase Ranger Patrol Services to determine appropriate service levels.

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**RP – 11: Program Title: Contract Maintenance**

**Program Description:** Provide landscape services for County buildings; this program recovers costs from the County's allocated cost package and internal orders.

**Reduction:**

Total Budget	Savings	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$1,679,214	\$29,107	\$1,650,107	2%	11.0	0	0

**Program Impact:** Work hour reduction. Department staff will work with purchasers of maintenance services to determine appropriate service levels.

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Internal Services Agency

## Program Reduction Impact

Department of Finance

## Program Reduction Impact

**FIN – 1: Finance – Program Various**

**Program Description:** Administration, MIS, Treasury, Auditor-Controller and Tax Collector.

**Reduction:**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$16,740,500	\$180,000	\$16,560,500	1%	130.0	0.0	0

**Program Impact:**

A reduced work schedule will decrease the ability to meet our core functions and will result in a loss of revenue/reimbursement of approximately \$88,087 dollars. Finance has also further reduced appropriations in Service and Supplies of \$18,500 related to the purchase of replacement or repair costs for PC's, printers and laptop as well as software/upgrade purchases and repairs, which may reduce the ability to operate and manage servers and networking equipment.

Department of General Services

## Program Reduction Impact

**DGS – 1: Program Title: Department Administration (Office of the Director) Program 1-A**

**Program Description:** Plans, directs, and controls activities for the department. Administrative staff provides internal support to the Department of General Services (DGS), County Clerk Recorder Real Estate Division (RED), and the County Engineering, Architectural Services Division (ASD).

**Proposed Reduction:**

Adopted Proposed	Proposed Reduction	Revised Budget	% Reduced	Total FTEs	Reduction in FTEs	% Reduced
\$1,972,988	\$222,704	\$1,750,284	11.3%	20.0	0.0	0

**Program Impact:** As part of the 10.0% overhead reduction requirement and to assist operating divisions with a proposed additional annual cut of \$2.6 million, a further reduction of \$222,704 is proposed in the Office of the Director Budget. The additional reduction of \$222,704 will be achieved from savings from the proposed work hour reductions plan and further reductions to services and supplies. Currently, the Office of the Director has 20.0 FTE funded positions or about 4.0% of the Department FTE's (448.8), the County Clerk Recorder Real Estate Divisions FTE's (28.0), and County Engineering's Architectural Services Division FTE's (23.4). This program has already unfunded 3.0 administrative positions or 13.1% of its total staffing to assist with the Fiscal Year 2009-10 budget shortfall and reducing the remaining staffs available hours may result in additional delays in the following activities:

- Environmental Specialist inspections of generator safety (40 countywide) as mandated by Air Quality Management District (AQMD), fueling station and underground tanks (9 locations, and 20 tanks) to ensure OSHA and AQMD vapor emissions controls are compliant and tanks are not leaking, and stormwater checks to ensure that filters and runoff are properly controlled may not be conducted in a timely manner. If these inspections are not conducted timely, the County will be subject to significant daily fines, as much as \$5,000 per day per incident.
- Delays in accounting services may be seen in the following areas; analyzing and calculating labor rates, analyzing and calculating light and heavy fleet rates, creating and/or changing internal order encumbrances, posting journal vouchers; reviewing and correcting cost center errors, and payment of vendor bills.

**DGS - 2: Program Title: GS- Bradshaw District (Facility Use Allocation) - Program 2-A**

**Program Description:** This allocation funds the operation of the Facility Maintenance and Operations in the Bradshaw District. The allocation includes maintenance and operations services and custodial services where applicable, contract services (such as pest control, fire extinguisher maintenance, etc.) and materials and supplies required for preventative and corrective maintenance.

**Proposed Reduction to Facility Use Allocation (FUA):**

Adopted Proposed	Proposed Reduction	Revised Budget	% Reduced	Total FTEs	Reduction in FTEs	% Reduced
\$13,810,951	\$356,823	\$13,454,128	2.6%	95.0	0.0	0

**Program Impact:** The additional reduction \$356,823 will be achieved from savings from the proposed work hour reductions plan. Reducing available staffs hours in addition to staffing levels that have already been reduced by 27.0 FTE's or 22.1% will impact the ability of the Bradshaw District to meet its core mission of providing a safe and sanitary work environment for all County departments. The work hour reductions plan applies to 93.0 of the 95.0 employees remaining in the Bradshaw District, thereby, reducing available works hours by 1,488 hours per month or 11,904 hours for the current fiscal year. The following are just a few examples of potential impacts as a result of reduced staff hours:

- Carpenter available work hours will be reduced by 80 hours per month/640 hours for the current fiscal year. Keying of county facilities is done by the carpenter shop as well as repairs to the locksets; these functions are critical to the security of the county-owned assets. There may be increases in response time for securing windows, locksets and doors that are not working correctly or non operational. Protecting the envelope of a building (i.e., roof, exterior walls, doors and windows) is also the responsibility of the carpenter shop and may similarly suffer due to reduced staffing hours. Delays in service may result in water intrusion, pest intrusion, mold issues, t-bar ceiling collapse, etc. Delayed responses in these situations could also result in backed up emergency work requests, and may increase overtime charges due to security and safety of the facilities and occupants.
- Custodian available work hours will be reduced by 544 hours per month/4,352 hours for the current fiscal year. Additional delays will be seen for services including sweeping, vacuuming and heavy cleaning. Response to spills and clean up will take longer to respond.
- Electrician available hours will be reduced by 272 hours per month/2,176 hours for the current fiscal year. A reduction of available hours will impact preventative maintenance which could seriously impact the life expectancy of the electrical equipment. Routine work order requests could be dramatically delayed, and even some emergency work orders for electrical problems may see longer, potentially hazardous response times.
- Plumber available work hours will be reduced by 80 hours per month/640 hours for the current fiscal year. The plumbers participate in a Countywide (Downtown and Bradshaw District) standby list for all of the Counties Facilities for after hour's calls. Reducing available hours



could further increase response times for less critical trouble calls, to include responses for repairs of restrooms, water leaks and plumbing systems.

- Stationary Engineer (SE) available work hours will be reduced by 368 hours per month/2,944 hours for the current fiscal year. SE's are responsible for the HVAC mechanical systems, interior lighting, boilers, cooling towers, chillers, fire, life and safety in county buildings. The stationary engineer shop has already been reduced by 7.0 positions and with an additional reduction in available hours it will become increasingly challenging to maintain facilities in a safe, code compliant and comfortable condition. The 7.0 positions already eliminated represented a 23.0% decrease in staff and will already compromise our mandated preventive maintenance schedule, which could result in fines and law suits from incomplete mandated inspections and maintenance.
-

**DGS- 3: Program Title: GS-Downtown District (Facility Use Allocation) - Program 3-A**

**Program Description:** This allocation funds the operation of the Facility Maintenance and Operations in the Downtown District. The allocation includes maintenance and operations services and custodial services where applicable; contract services (such as pest control, fire extinguisher maintenance, etc.) and materials and supplies required for preventative and corrective maintenance.

**Proposed Reduction to Facility Use Allocation (FUA):**

Adopted Proposed	Proposed Reduction	Revised Budget	% Reduced	Total FTEs	Reduction in FTEs	% Reduced
\$9,609,140	\$324,540	\$9,284,600	3.4%	66.0	0.0	0

**Program Impact:** The additional reduction of \$324,540 will be achieved from savings from the proposed work hour reductions plan. Reducing available staffs hours in addition to staffing levels that have already been reduced by 9.0 FTE's or (12.0%) will impact our ability to meet our core mission of providing a safe and sanitary work environment for the 12+ buildings in the district including the County Administration building, the Sheriff's Administration building and the Main Jail. The work hour reductions plan applies to 65.0 of the 66.0 employees remaining in the Downtown District, thereby, reducing available works hours by 1,040 hours per month or 8,320 hours for the current fiscal year. The following are just a few examples of potential impacts as a result of reduced staff hours:

- Electrician available work hours will be reduced by 112 hours per month/896 hours for the current fiscal year. There are currently 7.0 electricians working in the Downtown District, maintaining almost 2.0 million square feet. The Main Jail alone, an 8-story, 488,000 sq. ft. facility requires 2.0 full-time electricians to provide maintenance and quick response for trouble calls. The remaining 5.0 electricians must cover all shifts, plus standby calls, for the rest of the District facilities of almost 1.5 million sq. ft. The reduction of electrician hours may impact our ability to respond to electrical emergencies and trouble calls and to perform preventive maintenance to the primary main utility electrical systems. Failure to perform vital preventive maintenance inspections can result in primary main switch board failure for the facility, which can take down a building with no power for an extended period. Trouble calls, while inconvenient, may become a problem when response times increase due to reduced staff hours. When a building experiences a power failure and HVAC, computers and lighting are affected, options are limited. Shutting down a vital operation or public space will have a very detrimental impact on the County's commitment to community services and our ability to meet our core mission.
- Plumber available work hours will be reduced by 64 hours per month/512 hours for the current fiscal year. The plumbers participate in a Countywide (Downtown and Bradshaw District) standby list for all of the Counties Facilities for after hour's calls. Reducing available hours could further increase response times for less critical trouble calls, to include responses for repairs of restrooms, water leaks and plumbing systems.
- Stationary Engineer's (SE) available work hours will be reduced by 356 hours per month/2,816 hours for the current fiscal year. These positions respond to maintenance calls 24 hours a day,

7 days a week. SE's are the first responders to emergency and non-emergency trouble calls; they are responsible for the HVAC mechanical systems, boilers, cooling towers, chillers, fire, life and safety in county buildings. The SE's maintain the domestic water distribution systems, the sewage ejection systems, and lighting systems in all buildings. They also maintain the kitchen equipment, laundry equipment, and door and lock hardware systems in the Main Jail. The reduction of staff hours will make it increasingly challenging to maintain facilities in a safe, code compliant and comfortable condition.

- Custodian available work hours will be reduced by 368 hours per month/2,944 hours for the current fiscal year. Additional delays will be seen for services including sweeping, vacuuming and heavy cleaning. Response to spills and clean up will take longer to respond.
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**DGS – 4: Program Title: GS Security (Facility Use Allocation) - Program 4-A**

**Program Description:** This allocation funds the operation of the Security Services Division. The allocation includes non-interventive (observe and report) services to County owned facilities.

**Proposed Reduction to Facility Use Allocation (FUA):**

Adopted Proposed	Proposed Reduction	Revised Budget	% Reduced	Total FTEs	Reduction in FTEs	% Reduced
\$2,416,610	\$34,369	\$2,382,241	1.4%	30.0	1.0	3.3%

**Program Impact:** The additional reduction would require unfunding 1.0 FTE vacant Administrative Services Officer II (ASO II) position. The ASO II provides administrative and budget support services to the Security Division and the Downtown District; the loss of the 1.0 ASO II will shift these critical support services to the one remaining ASO in the facilities division that currently supports the Bradshaw and Airport Districts. The impact of doubled duties will mean that deadlines will routinely be missed, especially critical during budget development, reporting to customer on work order costs will not get done, and errors in coding and costing will not be scrutinized at an acceptable level.

**DGS – 5: Program Title: Contract and Purchasing Services Division (Central Purchasing Allocation) - Program 6-A**

**Program Description:** The Contract and Purchasing Services Division of the Department of General Service provides the following services centralized procurement services for county agencies, departments, and some special districts.

**Proposed Reduction to Central Purchasing Allocation (PA):**

Adopted Proposed	Proposed Reduction	Revised Budget	% Reduced	Total FTEs	Reduction in FTEs	% Reduced
\$2,175,618	\$49,500	\$2,126,118	2.3%	18.0	0.0	0

**Program Impact:** The reduction of \$49,500 will be achieved from savings from the proposed work hour reductions plan. Reducing available staffs hours from staffing levels that have already been reduced (2.0 FTE's or 10.0%) may result in delays in some purchasing activities including the following:

- **Maverick (off contract) spending monitoring.** Maverick spending results in increased costs for the County and program abuse. Without full-time monitoring of County staff to ensure they are following the County-wide purchasing requirements, non-compliant and unauthorized purchases may occur. Until recent oversight by the purchasing staff, Sacramento County experienced a very high incidence of maverick spending. Due to the diligence of this staff, maverick spending has almost been eliminated. Without continued full-time monitoring and oversight, maverick spending may increase.
- **Oversight of the County's Delegated Purchasing Program.** Staff impacted by the work hour reductions plan assists departments with issuing Limited Purchase Orders (LPOs) and Department Field Orders (DFOs) for one-time purchases, analyzes department use of LPOs and DFOs, and provides valuable guidance to assure compliance with Delegated Purchasing Program policies and procedures such as quoting and exception to bidding requirements.

**DGS – 6: Program Title: Support Services - Program 7-A**

**Program Description:** Provides professional, cost-effective countywide services to all county departments including activities such as Printing, Scanning, Central Stores, Mail/Messenger, Warehouse, and Surplus Property.

**Proposed Reduction to various Support Services Program:**

Adopted Proposed	Proposed Reduction	Revised Budget	% Reduced	Total FTEs	Reduction in FTEs	% Reduced
\$12,172,578	\$219,750	\$11,952,828	1.8%	31.0	3.0	9.7%

**Program Impact:** To achieve the proposed reductions the unfunding of 1.0 FTE Storekeeper I and 2.0 FTE Stock Clerks is necessary and will have the following impacts:

- 'Same day' processing of US Mail will not be guaranteed. Time sensitive mailings from virtually every County department, such as disability checks, Board and Planning notices, tax bills and election mail will be needlessly exposed to missing required mailing dates and potential legal repercussions.
- Delivery of Court required Case Records for departments such as Probation, District Attorney, County Counsel, and Workers Comp will be delayed until internal staff is available to retrieve and deliver such records to requesting agencies.
- Distribution of critical and sensitive official information through interoffice correspondences mail will be delayed.
- Receipt and in-processing of vendor shipments will be delayed. This may result in additional charges; slows vendor payment resulting in loss of 'prompt payment' discounts.
- Receipt of materials into Central Store inventory will be delayed. Urgent customer requests for store goods could be extended beyond seven work days.

**DGS – 7: Program Title: Light Fleet Services - Program 8-A**

**Program Description:** Maintains county-owned automotive equipment.

**Proposed Reduction:**

Adopted Proposed	Proposed Reduction	Revised Budget	% Reduced	Total FTEs	Reduction in FTEs	% Reduced
\$26,204,437	\$978,075	\$25,226,362	3.7%	39.0	2.0	5.1%

**Program Impact:** The elimination of 2.0 positions (1.0 Auto Service Worker and 1.0 Auto Mechanic Range A) will cause delays in service times for auto maintenance and repairs. Reductions in services and supplies required to perform maintenance and repairs will also result in some non-essential repairs and/or maintenance being postponed or eliminated. Windshield cracks, wheel alignments, smog checks, minor body repairs, broken accessories, etc. will be evaluated on an individual basis, and will result in extended delays, and/or some vehicles being retired early.

Cutting parts and commercial repairs beyond the levels originally identified as core minimum will have an impact to the County fleet readiness. Buying repair parts will prove to be an issue because fewer funds will be available to purchase parts. For the number of vehicles in each cost center, we will divide the amount of available funds we have to spend on each vehicle. If vehicle parts costs are too great, repair of that vehicle may not be possible. Labor is our most precious resource; if necessary, we can almost always take two vehicles that don't run and make one vehicle, but reductions beyond those previously offered will start to render Fleet Services ineffective.

Department of Personnel Services

Program Reduction Impact



**DPS – 1: Program Title: Workers' Compensation Administration– Program #12****Program Description:**

The Department of Personnel Services administers the Workers' Compensation (WC) program and charges the WC Fund accordingly for those services. The WC program provides benefits to County employees who suffer job-related injuries or illnesses. DPS staff administers the program and processes claims in an expeditious manner while protecting the interests of the County through application of good risk management and financial practices.

**Reduction:**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$3,087,788	\$237,858	\$2,849,930	7.7%	33.0	1.0	3.03%

**Program Impact:**

The reduction of \$237,858 in the Workers' Compensation program will result in the unfunding of 1.0 Workers' Compensation Examiner (vacant) position in the Department of Personnel Services (DPS) and reduction in various Services/Supplies and Other Charges accounts. Unfunding this position will reduce staff that administers the WC program to the minimum staffing level required to meet mandated levels of services. Reductions in Services/Supplies and Other Charges accounts are not anticipated to have significant impact on operations.

**DPS – 2: Program Title: Benefits Administration – Program #7****Program Description:**

Manages contracts and administers employee benefits programs: employee and retiree health and dental plans; Consolidated Omnibus Reconciliation Act; Dependent Care Assistance Program; Employee Assistance Program; Internal Revenue Service Section 125 Cafeteria Plan; Employee Life Insurance; Family Medical Leave Act; Omnibus Budget Reconciliation Act; Taxable Equity Financial Responsibility Act; and Deferred Compensation (Internal Revenue Code section 457).

**Reduction:**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$2,783,228	\$38,813	\$2,744,415	1.40%	12.7	1.0	7.87%

**Program Impact:**

Reduction of 1.0 Office Assistant 2 (Confidential) position will require reassignment of reception, main phone, filing, mail processing, and scanning duties to other Benefits Administration staff, resulting in loss of efficiencies and longer response time.

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**DPS – 3: Program Title: Employee Health – Program #13A****Program Description:**

Provides pre-employment physical examinations for new County employees; provides consultation to the Employee Retirement Fund and the Workers' Compensation Fund; monitors employee health and safety programs.

**Reduction:**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$1,095,586	\$162,458	\$933,128	14.83%	6.0	1.5	25%

**Program Impact:**

Reduction of 0.5 Physician 3 and 1.0 (two 0.5) Registered Nurse 2 positions will result in delays for scheduling and performing pre-employment and respiratory physical examinations, vaccinations, and testing; and longer processing time of medical disability assessments for the County's retirement system.

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**DPS – 4: Program Title: Reduced Work Hour Savings – Program various****Program Description:**

Anticipated Salary and Benefit savings resulting from a reduction in work hours for Department of Personnel Services (DPS) employees in representation units 016 (CNA Nurses – Non-Supervisory), 027 (Physicians/Dentists), and 070 (Confidential), beginning November 2009.

**Reduction:**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$27,579,966	\$293,088	\$27,286,878	.01%	281.6	0.0	0.00%

**Program Impact:**

Placement of all full-time DPS 016, 027, and 070 employees on reduced work schedule equal to 16 hours monthly unpaid will primarily impact Confidential clerical positions in all DPS programs. Impacts will generally include reassignment of clerical duties to assure coverage, and longer times for completion of clerical support tasks.

As a result of the savings from the reduced work hours associated with the Represented Employee Organizations, the DPS was able to save the following positions:

**Employment Office:** 1.0 Office Specialist 2 (Confidential) and 3.0 Personnel Specialist 2 positions that would have increased the time to process testing information to applicants and candidates. Additionally, the time to create eligible lists would increase, as well as the creation and certifying of re-employment lists.

**Employee Health:** 0.5 Physician 3, and 1.0 Senior Office Assistant (Confidential) positions which would have resulted in longer delays for pre-employment and respiratory physical examinations, vaccinations, and testing; elimination of medical disability assessments for the County's retirement system; and possible violations of state rules and regulations.

Department of Revenue Recovery

Program Reduction Impact

**DRR – 1: Program Title: Centralized collection and disbursement of revenue – Program #1**

**Program Description:** The Department of Revenue Recovery (DRR) provides the collection of revenue for county departments, the Superior Court, Special Districts and Cities. DRR provides collection and disbursement of money to victims of crime pursuant to court order and disbursement of restitution to merchant victims of bad checks on behalf of the District Attorney's NSF Check Diversion Program.

**Reduction:**

Total Budget	Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$7,075,844	\$277,125	\$6,798,719	3.9%	72.0	8.0	11.1%

**Program Impact:** While DRR does not anticipate an impact to the total collections for customer agencies, there will likely be increased wait times both for debtors calling DRR and for debtors at the public counter.

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Correctional Health Services

Program Reduction Impact

**Program Title: Correctional Health Services**

**Program Description:** Correctional Health Services provides medically necessary medical, mental health and dental care for adults detained at county operated correctional facilities. The Sacramento County Sheriff's Department, as specified in Title 15 of the California Administrative Code, has legal responsibility for the basic and emergency health care services provided adults incarcerated within the County jail system and is responsible for administering Correctional Health Services.

**Reduction: \$0 GF (Current Year)**

Total Budget	2009-10 Annual Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$37,492,776	\$443,996	\$37,048,780	1.2%	130.5	0.0	0

**Program Impact:** The reduction in realignment will reduce the UCD Jail Psychiatric Services (JPS) contract. JPS will be cutting all on-call nursing personnel, 5 clinical nurses, 1 licensed vocation nurse, and 1 Hospital Unit Service Coordinator in order to absorb the \$444K cut. These reductions will require the nursing shifts to be cut from 10 hour shifts to 8 hour shifts resulting in fewer clinical staff on the floors. Weekend out-patient services will be completely eliminated and fewer clinical staff will be assigned to the intake area to process inmates into the jail. JPS anticipates intake processing time of inmates to double and that more officer time will be required to escort inmates to the medical floors at the Main Jail. In addition, JPS expects significant delays in the administration of medications to inmates.



General Government

Program Reduction Impact

County Executive's Office

Program Reduction Impact

**Program Title: County Executive's Office**

**Program Description:** The County Executive is responsible to the Board of Supervisors for planning, organizing, directing, controlling, and coordinating virtually all county activities. These responsibilities include serving in an advisory capacity to the Board of Supervisors with respect to the functions of joint powers authorities, officials and boards not under the direct jurisdiction or control of the County Executive. The functions and activities of the County Executive are mandated by the County Charter. The County Executive's Office (CEO) budget unit also includes the Offices of the Chief Financial Officer and Chief Operations Officer, Office of Budget and Debt Management, the County's Communication and Media Office, and related analytical/support staff.

**Reduction: \$1,959,522 GF (Current Year)**

	2009-10 Annual Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
Total Budget	\$237,664	\$1,410,695	14.4%	19.0	1.0	5.3%

**Program Impact:**

The deletion of Performance Measures Analyst will result in reduced capacity to track county wide performance measures and produce the annual performance report card. The duties related to this project will be assigned to existing staff in addition to their current assignment.

Staff not located on the 7<sup>th</sup> floor will be moved there to reduce space costs and to consolidate operations.

## Transient Occupancy Tax

### Program Reduction Impact

**Program Title: Transient Occupancy Tax (TOT)**

**Program Description:** Provides funding for artistic, cultural, civic and other activities which enhance the image and quality of life of the community. Funding is provided by a twelve percent tax imposed on rent charged at hotels, motels, and similar structures for short-term lodging.

**Reduction: \$0 GF (Current Year)**

Total Budget	2009-10 Annual Reduction	Revised Budget	% Reduced	Total Program FTEs	Reduction in FTEs	% Reduced
\$8,802,273	257,080	\$8,545,193	2.9%		0.0	0

**Program Impact:** The total available financing for Fiscal Year 2009-10 is \$8,545,193, a decrease of \$257,080 from the Adopted Proposed Budget. Revenues have decreased by \$400,000 due to a reduction in TOT collections. Fund Balance carryover increased by \$142,920. Adjustments are proposed for the following agencies supported by TOT.

Agency	Original Amount	Adjustment	Proposed Amount
Board of Supervisors – Neighborhood Programs	\$175,830	\$48,876	\$224,706
Sacramento Tree Foundation	34,209	- 13,433	20,776
CA Youth Soccer (Cherry Island)	21,690	- 8,517	13,173
Sacramento Convention and Visitor's Bureau	271,966	- 27,197	244,769
Sacramento Sports Commission	144,218	- 14,422	129,796
Sacramento Sports Commission Event Support	50,000	0	50,000
American River Parkway Foundation	26,648	- 10,464	16,184
Archives & Museum Collection Center	190,000	- 19,000	171,000
Sacramento Museum of History, Science & Tech.	207,121	- 20,712	186,409
Total Sports, Tourism, Art, Quality of Life	945,852	- 113,745	832,107
Operations	191,945	- 75,372	116,573
Cultural Art Awards - County Executive	235,050	- 92,299	142,751
Cultural Art Awards – City of Sacramento	350,000	0	350,000
Neighborhood Arts/Arts in Schools Program	70,525	- 27,694	42,831
Total Sacramento Metropolitan Arts Commission	847,520	- 195,365	652,155
Raley Field Reserve Build-up	0	3,154	3,154
Total Adjustment		- \$257,080	

**MSA GOVERNMENTAL/ENTERPRISE FUNDS FINANCING CHANGES**

Fund Center	Description	Available Financing				Financing Requirements		
		Fund Balance	Reserve Release	Financing Sources	Total Financing	Financing Uses	Provision for Reserves	Total Appropriation
1182880	Florin Road Capital Project	433,947	0	2,500	436,447	436,447	0	436,447
	Changes Since Proposed Budget Hearings	7,893	0	0	7,893	7,893	0	7,893
1182881	Fulton Avenue Capital Project	47,490	0	500	47,990	47,990	0	47,990
	Changes Since Proposed Budget Hearings	5,063	0	0	5,063	5,063	0	5,063
1300000	Laguna Stonelake CFD -Bond	91,630	0	132,500	224,130	224,130	0	224,130
	Changes Since Proposed Budget Hearings	-1,361	0	0	-1,361	-1,361	0	-1,361
1310000	Park Meadows CFD -Bond	154,034	0	63,366	217,400	217,400	0	217,400
	Changes Since Proposed Budget Hearings	9,422	0	0	9,422	9,422	0	9,422
1320000	Mather Landscape Maintenance CFD	289,737	0	159,790	449,527	359,527	90,000	449,527
	Changes Since Proposed Budget Hearings	34,350	0	9,583	43,933	-46,067	90,000	43,933
1360000	Mather PFFP	4,148,609	0	525,000	4,673,609	4,673,609	0	4,673,609
	Changes Since Proposed Budget Hearings	1,023,540	0	0	1,023,540	1,023,540	0	1,023,540
1370000	Gold River Station #7 Landscape CFD	35,037	0	34,000	69,037	56,401	12,636	69,037
	Changes Since Proposed Budget Hearings	1,585	0	1,000	2,585	-10,051	12,636	2,585
1390000	Metro Air Park CFD	33,783,018	0	405,000	34,188,018	34,188,018	0	34,188,018
	Changes Since Proposed Budget Hearings	-1,868,506	0	0	-1,868,506	-1,868,506	0	-1,868,506
1400000	McClellan CFD	1,119,135	0	115,000	1,234,135	1,234,135	0	1,234,135
	Changes Since Proposed Budget Hearings	9,564	0	0	9,564	9,564	0	9,564
1410000	Sacramento County Land Maintenance CFD	148,970	0	191,500	340,470	260,470	80,000	340,470
	Changes Since Proposed Budget Hearings	-3,092	0	0	-3,092	-31,092	28,000	-3,092
1420000	Metro Air Park Service Tax	880,888	0	113,500	994,388	994,388	0	994,388
	Changes Since Proposed Budget Hearings	5,742	0	-90,000	-84,258	-84,258	0	-84,258
1430000	North Vineyard Station Specific Plan	1,767,875	0	5,000	1,772,875	1,772,875	0	1,772,875
	Changes Since Proposed Budget Hearings	26,852	0	0	26,852	26,852	0	26,852
1440000	North Vineyard Station Specific Plan CFD	1,551,119	0	88,682	1,639,801	1,639,801	0	1,639,801
	Changes Since Proposed Budget Hearings	1,397,384	0	-818	1,396,566	1,396,566	0	1,396,566
2140000	Transportation Sales Tax	-36,279,241	0	83,395,725	47,116,484	47,116,484	0	47,116,484
	Changes Since Proposed Budget Hearings	-21,518,023	0	10,936,480	-10,581,543	-10,581,543	0	-10,581,543
2150000	Building Inspection Division	-1,567,152	2,444,223	9,397,165	10,274,236	10,274,236	0	10,274,236
	Changes Since Proposed Budget Hearings	-2,443,610	2,444,223	-3,088,877	-3,088,264	-3,088,264	0	-3,088,264
2200000	Refuse Enterprise Operations	5,290,436	3,330,165	70,811,324	79,431,925	78,912,681	519,244	79,431,925
	Changes Since Proposed Budget Hearings	5,448,618	324,645	900,000	6,673,263	6,780,675	-107,412	6,673,263
2250000	Refuse Enterprise Capital Outlay	1,779,992	0	450,000	2,229,992	-2,427,779	4,657,771	2,229,992
	Changes Since Proposed Budget Hearings	-36,670	0	0	-36,670	-4,678,089	4,641,419	-36,670
2300000	Construction Management Inspection Division	0	0	35,500,644	35,500,644	35,500,644	0	35,500,644
	Changes Since Proposed Budget Hearings	0	0	-4,120,423	-4,120,423	-4,120,423	0	-4,120,423
2420000	Architectural Services	0	0	4,433,108	4,433,108	4,433,108	0	4,433,108
	Changes Since Proposed Budget Hearings	0	0	-1,377,952	-1,377,952	-1,377,952	0	-1,377,952
2450000	Development & Surveyor Services	0	0	10,296,156	10,296,156	10,296,156	0	10,296,156
	Changes Since Proposed Budget Hearings	0	0	-608,141	-608,141	-608,141	0	-608,141
2470000	Cosolidated Utility Billing Services	0	0	11,478,042	11,478,042	11,478,042	0	11,478,042
	Changes Since Proposed Budget Hearings	0	0	0	0	0	0	0
2510000	Water Resources Division	0	0	25,378,613	25,378,613	25,378,613	0	25,378,613
	Changes Since Proposed Budget Hearings	0	0	-1,743,771	-1,743,771	-1,743,771	0	-1,743,771
2530000	County Service Area No. 1							

## MSA GOVERNMENTAL/ENTERPRISE FUNDS FINANCING CHANGES

Fund Center	Description	Available Financing				Financing Requirements		
		Fund Balance	Reserve Release	Financing Sources	Total Financing	Financing Uses	Provision for Reserves	Total Appropriation
	Zone 1 - Sacramento Unincorporated	839,545	0	2,288,170	3,127,715	2,932,380	195,335	3,127,715
	Zone 2 - City of Rancho Cordova	84,954	0	336,353	421,307	308,708	112,599	421,307
	Zone 3 - City of Citrus Heights	0	0	0	0	0	0	0
	Zone 4 - City of Elk Grove	0	0	0	0	0	0	0
	Changes Since Proposed Budget Hearings (B.U.)	236,580	0	689	237,269	34,054	203,215	237,269
2600000	Transportation Division	0	0	54,046,012	54,046,012	54,046,012	0	54,046,012
	Changes Since Proposed Budget Hearings	0	0	-1,727,541	-1,727,541	-1,727,541	0	-1,727,541
2700000	Administrative Services Division	0	0	10,830,204	10,830,204	10,830,204	0	10,830,204
	Changes Since Proposed Budget Hearings	0	0	-1,306,535	-1,306,535	-1,306,535	0	-1,306,535
2800000	Connector Joint Powers Authority	0	0	585,288	585,288	585,288	0	585,288
	Changes Since Proposed Budget Hearings	0	0	585,288	585,288	585,288	0	585,288
2814000	Beach Stone Lake Flood Mitigation	6,243	571,049	19,687	596,979	596,979	0	596,979
	Changes Since Proposed Budget Hearings	16,306	471,284	0	487,590	487,590	0	487,590
2815000	Sacramento Cnty Water Agency Zone 11A	2,989,883	3,618,085	5,053,278	11,661,246	10,874,415	786,831	11,661,246
	Changes Since Proposed Budget Hearings	691,773	-565,535	0	126,238	-44,120	170,358	126,238
2816000	Sacramento Cnty Water Agency Zone 11B	-34,370	781,016	476,096	1,222,742	1,222,742	0	1,222,742
	Changes Since Proposed Budget Hearings	77,766	-60,167	0	17,599	17,599	0	17,599
2817000	Sacramento Cnty Water Agency Zone 11C	435,629	412,481	293,359	1,141,469	1,141,469	0	1,141,469
	Changes Since Proposed Budget Hearings	76,479	-89,713	0	-13,234	-13,234	0	-13,234
2818000	No Vineyard Station Right of Way	80,330	0	0	80,330	80,330	0	80,330
	Changes Since Proposed Budget Hearings	80,330	0	0	80,330	80,330	0	80,330
2840000	Vineyard PFFP	7,660,516	0	35,500	7,696,016	7,696,016	0	7,696,016
	Changes Since Proposed Budget Hearings	2,516,547	0	0	2,516,547	2,516,547	0	2,516,547
2857000	County Service Area No. 10	52,153	0	0	52,153	35,809	16,344	52,153
	Changes Since Proposed Budget Hearings	4,681	0	0	4,681	-11,663	16,344	4,681
2870000	Laguna Creek Ranch/Elliott Ranch	2,802,034	0	525,000	3,327,034	3,286,638	40,396	3,327,034
	Changes Since Proposed Budget Hearings	-34,631	0	20,000	-14,631	-14,631	0	-14,631
2900000	Road Fund	-1,273,625	0	76,727,825	75,454,200	75,454,200	0	75,454,200
	Changes Since Proposed Budget Hearings	-6,770,781	0	20,873,492	14,102,711	14,102,711	0	14,102,711
2910000	Roadway Developer Fees							
	District 1	-4,253	3,294,150	90,000	3,379,897	3,379,897	0	3,379,897
	District 2	-291,715	5,271,650	-139,434	4,840,501	4,840,501	0	4,840,501
	District 3	5,626,586	10,853,637	350,000	16,830,223	16,830,223	0	16,830,223
	District 4	1,182,851	25,000	-580,050	627,801	627,801	0	627,801
	District 7	107,041	3,670,616	100,000	3,877,657	3,877,657	0	3,877,657
	Fee District Administration	92,634	0	3,000	95,634	95,634	0	95,634
	SCTDF District 1	12,973	0	235,000	247,973	-2,095,088	2,343,061	247,973
	SCTDF District 2	97,284	0	235,000	332,284	-2,095,088	2,427,372	332,284
	SCTDF District 3	0	0	235,000	235,000	-2,095,088	2,330,088	235,000
	SCTDF District 4	218,340	0	235,000	453,340	-2,095,089	2,548,429	453,340
	SCTDF District 5	25,404	0	235,000	260,404	-2,095,089	2,355,493	260,404
	SCTDF District 6	0	0	235,000	235,000	-2,095,090	2,330,090	235,000
	SCTDF District Administration	78,719	0	130,000	208,719	208,719	0	208,719
	Changes Since Proposed Budget Hearings (B.U.)	5,109,889	12,545,223	-698,746	16,956,366	2,694,432	14,261,934	16,956,366
2930000	Rural Transit Program	-278,423	0	1,486,810	1,208,387	1,208,387	0	1,208,387

**MSA GOVERNMENTAL/ENTERPRISE FUNDS FINANCING CHANGES**

Fund Center	Description	Available Financing				Financing Requirements		
		Fund Balance	Reserve Release	Financing Sources	Total Financing	Financing Uses	Provision for Reserves	Total Appropriation
	Changes Since Proposed Budget Hearings	5,829,775	0	-6,099,151	-269,376	-269,376	0	-269,376
3044000	Sacramento Cnty Water Agency Zone 13	1,205,685	226,231	2,310,477	3,742,393	3,742,393	0	3,742,393
	Changes Since Proposed Budget Hearings	-81,488	171,024	0	89,536	89,536	0	89,536
3050000	Sacramento Cnty Water Agency Zone 40	0	0	33,398,340	33,398,340	81,974,473	0	81,974,473
	Changes Since Proposed Budget Hearings	0	0	3,512,758	3,512,758	2,005,420	0	2,005,420
3055000	SCWA Zone 41 General Operations	0	0	32,969,902	32,969,902	33,244,696	0	33,244,696
	Changes Since Proposed Budget Hearings	0	0	638,751	638,751	-1,192,231	0	-1,192,231
3057000	SCWA Zone 50	0	0	35,771	35,771	176,478	0	176,478
	Changes Since Proposed Budget Hearings	0	0	0	0	-7,397	0	-7,397
3066000	Sacramento Cnty Water Agency Zone 12	858,121	0	6,878,404	7,736,525	7,736,525	0	7,736,525
	Changes Since Proposed Budget Hearings	795,457	0	-815,363	-19,906	-19,906	0	-19,906
3070000	Antelope Public Facilities Financing Plan	3,538,782	0	11,000	3,549,782	3,549,782	0	3,549,782
	Changes Since Proposed Budget Hearings	564,061	0	0	564,061	564,061	0	564,061
3081000	Bradshaw Rd/US 50 Corridor Integ Finan Dist	256,042	0	1,500	257,542	257,542	0	257,542
	Changes Since Proposed Budget Hearings	-12,601	0	0	-12,601	-12,601	0	-12,601
3090000	Laguna Community Facilities District	1,319,941	0	50,000	1,369,941	1,369,941	0	1,369,941
	Changes Since Proposed Budget Hearings	-3,279,769	0	0	-3,279,769	-3,279,769	0	-3,279,769
3171010	SCWA No. Vineyard Well Protection	34,001	44,332	35,246	113,579	113,579	0	113,579
	Changes Since Proposed Budget Hearings	46,001	-46,001	0	0	0	0	0
3220001	Stormwater Utility	5,852,511	24,551,420	23,908,793	54,312,724	26,805,648	27,507,076	54,312,724
	Changes Since Proposed Budget Hearings	-740,592	1,605,480	0	864,888	1,059,074	-194,186	864,888
3300000	Landscape Maintenance Districts						14,334,533	
	Zone 4	106,338	0	703,770	810,108	810,108	0	810,108
	Zone 5	0	0	0	0	0	0	0
	Changes Since Proposed Budget Hearings (B.U.)	117,149	0	-230	116,919	116,919	0	116,919



Special Districts Budget Summaries

	Appropriations			Revenues			Fund Balance		
	Adopted Proposed 2008-09	Recom'd 2009-10	Variance	Adopted Proposed 2008-09	Recom'd 2009-10	Variance	Adopted Proposed 2008-09	Recom'd 2009-10	Variance
<b>CSAs</b>									
4B (Wilton)	65,078	76,949	11,871	6,573	6,573	0	58,505	70,376	11,871
4C (Delta)	133,741	141,119	7,378	122,829	107,829	-15,000	10,912	33,290	22,378
4D (Herald)	13,692	15,420	1,728	12,179	12,179	0	1,513	3,241	1,728
<b>Park Districts</b>									
Mission Oaks	3,601,543	4,058,494	456,951	2,893,290	2,880,517	-12,773	708,253	1,177,977	469,724
Carmichael	3,991,836	4,401,176	409,340	3,510,129	3,661,382	151,253	481,707	739,794	258,087
Sunrise	10,101,709	11,690,771	1,589,062	8,298,201	8,451,030	152,829	1,803,508	3,239,741	1,436,233
<b>Other Districts</b>									
Del Norte Oaks Park Mission Oaks	3,685	7,421	3,736	4,374	4,374	0	-689	3,047	3,736
Maintenance Sunrise	1,545,000	1,701,000	156,000	1,049,677	1,206,406	156,729	495,323	494,594	-729
Maintenance Natomas Fire	997,990	1,779,373	781,383	520,000	520,000	0	477,990	1,259,373	781,383
			0			0		0	0

**CSA 4B**– This district’s fund balance is \$11,871 higher than last year’s due to lower than anticipated expenditures and higher revenues.

**CSA 4C**– This district’s fund balance is \$22,378 higher than last year’s due to lower than anticipated expenditures.

**CSA 4D**– This district’s fund balance is \$1,728 higher than last year’s due to lower than anticipated expenditures.

**Mission Oaks Park District** – This district’s fund balance is \$469,724 higher than last year’s due to lower than anticipated expenditures and higher revenues from property taxes, interest income, grant funding, recreation programs and facility rentals.

**Carmichael Park District** – This district’s fund balance is \$258,087 higher than last year’s due to lower than anticipated expenditures and higher revenues.

**Sunrise Park District** – This district’s fund balance is \$1,436,233 higher than last year’s due to lower than anticipated expenditures for various park improvement projects. The reserve provision has increased by \$1,397,068 due to the increased available financing.

**Del Norte Oaks Park Maintenance District** – This district’s fund balance is \$3,736 higher than last year’s due to lower than anticipated expenditures.

**Mission Oaks Maintenance and Improvement District** – This district’s fund balance is \$729 less than last year’s due to lower than anticipated revenues. An appropriation increase of \$156,000 reflects increased contract patrol services, and increases in various maintenance and improvement project costs.

**Sunrise Maintenance and Improvement District (Antelope)** – This district’s fund balance is \$781,383 higher than last year’s due to lower than anticipated expenditures. The reserve provision has increased by \$819,123 due to the increased available financing.

**Natomas Fire District** –.

**Conversion of Full Time Employees to .908 Part Time Employees:**

1. Method of Conversion: All full-time positions (other than exemptions below) would be deleted November 7, 2009. Replacement part-time .908 positions would be created effective November 8, 2009. All impacted employees would be provided a lay-off notice, and in lieu be provided opportunity to transfer into a part-time .908 position.
2. Exemptions: Exemptions from conversion to part-time status would generally include some or all employees in the following departments and programs: Sheriff, Probation, District Attorney, Public Defender, County Counsel, certain sanitation employees, other twenty-four hour institutional staff from Department of Health and Human Services; in addition exemptions would be extended to employees already on reduced work schedules including: Board of Supervisors, Planning, and Cooperative Extension, and to those unrepresented employees and parity agreement employees who have been denied COLA increases and who are subject to monthly furloughs.
3. Social Security (FICA) Status: Employees converted to .908 part-time positions would remain in FICA.
4. Fair Labor Standards Act (FLSA): Part-time .908 employees who otherwise meet the salary exempt status test would continue to be salary exempt under FLSA (would not acquire rights to overtime payment).
5. Sacramento County Employee Retirement System (SCERS) Benefit Impact: Employees working part-time schedules will require longer than one year to earn one year of retirement service credit. However the employee's highest compensation for retirement compensation will generally not be affected because it is based upon the longer period to generate the retirement full-time equivalent service credit, and not the normal one year or three year period; there may be a minor impact if the extended service credits include additional periods of lower earnings prior to COLA adjustments.
6. Estimated Annual Payroll Savings: Total annual payroll savings are estimated to be \$25.36 million, and net general fund annual payroll savings are estimated to be \$6.96 million.
7. Equivalent Hour Reductions and Work Schedules: Part-time .908 status is the equivalent to a reduction of 24 work days per year. Department Heads would develop new part time work schedules. Part-time .908 status may not necessarily lead to facility closures during current normal work hours and work week schedules.
8. Notice and Meetings with Recognized Employee Organizations (REO's): All REO's were invited to a Joint Labor Management (JLM) meeting on August 24, 2009 to discuss the County fiscal situation, and proposals to the Board of Supervisors in its final budget for lay-offs and conversion of other remaining positions to .908 part-time status. County Labor Relations

Staff has offered to begin meeting with REO's regarding impact of these personnel recommendations beginning the week of October 31.

9. 71 (j) Contracts: All 71 (j) contracts with nexus to classes subjected to lay-off or reduction to .908 part-time status would be noticed they are subject to termination.
10. Bielenson Hearing: The service impacts of conversion of full-time to .908 part-time positions will be subject to Bielenson hearing requirements.
11. Employees who accept layoff rather than transfer to .908 positions:  
Generally speaking, such employees would go onto a reemployment list and be eligible for future reemployment with the County. They may cash out vacation leave balances and, in some cases, retirement contributions. It is uncertain that they will qualify for Unemployment Insurance benefits (that determination will be made by employees of the State Department of Employment Development).