

INTERNAL SERVICES

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SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Detail of Financing Sources and Financing Uses Governmental Funds Fiscal Year 2012-13	Schedule 9
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Budget Unit **3100000 - Capital Construction**
 Function **GENERAL**
 Activity **Plant Acquisition**
 Fund **007A - CAPITAL CONSTRUCTION**

Detail by Revenue Category and Expenditure Object	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended
1	2	3	4	5	6
Fund Balance	\$ 8,333,316	\$ 3,510,188	\$ 3,510,188	\$ 3,570,778	\$ 3,570,778
Fines, Forfeitures & Penalties	2,990,000	6,959,219	8,508,742	4,123,406	4,123,406
Revenue from Use Of Money & Property	42,099	20,522	75,000	50,000	50,000
Intergovernmental Revenues	-	602,420	-	-	-
Charges for Services	16,989	-	-	-	-
Miscellaneous Revenues	22,877,892	27,742,386	38,119,708	32,180,517	32,180,517
Residual Equity Transfer In	-	42,401	-	-	-
Total Revenue	\$ 34,260,296	\$ 38,877,136	\$ 50,213,638	\$ 39,924,701	\$ 39,924,701
Services & Supplies	\$ 7,989,626	\$ 9,437,097	\$ 15,289,186	\$ 9,060,980	\$ 9,060,980
Other Charges	2,799,746	2,744,723	1,588,146	1,730,763	1,730,763
Improvements	8,396,238	8,614,053	18,018,137	13,810,225	13,810,225
Interfund Charges	19,527,234	15,318,169	15,318,169	15,322,733	15,322,733
Interfund Reimb	(5,127,844)	(138,258)	-	-	-
Total Expenditures/Appropriations	\$ 33,585,000	\$ 35,975,784	\$ 50,213,638	\$ 39,924,701	\$ 39,924,701
Net Cost	\$ (675,296)	\$ (2,901,352)	\$ -	\$ -	\$ -

PROGRAM DESCRIPTION:

The Facility Planning and Management Division of the Department of General Services (DGS) manage the Capital Construction Fund (Fund 007A).

- This budget provides for major construction projects which are a part of the long-range Capital Improvement Program, as well as minor alterations, improvements, and major equipment replacement in county-owned facilities.
- As a result of the County's financial limitations and commitments to approved major projects now being planned and/or under construction, the recommendations for additional Capital Construction projects are limited to those which are cost-effective or required because of health, safety, security, or severe operational problems.

2012-13 PROGRAM INFORMATION

BU: 310000 Capital Construction Fund

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
FUNDED												
Program No. and Title:	<u>001 Debt Service</u>											
	15,696,738	0	0	0	0	0	0	12,125,960	3,570,778	0	0.0	0
Program Type:	Mandated											
Countywide Priority:	0 -- Specific Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	FO -- Financial Obligation											
Program Description:	Bond Payments											
Program No. and Title:	<u>002 Health, Safety, & Code Compliance</u>											
	675,474	0	0	0	0	0	0	675,474	0	0	0.0	0
Program Type:	Mandated											
Countywide Priority:	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	IS -- Internal Support											
Program Description:	Construction to remediate health, safety, and code related issues in County-owned buildings.											
Program No. and Title:	<u>003 Administration</u>											
	786,653	0	0	0	0	0	0	786,653	0	0	0.0	0
Program Type:	Discretionary											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	To prioritize and maximize the use of the capital construction fund											
Program No. and Title:	<u>004 General Maintenance</u>											
	10,935,462	0	0	0	0	0	0	10,935,462	0	0	0.0	0
Program Type:	Discretionary											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Maintain County buildings to preserve asset & prevent systems failures											
Program No. and Title:	<u>005 New 911 Communication Center</u>											
	5,085,830	0	0	0	0	0	0	5,085,830	0	0	0.0	0
Program Type:	Discretionary											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Remodel Bond Rd facility to use as the new 911 Communications Center											

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
<i>Program No. and Title: 006 Criminal Justice Facilities</i>												
	6,744,544	0	0	0	0	0	0	6,744,544	0	0	0.0	0
<i>Program Type:</i> Discretionary												
<i>Countywide Priority:</i> 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations												
<i>Strategic Objective:</i> CJ -- Ensure a fair and just criminal justice system												
<i>Program Description:</i> Rehabilitates Criminal Justice Facilities for the Sheriff and Probation Departments												
FUNDED	39,924,701	0	0	0	0	0	0	36,353,923	3,570,778	0	0.0	0

SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Detail of Financing Sources and Financing Uses Governmental Funds Fiscal Year 2012-13	Schedule 9
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Budget Unit **3240000 - County Clerk/Recorder**
 Function **PUBLIC PROTECTION**
 Activity **Other Protection**
 Fund **001A - GENERAL**

Detail by Revenue Category and Expenditure Object	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended
1	2	3	4	5	6
Charges for Services	\$ 8,400,466	\$ 9,283,912	\$ 11,394,040	\$ 12,139,550	\$ 12,139,550
Miscellaneous Revenues	43,469	7,589	-	-	-
Residual Equity Transfer In	-	25,293	25,293	-	-
Total Revenue	\$ 8,443,935	\$ 9,316,794	\$ 11,419,333	\$ 12,139,550	\$ 12,139,550
Salaries & Benefits	\$ 4,756,512	\$ 5,683,137	\$ 6,395,689	\$ 6,559,592	\$ 6,559,592
Services & Supplies	2,471,334	3,640,464	4,958,419	5,519,311	5,519,311
Equipment	86,905	82,390	199,000	157,500	157,500
Interfund Charges	20,467	-	-	14,954	14,954
Intrafund Charges	1,150,989	201,611	236,225	258,193	258,193
Intrafund Reimb	(19,444)	(282,776)	(370,000)	(370,000)	(370,000)
Total Expenditures/Appropriations	\$ 8,466,763	\$ 9,324,826	\$ 11,419,333	\$ 12,139,550	\$ 12,139,550
Net Cost	\$ 22,828	\$ 8,032	-	-	-
Positions	66.0	72.0	73.0	75.0	75.0

PROGRAM DESCRIPTION:

The Office of County Clerk/Recorder:

- Serves as custodian of official records.
- Records real property documents for the County.
- Issues and registers marriage licenses.
- Registers process servers, notaries public, professional photocopiers, unlawful detainer assistants, legal document assistants.
- Files and maintains oaths of office, environmental impact reports, and rosters of public agencies.
- Performs civil marriage ceremonies.
- Issues certified copies of birth, death and marriage records.

PROGRAM DESCRIPTION (CONT.):

- Collects funds for Real Estate Fraud Prevention Fund, Children’s Trust Fund, Deoxyribonucleic Acid (DNA) database, Juvenile Mediation Trust, Domestic Violence Trust, and Umbilical Cord Blood Collection Program Fund.
- Acts as commissioner of civil marriage and appoints deputy commissioners of civil marriage.
- Authenticates notary public and public health officer signatures.
- Files assessment, highway, parcel, subdivision and survey maps.

2012-13 PROGRAM INFORMATION

BU: 324000 County Clerk/Recorder

Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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FUNDED

Program No. and Title: 001 Clerk

1,188,034	0	0	0	0	0	1,188,034	0	0	0	5.0	0
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Program Type: Mandated

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: PS1 -- Protect the community from criminal activity, abuse and violence

Program Description: Clerk responsibilities include: issuance of marriage licenses; Registrar of Marriages; Commissioner of Civil Marriages; FPPC Filing Officer; custodian of Oaths of Office; registration of notaries public, process servers, unlawful detainer assistants, and fictitious business names.

Program No. and Title: 002 Recorder

10,890,311	370,000	0	0	0	0	10,520,311	0	0	0	67.0	0
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Program Type: Mandated

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: PS1 -- Protect the community from criminal activity, abuse and violence

Program Description: Recorder responsibilities include: recording of real estate and other authorized documents; issuance of birth, death and marriage certificates; indexing and public viewing services for official records; and issuance of official record copies.

FUNDED

12,078,345	370,000	0	0	0	0	11,708,345	0	0	0	72.0	0
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Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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ADD'L GROWTH REQUEST RECOMMENDED

Program No. and Title: **001 Clerk**

42,414	0	0	0	0	0	42,414	0	0	0	0.0	0
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Program Type: Discretionary

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: PS1 -- Protect the community from criminal activity, abuse and violence

Program Description: Expansion of Clerk services to South Area Community Service Center: issuance of marriage licenses; civil marriage ceremonies; registration of notaries public, process servers, LDAs, and UDAs.

Program No. and Title: **002 Recorder**

388,791	0	0	0	0	0	388,791	0	0	0	3.0	0
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Program Type: Discretionary

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: PS1 -- Protect the community from criminal activity, abuse and violence

Program Description: Expansion of Recorder services to South Area Community Service Center : issuance of birth, death and marriage certificates; public record viewing for official records; issuance of official record copies.

ADD'L GROWTH REQUEST RECOMMENDED

431,205	0	0	0	0	0	431,205	0	0	0	3.0	0
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SCHEDULE:

State Controller Schedules		County of Sacramento			Schedule 10	
County Budget Act January 2010		Operation of Internal Service Fund Fiscal Year 2012-13				
		Fund Title			032C - REAL ESTATE DIVISION	
		Service Activity			Real Estate	
		Budget Unit			7930000	
Operating Detail	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended	
1	2	3		4	5	
Operating Revenues						
Charges for Services	\$ 45,626,995	\$ -	\$ -	\$ -	\$ -	-
Total Operating Revenues	\$ 45,626,995	\$ -	\$ -	\$ -	\$ -	-
Operating Expenses						
Salaries and Employee Benefits	\$ 3,020,204	\$ -	\$ -	\$ -	\$ -	-
Services and Supplies	42,318,030	-	-	-	-	-
Other Charges	385,242	-	-	-	-	-
Total Operating Expenses	\$ 45,723,476	\$ -	\$ -	\$ -	\$ -	-
Operating Income (Loss)	\$ (96,481)	\$ -	\$ -	\$ -	\$ -	-
Non-Operating Revenues (Expenses)						
Other Revenues	\$ 500	\$ -	\$ -	\$ -	\$ -	-
Debt Retirement	(8,374)	-	-	-	-	-
Interest Expense	(4,689)	-	-	-	-	-
Total Non-Operating Revenues (Expenses)	\$ (12,563)	\$ -	\$ -	\$ -	\$ -	-
Income Before Capital Contributions and Transfers	\$ (109,044)	\$ -	\$ -	\$ -	\$ -	-
Interfund Charges	\$ -	\$ -	\$ -	\$ -	\$ -	-
Intrafund Charges	275,335	-	-	-	-	-
Intrafund Reimb	(275,335)	-	-	-	-	-
Change in Net Assets	\$ (109,044)	\$ -	\$ -	\$ -	\$ -	-
Net Assets - Beginning Balance	1,865,141	-	-	-	-	-
Equity and Other Account Adjustments	(27,387)	-	-	-	-	-
Net Assets - Ending Balance	\$ 1,728,710	\$ -	\$ -	\$ -	\$ -	-
Positions	26.0	26.0	27.0			
Revenues Tie To						SCH 1, COL 4
Expenses Tie To						SCH 1, COL 6

NOTE: Real Estate Division will transfer from Clerk-Recorder to the Department of General Services effective July 1, 2011. Retained Earnings will also transfer.

PROGRAM DESCRIPTION:

The Real Estate Division was administered by the County/Clerk Recorder. Effective July 1, 2011, the Division of Real Estate was moved to the Department of General Services (BU 7007030)

FOR INFORMATION ONLY

SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Detail of Financing Sources and Financing Uses Governmental Funds Fiscal Year 2012-13	Schedule 9
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Budget Unit **3230000 - Department Of Finance**
 Function **GENERAL**
 Activity **Finance**
 Fund **001A - GENERAL**

Detail by Revenue Category and Expenditure Object	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended
1	2	3	4	5	6
Prior Yr Carryover	\$ 59,847	\$ 1,153	\$ 1,153	\$ -	-
Licenses, Permits & Franchises	2,494,361	2,289,046	2,465,672	2,304,537	2,304,537
Intergovernmental Revenues	22,343	39,571	10,000	10,000	10,000
Charges for Services	4,966,113	4,624,107	4,553,558	4,655,497	4,655,497
Miscellaneous Revenues	6,098,744	7,212,597	8,301,599	8,400,996	8,400,996
Residual Equity Transfer In	-	60,243	60,243	-	-
Total Revenue	\$ 13,641,408	\$ 14,226,717	\$ 15,392,225	\$ 15,371,030	\$ 15,371,030
Salaries & Benefits	\$ 11,420,905	\$ 10,634,017	\$ 10,658,948	\$ 10,873,328	\$ 10,873,328
Services & Supplies	3,225,260	3,767,081	4,099,594	4,196,012	4,196,012
Equipment	26,817	-	500,000	500,000	500,000
Other Intangible Asset	237,210	100,000	125,000	-	-
Interfund Charges	87,003	-	-	-	-
Intrafund Charges	1,188,921	1,424,657	1,643,049	1,578,420	1,578,420
Intrafund Reimb	(2,257,247)	(1,282,070)	(1,353,496)	(1,495,860)	(1,495,860)
Total Expenditures/Appropriations	\$ 13,928,869	\$ 14,643,685	\$ 15,673,095	\$ 15,651,900	\$ 15,651,900
Net Cost	\$ 287,461	\$ 416,968	\$ 280,870	\$ 280,870	\$ 280,870
Positions	115.0	107.0	107.0	108.0	108.0

PROGRAM DESCRIPTION:

The Department of Finance:

- Manages the County's treasury.
- Provides for the collection and investment of funds.
- Provides fiscal services and independently reports valid financial information to the general public, county departments and other government entities.
- Provides accurate and timely financial information to the County.

PROGRAM DESCRIPTION (CONT.):

- Provides core-level support services to taxpayers, constituents, county departments and other government agencies.
- Processes vendor payments for all county departments and special districts.
- Prepares the Comprehensive Annual Financial Report (CAFR).
- Maintains several key components of the Comprehensive Online Management Personnel and Accounting System for Sacramento County (COMPASS) that is the countywide financial system, automated general ledger.
- Prepares the countywide Indirect Cost Allocation Plan and departmental cost rate proposals.
- Processes property tax collection and business licenses.
- Issues and monitors fictitious business name statements.
- Manages the \$2.5 billion Pooled Investment Fund in compliance with the California Government Code, the Pooled Investment Policy and Investment Guidelines.
- Maintains the Pooled Investment Fund credit ratings and achieves a competitive yield for the Pooled Investment Fund, at or above the State's Local Agency Investment Fund (LAIF).
- Annually completes and submits the June 30, year-end CAFR to the Government Finance Officers Association (GFOA) in order to receive the GFOA Certificate of Achievement for Excellence award in financial reporting.
- The specialized programs of the Department of Finance are organized within the following operational structure:
 - **Auditor-Controller** operations include the following programs: General Accounting Services; Accounting Reporting and Control; Systems Control and Reconciliations; Payroll Services; Audit Services; Payment Services; and Tax Accounting Services.
 - **Tax Collection and Licensing** operations include the following programs: Tax Collection and License.
 - **Treasury and Investments** operations include the following programs: Pooled Investments; Treasury Division; Fiscal Agent Services and Reclamation Districts.

2012-13 PROGRAM INFORMATION

BU: 3230000 Department of Finance

Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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FUNDED

Program No. and Title: 001 Pool

3,721,341	188,000	0	0	0	0	0	3,533,341	0	0	18.0	0
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Program Type: Mandated

Countywide Priority: 0 -- Specific Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: IS -- Internal Support

Program Description: State law requires that the County Treasurer (Director of Finance) shall receive and keep safely all monies belonging to the County and all other money directed by law to be paid to the County Treasurer in accordance to Government Code 27000. The County Treasurer in his/her discretion, may also serve as the Treasurer for other governmental agencies and districts. Pursuant to Government Code Section 27000.3, the Treasurer serves as a fiduciary for County funds deposited in the County Treasury, and is subject to the prudent investor standard. In accordance to Government Code Section 53607 and the County Charter 3.43.1 and subject to annual review and renewal by the Board of Supervisors, the Director of Finance is authorized to invest or reinvest the funds of the County and the funds of other depositors in the County Treasury. Investing all moneys must be considered a necessary task, to generate income for all participants in the Pool Investment Fund (PIF). In most cases, the alternative to retain moneys in a non interest bearing bank account belonging to the PIF would be imprudent for the Director of Finance as treasurer for the County. Monitoring of the investments is required to ensure internal controls are in place between the Investment and Treasury Divisions to prevent fraud and losses of money. In order to provide direction to those responsible for management of the PIF the Director of Finance has established an investment policy, which is approved by the BOS annually. Further, the investment policy will be reviewed and monitored by the county Treasury Oversight Committee (TOC) in accordance with Government Code 27133. The County of Sacramento established the TOC in accordance to Government Code 27131. The TOC is represented by public, appointed and special district elected individuals. The TOC is responsible to cause an audit of all County investments. The TOC who reviews the investment activity was previously mandated, however, the mandate is no longer required. To ensure public trust, the Director of Finance supports the continuation of the TOC and its quarterly meetings. Revenues for the PIF come from the interest earnings on the investments. Pursuant to Government Code 27013 the County Treasurer may deduct from such interest or income the actual administrative cost. In addition to the investment activities for the PIF and non Pooled funds, the Investment Division works with the Department of Personnel Services-Benefits in supporting the Deferred Compensation 457(b) Plan, the 401(a) Plan and the Retiree Health Savings Plan (Plans) investment options. The Board has adopted investment policies for each of these Plans. Although the Plans are not mandated, as a practical matter, the Plans are beneficial to any County employees wishing to take advantage of the tax deferral benefits. Work charged by the Investment Division are recovered from Department of Personnel Services.

Program No. and Title: 002 Fiscal Agent

574,703	0	0	0	0	0	0	574,703	0	0	2.0	0
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Program Type: Self-Supporting

Countywide Priority: 5 -- General Government

Strategic Objective: IS -- Internal Support

Program Description: This task is mandated, as its activities are required per each debt issue's covenants. It has been determined that this mandated function is best performed by Treasury. The Treasury division provides investment, fiscal agent, paying agent, portfolio accounting, periodic reporting, arbitrage rebate analysis, and other services for debt financings. The program reports on 121 debt financings which include 242 funds, with total funds exceeding \$1.4 billion. Pursuant to Government Code Section 27000.3 (b), the Treasurer serves as a fiduciary for those funds deposited in the County Treasury by and at the discretion of local agencies and is subject to the prudent investor standard. In accordance to Government Code Section 53607 and the County Charter 3.43.1 and subject to annual review and renewal by the Board of Supervisors, the Director of Finance is authorized to invest or reinvest the funds of the County and the funds of other depositors in the County Treasury. Funds deposited in the County Treasury from the issuance of debt financing are accounted and invested for in the Non Pooled Investments. Investing, monitoring and reporting of the Non Pooled Investments are important functions to the County of Sacramento and the depositing agencies. The County Treasurer is subject to the investment policies as established and approved in the debt financings legal documents. Monitoring and accounting for the investments must be required to ensure internal controls are in place between the Investment and Treasury Divisions to prevent fraud, collusion or unwarranted transfers of securities or moneys. Reporting and disclosure requirements are mandated by the legal documents pertaining to each debt financing. The Director of Finance continues to provide monthly, quarterly and annual reports to the Non Pool Investments participants. Work charged by the Treasury is recovered from respective debt issuing local agency.

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
Program No. and Title: 003 Reclamation												
	144,182	0	0	0	0	0	0	144,182	0	0	2.0	0
<i>Program Type:</i> Mandated												
<i>Countywide Priority:</i> 0 -- Specific Mandated Countywide/Municipal or Financial Obligations												
<i>Strategic Objective:</i> IS -- Internal Support												
<i>Program Description:</i> Reclamation Districts are governed by the Water Code, Division 15. In accordance to Water Code Section 50660 the County Treasurer shall be deemed the ex officio treasurer of the district. The Treasury Division provides a variety of accounting services including; billing of annual assessments, collection of assessments, notification and recording of delinquent assessments, the sale of properties due to delinquent assessments, payment of warrants, registration of warrants and the payment of registered warrants. This program collects and distributes in excess of \$1 million annually to 19 districts. Work charged by the Treasury is recovered from respective Reclamation Districts.												
Program No. and Title: 004 Tax Collection												
	3,368,823	188,653	0	0	0	0	0	3,116,640	0	63,530	22.0	0
<i>Program Type:</i> Mandated												
<i>Countywide Priority:</i> 0 -- Specific Mandated Countywide/Municipal or Financial Obligations												
<i>Strategic Objective:</i> FO -- Financial Obligation												
<i>Program Description:</i> Match or exceed the state average property tax collection rate while reducing the average net county cost per \$1,000 in property tax collections relative to the previous fiscal year average. Mailing tax bills, collection of secured and unsecured property taxes, including applicable penalties, direct levy amounts, bonds subject to judicial foreclosure.												
Program No. and Title: 005 Business Licenses												
	2,313,617	0	0	0	0	0	0	2,304,537	0	9,080	12.0	2
<i>Program Type:</i> Self-Supporting												
<i>Countywide Priority:</i> 4 -- Sustainable and Livable Communities												
<i>Strategic Objective:</i> C1 -- Develop and sustain livable and attractive neighborhoods and communities												
<i>Program Description:</i> Licensing of businesses for land-use and background review purposes/filing of Fictitious Business Names/collection and monitoring of Transient Occupancy & Utility User Taxes.												
Program No. and Title: 006 System Controls and Reconciliation												
	797,321	50,312	0	0	0	0	0	743,037	0	3,972	7.0	0
<i>Program Type:</i> Discretionary												
<i>Countywide Priority:</i> 5 -- General Government												
<i>Strategic Objective:</i> IS -- Internal Support												
<i>Program Description:</i> Maintains reliability, efficiency and effectiveness of County's financial system. Conducts system reconciliations, such as, cash transfer accounts, business area balancing, module reconciliations, cash flow programs, etc. Provide financial system support to fix, enhance, test and implement financial system processes. Includes participation in software upgrades to maintain support from vendor. Maintain cash controls and appropriation controls. Maintain financial batch processes for daily, monthly, annual jobs. Implement, review, and maintain internal and system controls. Maintain system security to protect integrity of data and to limit access to confidential information.												

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
<hr/>												
Program No. and Title:	<u>007 Payroll Services</u>											
	1,254,923	304,074	0	0	0	0	0	877,263	0	73,586	9.0	0
Program Type:	Mandated											
Countywide Priority:	0 -- Specific Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	IS -- Internal Support											
Program Description:	A countywide process and system of calculating, recording, and reconciling of employees' wages/retiree benefits, deductions, and net pay, while ensuring compliance with various laws and regulations and timely payment of deductions and net pays.											
<hr/>												
Program No. and Title:	<u>008 Audits</u>											
	1,159,129	362,000	0	0	0	0	0	795,875	0	1,254	7.5	0
Program Type:	Self-Supporting											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Conduct internal audits to insure that various codes and regulations are followed by providing auditing services.											
<hr/>												
Program No. and Title:	<u>009 Payment Services</u>											
	1,504,405	0	0	0	0	0	0	1,388,809	0	115,596	13.0	0
Program Type:	Mandated											
Countywide Priority:	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	IS -- Internal Support											
Program Description:	A countywide payment service that reviews and pre-audits payment requests for all county departments and special districts that have moneys within the County Treasury. Payment requests are imaged for countywide access. Provides special district COMPASS data entry. Provides support to all departments and social districts on county policy and procedures.											

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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Program No. and Title: 010 Accounting Services

1,145,011	162,593	0	0	0	0	0	0	970,900	0	11,518	6.5	0
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Program Type: Mandated

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: IS -- Internal Support

Program Description: Maintains Countywide accounting records within professional standards - Generally Accepted Accounting Principles (GAAP). Develop, maintain, and enforce County accounting policies and procedures. Includes ensuring trust fund, receivable, and payable accounts are being reconciled. Provide central accounting functions, such as, asset inventory, equipment movement reports, relief of accountability, master data maintenance, financial system training, accounting structure, reviews/development, etc.; Budget load and maintenance - Input of preliminary and original budget, and process appropriation adjustment requests (AAR) - tracking, review, input, and reporting; County Wide Cost Plan: Analysis to ensure costs are allowable under OMB A-87 and determine excess reimbursable costs that could be recovered. Vehicle Theft: Resolution 2007-1115. Comprehensive Annual Financial Report (CAFR): Ensure financial information is an accurate representation of the County's financial condition and is in conformity with GAAP. Special District Budgets: Review, input and monitor budgets for special districts. SB90 Claiming: Review and track dollars associated with mandated cost recovery claims. Court Fine Distribution and MOE quarterly and annual payments to State AB233 and facilities: Prepare a monthly distribution to allocate all court fines, fees and assessments per applicable code sections. Make required quarterly and annual MOE payments due to the State. Local Transportation Funding (LTF): Funds received from State sales tax (1/4 percent) are distributed under Sacramento Area Council of Government's (SACOG) direction. Public Safety: Allocates Proposition 172 funds (Public Safety Sales Tax). Citizens Option for Public Safety (COP's): Allocate funding received from the State. Imprest Cash: Control the access and maintain the integrity of the imprest cash accounts. Property Tax Distribution for Schools / School Debt Service Reports to Sacramento Count Office of Education (SCOE) / Government Office bond tax rate calculations: Tax rates are determined for billing on tax-rolls; collections must be allocated for the purpose intended; and debt service reports must be filed for audit purposes. Budgets Hearings: Attend Final budget hearings and prepare resolution to be approved by the BOS. Realignment Reports: Welfare and Institutions Code 17600 – 17609. Fee Reviews: Government Code 54985 indicates that a review by Auditor Controller (AC) can be requested by BOS as AC is not required to look at the fees in advance. Based on a 1983 memorandum, the BOS responded to a Grand Jury Report on December 27, 1978 which resulted in the CEO and the Auditor-Controller being responsible for reviewing indirect cost rate proposals and fees for all departments. Historically, we have limited our reviews to general fund departments only. ICRP: Needed to claim additional costs for state reimbursable programs such as PC4750. PC 4750 Claiming: Prepare state and federal tax return for Public Facilities Financing Corporation. Centralized Monthly Billing to Cities and Court. State Controllers Annual Report of Financial Transactions: Required to be filed by County and special districts.

Program No. and Title: 011 Tax Accounting

1,164,305	240,228	0	0	0	0	0	0	921,743	0	2,334	9.0	0
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Program Type: Mandated

Countywide Priority: 0 -- Specific Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: FO -- Financial Obligation

Program Description: Extension of Property Tax Rolls; Setting Bond Debt Tax Rates; Direct Levies & Special Assessments; Revenues Allocations; Revenues / Cost Recovery; Manage County Teeter Plan; Data & Budget Information.

FUNDED	17,147,760	1,495,860	0	0	0	0	0	15,371,030	0	280,870	108.0	2
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SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Detail of Financing Sources and Financing Uses Governmental Funds Fiscal Year 2012-13	Schedule 9
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Budget Unit **6110000 - Department Of Revenue Recovery**
 Function **GENERAL**
 Activity **Other General**
 Fund **001A - GENERAL**

Detail by Revenue Category and Expenditure Object	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended
1	2	3	4	5	6
Prior Yr Carryover	\$ 6,760	\$ -	\$ (49,885)	\$ -	-
Charges for Services	6,783,216	6,133,229	7,050,935	6,333,043	6,333,043
Miscellaneous Revenues	25,046	10,201	8,434	10,050	10,050
Residual Equity Transfer In	-	8,434	10,130	-	-
Total Revenue	\$ 6,815,022	\$ 6,151,864	\$ 7,019,614	\$ 6,343,093	\$ 6,343,093
Salaries & Benefits	\$ 5,218,360	\$ 4,879,584	\$ 5,097,652	\$ 4,921,977	\$ 4,921,977
Services & Supplies	3,492,364	4,087,236	4,113,867	4,273,775	4,273,775
Other Charges	941,705	862,436	965,508	957,426	957,426
Interfund Charges	19,540	-	-	-	-
Interfund Reimb	(5,828)	-	-	-	-
Intrafund Charges	1,292,043	671,520	1,313,698	522,276	522,276
Intrafund Reimb	(4,125,703)	(4,347,284)	(4,471,111)	(4,332,361)	(4,332,361)
Total Expenditures/Appropriations	\$ 6,832,481	\$ 6,153,492	\$ 7,019,614	\$ 6,343,093	\$ 6,343,093
Net Cost	\$ 17,459	\$ 1,628	\$ -	\$ -	-
Positions	59.0	55.0	55.0	54.0	54.0

PROGRAM DESCRIPTION:

The primary responsibility of the Department of Revenue Recovery (DRR) is to help the County recover as much revenue as possible from all its billing and receivable functions as early in the process and as cost effectively as possible. The recovery of revenue aids the programs receiving the funds and helps to maintain public service levels and reduce the need for service fee increases to the public. By implementing cost effective accounts receivable practices throughout the County, DRR helps ensure that taxpayers are not required to bear the burden of debts that are the legal responsibility of specific individuals. To accomplish this, the department:

- Efficiently processes current and delinquent accounts receivables from various county departments, the Superior Court, and other local entities, such as cities, special districts and local authorities by sending out consolidated statements and delinquent notices as needed.

PROGRAM DESCRIPTION (CONT.):

- Initiates outgoing telephone calls to delinquent debtors in order to collect amounts due or reestablish a payment schedule when appropriate to help citizens in repaying amounts owed.
- Responds to incoming telephone calls and correspondence in order to increase payment compliance.
- Performs duties as the County's Financial Evaluation Officer in accordance with laws and regulations.
- Utilizes all legal means to enforce collection of delinquent debts.
- Functions as centralized point for the County to minimize administrative costs to efficiently take advantage of volume discount pricing on certain processes such as State Court Ordered Debt, State Tax Refund Offsets, lawsuit processing, skip tracing, bankruptcy processing and relief of accountability.
- Works in cooperation with a number of entities to identify funds owed to the County when there remain funds available collected by DRR, which can then be distributed to other entities where the debtor may also have an unpaid obligation.
- Acts as central repository so available funds can be used to satisfy a debtor obligation regardless of where it may reside within the County.
- Consults and partners with departments to help identify cost effective ways to accelerate the recovery of revenues due to their department by providing collection expertise on site as needed.

2012-13 PROGRAM INFORMATION

BU: 6110000 Department of Revenue Recovery

Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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FUNDED

Program No. and Title: **001 Centralized Collection and Disbursement**

10,675,454	4,332,361	0	0	0	0	0	6,343,093	0	0	54.0	0
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Program Type: Self-Supporting

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: IS -- Internal Support

Program Description: DRR provides the collection of revenue for County Departments, the Superior Court, Special Districts and Cities. DRR provides collection and disbursement of money to victims of crime pursuant to court order.

FUNDED	10,675,454	4,332,361	0	0	0	0	6,343,093	0	0	54.0	0
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SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Operation of Internal Service Fund Fiscal Year 2012-13				Schedule 10	
	Fund Title		031A - OCIT			
	Service Activity		OCIT			
	Budget Unit		7600000			
Operating Detail	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended	
1	2	3	4	5	6	
Operating Revenues						
Charges for Service	\$ 39,477,407	\$ 46,780,023	\$ 43,896,006	\$ 50,290,218	\$ 50,290,218	
Total Operating Revenues	\$ 39,477,407	\$ 46,780,023	\$ 43,896,006	\$ 50,290,218	\$ 50,290,218	
Operating Expenses						
Salaries/Benefits	\$ 22,197,625	\$ 25,793,178	\$ 23,215,618	\$ 28,961,809	\$ 28,961,809	
Services & Supplies	14,256,369	17,751,708	16,592,100	17,597,409	17,597,409	
Other Charges	563,122	211,270	141,679	130,839	130,839	
Depreciation	1,053,234	725,917	1,157,934	1,212,050	1,212,050	
Total Operating Expenses	\$ 38,070,350	\$ 44,482,073	\$ 41,107,331	\$ 47,902,107	\$ 47,902,107	
Operating Income (Loss)	\$ 1,407,057	\$ 2,297,950	\$ 2,788,675	\$ 2,388,111	\$ 2,388,111	
Non-Operating Revenues (Expenses)						
Other Financing	\$ -	\$ 164,520	\$ 162,675	\$ -	\$ -	
Other Revenues	18,296	86,560	-	-	-	
Equipment	-	(50,099)	-	-	-	
Loss/Disposition-Asset	-	(17,271)	-	-	-	
Debt Retirement	(68,856)	(3,676,673)	(3,676,673)	(3,667,116)	(3,667,116)	
Total Non-Operating Revenues (Expenses)	\$ (50,560)	\$ (3,492,963)	\$ (3,513,998)	\$ (3,667,116)	\$ (3,667,116)	
Income Before Capital Contributions and Transfers	\$ 1,356,497	\$ (1,195,013)	\$ (725,323)	\$ (1,279,005)	\$ (1,279,005)	
Intrafund Charges	2,716,536	3,775,392	3,748,078	2,690,927	2,690,927	
Intrafund Reimb	(2,716,537)	(3,775,392)	(3,748,078)	(2,690,927)	(2,690,927)	
Change In Net Assets	\$ 1,356,498	\$ (1,195,013)	\$ (725,323)	\$ (1,279,005)	\$ (1,279,005)	
Net Assets - Beginning Balance	5,998,679	8,048,737	8,048,737	6,853,724	6,853,724	
Equity and Other Account Adjustments	693,560	-	-	-	-	
Net Assets - Ending Balance	\$ 8,048,737	\$ 6,853,724	\$ 7,323,414	\$ 5,574,719	\$ 5,574,719	
Positions	189.0	232.0	187.0	222.0	222.0	
Revenues Tie To					SCH 1, COL 4	
Expenses Tie To					SCH 1, COL 6	

PROGRAM DESCRIPTION:

- The Department of Technology (DTech) is a central information technology and telecommunications provider for Sacramento County. DTech delivers a broad range of shared countywide information technology services to employees, departments and regional partners, and also develops customized solutions for specific departmental business applications.
- Core areas include:
 - Application Development and Support (Custom Applications Development; Content Management Storage and Retrieval; Enterprise Application Printing)
 - Servers and Data Center (Backup and Recovery; Consolidated Storage; Server Hosting; Installation and Support; Server Virtualization)
 - Electronic Security Systems for Buildings (Card Access; Intrusion, Fire, Panic Alarms)
 - Network Communication (Email; Anti-Virus; Remote Access; Wide Area Network; Local Area Network Installation & Support)
 - PC Installation and Support (Installation and Procurement of hardware and software)
 - Technology Support (Service Desk, System Logon Administration; Forensic Audits; Project Management)
 - Telephones and PDA's (Voice over Internet Protocol; Phones; Personal Digital Assistant's – new and changes to existing)
 - Websites Development and Support (Internet/Intranet Website Development and Support; Web Content Management System, Custom Application Development; Website Hosting)
 - 2-Way Radio and Paging Services (Local government Radio Program, County Pager Service; Communications Center)

2012-13 PROGRAM INFORMATION

BU: 7600000 Department of Technology

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
FUNDED												
Program No. and Title:	<u>001 Application Support</u>											
	10,087,380	412,027	0	0	0	0	9,563,055	0	0	112,298	63.3	0
Program Type:	Self-Supporting											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Develop, implement and maintain software applications such as law and justice, tax collection and payroll											
Program No. and Title:	<u>002 Equipment Support</u>											
	2,504,620	509,703	0	0	0	0	1,983,278	0	0	11,639	16.7	0
Program Type:	Self-Supporting											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Equipment maintenance and administration for countywide services such as email, computer equipment and central servers.											
Program No. and Title:	<u>003 County Data Center</u>											
	5,876,479	1,070,606	0	0	0	0	4,730,004	0	0	75,869	22.0	0
Program Type:	Self-Supporting											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Operates a 24/7/365 data center for centralized hardware, software, databases and high volume printers											
Program No. and Title:	<u>004 COMPASS</u>											
	6,344,625	5,800	0	0	0	0	6,308,423	0	0	30,402	32.8	0
Program Type:	Self-Supporting											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Enhance and support the Human Resources, Financial and Materials Management application (COMPASS)											
Program No. and Title:	<u>005 Communication Networks</u>											
	21,165,478	692,791	0	0	0	0	19,423,890	0	0	1,048,797	69.2	12
Program Type:	Self-Supporting											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Voice and data communication connectivity between county staff, their contacts and information storage.											

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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Program No. and Title: **006** County Wide IT Services

	8,281,568	0	0	0	0	0	8,281,568	0	0	0	18.0	0
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Program Type: Self-Supporting

Countywide Priority: 5 -- General Government

Strategic Objective: IS -- Internal Support

Program Description: Services provided for the benefit of everyone in the county. These include the countywide communications center, the county's data center, the office of the CIO and the countywide service desk.

FUNDED	54,260,150	2,690,927	0	0	0	0	50,290,218	0	0	1,279,005	222.0	12
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SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Detail of Financing Sources and Financing Uses Governmental Funds Fiscal Year 2012-13	Schedule 9
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Budget Unit **5710000 - Data Processing-Shared Systems**
 Function **GENERAL**
 Activity **Other General**
 Fund **001A - GENERAL**

Detail by Revenue Category and Expenditure Object	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended
1	2	3	4	5	6
Prior Yr Carryover	\$ 1,083,808	\$ 440,044	\$ 440,044	\$ 440,044	\$ 440,044
Charges for Services	72,245	91,547	110,000	99,277	99,277
Total Revenue	\$ 1,156,053	\$ 531,591	\$ 550,044	\$ 539,321	\$ 539,321
Services & Supplies	\$ 7,769,126	\$ 7,229,111	\$ 7,445,752	\$ 7,435,029	\$ 7,435,029
Intrafund Charges	457,850	321,886	321,886	321,886	321,886
Total Expenditures/Appropriations	\$ 8,226,976	\$ 7,550,997	\$ 7,767,638	\$ 7,756,915	\$ 7,756,915
Net Cost	\$ 7,070,923	\$ 7,019,406	\$ 7,217,594	\$ 7,217,594	\$ 7,217,594

PROGRAM DESCRIPTION:

- This budget unit accounts for the cost of services provided by the Department of Technology (DTech) and the Department of Finance to support countywide shared computer systems and applications.
- The shared systems functional areas are as follows:
 - **Law and Justice** – Provides funds for the County Criminal Justice Information System (CJIS) which supports critical services for the District Attorney, Sheriff, Probation, Public Defender, Coroner, Human Assistance, Revenue Recovery, Superior Court, California Highway Patrol, 14 area city and county law enforcement agencies, 38 state agencies, and ten federal agencies including the FBI and Homeland Security.
 - **Special District Payroll** – Provides funds for Special District payroll, Wells Fargo Bank costs and related equipment and software.
 - **Property Tax Systems** – Provides funds for Secured and Unsecured Property Tax Bill systems, the Homeowner’s Exemption system, and the Computer Assisted Appraisal system.
 - **Fiscal and Management Systems** – Provides funds for the Sacramento County Agenda Management Application (AgendaNet), the support and enhancement of the County’s Web presence and Web portal, and the General Fund share of the Geographic Information System (GIS) support and maintenance.

PROGRAM DESCRIPTION (CONT.):

- **COMPASS** – Provides funds for the Comprehensive Online Management Personnel and Accounting System for Sacramento County (COMPASS).

2012-13 PROGRAM INFORMATION

BU: 5710000 Data Processing-Shared Systems

Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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FUNDED

Program No. and Title: 001 Law & Justice Systems

2,007,739	0	0	0	0	0	59,268	0	166,144	1,782,327	0.0	0
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Program Type: Mandated
Countywide Priority: 2 -- Discretionary Law-Enforcement
Strategic Objective: PS1 -- Protect the community from criminal activity, abuse and violence
Program Description: Provides a central point for funding the maintenance and enhancement of the Law Enforcement Systems (CJIS, JIMS, IJIS and CLETS) which are accessible to multiple law enforcement entities.

Program No. and Title: 002 Payroll Systems

306,410	0	0	0	0	0	0	0	14,463	291,947	0.0	0
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Program Type: Mandated
Countywide Priority: 5 -- General Government
Strategic Objective: IS -- Internal Support
Program Description: Provides a central point for funding of Special District Payroll which supports multiple departments and local entities

Program No. and Title: 003 Property & Tax Systems

1,053,572	0	0	0	0	0	0	0	0	1,053,572	0.0	0
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Program Type: Mandated
Countywide Priority: 5 -- General Government
Strategic Objective: IS -- Internal Support
Program Description: Provides a central point for funding the maintenance and enhancement of the Secured and Unsecured Tax which are used by multiple county departments.

Program No. and Title: 004 COMPASS

654,002	0	0	0	0	0	10,624	0	26,089	617,289	0.0	0
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Program Type: Mandated
Countywide Priority: 5 -- General Government
Strategic Objective: IS -- Internal Support
Program Description: Provides a central point for funding the maintenance and enhancement of the Human Resources, Materials Management, Financial Reporting and Budget Systems which are countywide systems and used by virtually all county employees.

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
Program No. and Title: <u>005 Other Shared Applications</u>												
	3,735,192	0	0	0	0	0	29,385	0	233,348	3,472,459	0.0	0
Program Type: Discretionary												
Countywide Priority: 5 -- General Government												
Strategic Objective: IS -- Internal Support												
Program Description: Provides a central point for funding the maintenance and enhancement of the countywide Shared Systems (E-Govt. WEB, AgendaNet, Shared Property Database [GIS])												
FUNDED	7,756,915	0	0	0	0	0	99,277	0	440,044	7,217,594	0.0	0

SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Operation of Internal Service Fund Fiscal Year 2012-13				Schedule 10	
	Fund Title 059A - REGIONAL RADIO Service Activity Communications System Budget Unit 7020000					
Operating Detail	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended	
1	2	3	4	5	6	
Operating Revenues						
Charges for Service	\$ 3,915,690	\$ 3,876,797	\$ 3,886,725	\$ 3,712,800	\$ 3,712,800	
Total Operating Revenues	\$ 3,915,690	\$ 3,876,797	\$ 3,886,725	\$ 3,712,800	\$ 3,712,800	
Operating Expenses						
Salaries/Benefits	\$ 991,451	\$ 1,076,629	\$ 1,125,316	\$ 1,140,041	\$ 1,140,041	
Services & Supplies	1,002,416	1,784,798	1,473,095	1,459,751	1,459,751	
Other Charges	300,861	9,448	9,448	20,437	20,437	
Depreciation	2,202,969	2,526,900	2,801,900	2,801,900	2,801,900	
Total Operating Expenses	\$ 4,497,697	\$ 5,397,775	\$ 5,409,759	\$ 5,422,129	\$ 5,422,129	
Operating Income (Loss)	\$ (582,007)	\$ (1,520,978)	\$ (1,523,034)	\$ (1,709,329)	\$ (1,709,329)	
Non-Operating Revenues (Expenses)						
Other Financing	\$ -	\$ 10,163	\$ 10,163	\$ -	\$ -	
Other Revenues	1,302,698	1,302,698	1,411,125	1,629,329	1,629,329	
Gain/Sale/Property	968	-	-	-	-	
Interest Income	39,348	38,317	104,046	80,000	80,000	
Improvements	38	-	-	-	-	
Debt Retirement	(2,171)	-	(2,300)	-	-	
Total Non-Operating Revenues (Expenses)	\$ 1,340,881	\$ 1,351,178	\$ 1,523,034	\$ 1,709,329	\$ 1,709,329	
Income Before Capital Contributions and Transfers	\$ 758,874	\$ (169,800)	\$ -	\$ -	\$ -	
Change In Net Assets	\$ 758,874	\$ (169,800)	\$ -	\$ -	\$ -	
Net Assets - Beginning Balance	12,703,503	13,454,383	13,454,383	13,284,583	13,284,583	
Equity and Other Account Adjustments	(7,994)	-	-	-	-	
Net Assets - Ending Balance	\$ 13,454,383	\$ 13,284,583	\$ 13,454,383	\$ 13,284,583	\$ 13,284,583	
Positions	9.0	9.0	9.0	9.0	9.0	
Revenues Tie To					SCH 1, COL 4	
Expenses Tie To					SCH 1, COL 6	

PROGRAM DESCRIPTION:

- The Sacramento Regional Radio Communications System (SRRCS) operates and maintains two-way mobile communications for Sacramento County Departments, the cities of Sacramento, West Sacramento and Folsom, the Sacramento Regional Transit District, the Grant Joint Union High School District Police Department, Los Rios Community College District and all fire districts. The majority of the communication activities on SRRCS involve emergency response and other public safety activities.
 - These activities include regional law enforcement and fire suppression, emergency medical response, hazardous material responses, coordination of mutual aid, and interoperability between all participating agencies.
- The Department of Technology (DTech) is the lead agency in the maintenance of the system.
- The Radio and Electronics Division of DTech provides management and administrative oversight, technical support, preventative and corrective maintenance of the system.
- All expenses incurred by the division in managing and maintaining the systems are fully reimbursed by the system participants.

2012-13 PROGRAM INFORMATION

BU: 702000 Regional Radio Communications System

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
FUNDED												
<i>Program No. and Title:</i>	<u>001 SRRCS 800 Mhz trunked radio backbone services</u>											
	5,422,129	0	0	0	0	0	5,422,129	0	0	0	9.0	7
<i>Program Type:</i>	Self-Supporting											
<i>Countywide Priority:</i>	2 -- Discretionary Law-Enforcement											
<i>Strategic Objective:</i>	PS1 -- Protect the community from criminal activity, abuse and violence											
<i>Program Description:</i>	SRRCS maintains a network of radio communications equipment that supports a regional partnership of local, state and federal government jurisdictions in our region with a two-way mobile radio system. This system is used by law enforcement, fire services, regional transit, and general public services.											
FUNDED												
	5,422,129	0	0	0	0	0	5,422,129	0	0	0	9.0	7

SCHEDULE:

State Controller Schedules		County of Sacramento			Schedule 10	
County Budget Act January 2010		Operation of Internal Service Fund Fiscal Year 2012-13			Fund Title Service Activity Budget Unit	
					General Services Summary 700000	
Operating Detail	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended	
1	2	3		4	5	
Use of Money/Prop	\$ 403	\$ 125	\$ -	\$ -	\$ -	
Charges for Services	86,450,171	124,735,218	134,638,666	133,607,438	133,115,914	
						15,914
Salaries and Employee Benefits	\$ 37,149,697	\$ 40,056,637	\$ 41,533,924	\$ 42,469,555	\$ 42,001,336	
Services and Supplies	30,650,714	72,364,395	79,388,022	78,667,434	78,658,845	
Other Charges	1,114,928	888,891	999,569	666,952	666,952	
Depreciation	8,169,591	6,651,035	8,558,316	7,642,486	7,642,486	
						69,619
						46,295
Other Financing	\$ -	\$ 430,470	\$ -	\$ -	\$ -	
Other Revenues	3,000,940	3,004,014	5,172,361	3,888,518	3,888,518	
Cost of Goods Sold	(4,976,702)	(4,297,744)	(7,424,424)	(6,700,000)	(6,700,000)	
Residual Eq Trn Out	-	(4,697,645)	(4,697,645)	-	-	
Improvements	-	-	(175,000)	-	-	
Equipment	-	(64,897)	(310,000)	(317,500)	(317,500)	
Gain /Sale/Property	497,808	372,256	100,000	400,000	400,000	
Loss/Disposition-Asset	(47,158)	(71,885)	(20,000)	(20,000)	(20,000)	
Debt Retirement	(1,203,648)	(1,226,998)	(1,234,116)	(1,176,000)	(1,176,000)	
Interest Expense	(1,099,351)	(875,754)	(1,100,000)	(913,965)	(913,965)	
						38,947
						92,652
Interfund Reimb	\$ -	\$ (3,152,821)	\$ (3,200,000)	\$ -	\$ -	
Intrafund Charges	20,495,992	21,390,714	23,153,699	23,608,624	23,586,560	
Intrafund Reimb	(20,464,107)	(20,783,904)	(23,153,699)	(23,586,560)	(23,579,212)	
						00,000
Net Assets - Beginning Balance	11,710,998	19,160,788	19,160,788	19,053,001	19,053,001	
Equity and Other Account Adjustments	1,944,142	-	-	-	-	
Net Assets - Ending Balance	\$ 19,160,788	\$ 19,053,001	\$ 16,830,799	\$ 18,353,001	\$ 18,353,001	
*Net assets only include Fund 035 Operations and excludes Capital Outlay Fund 034						
						388.7

	Revenues Tie To					SCH 1, COL 4
	Expenses Tie To					SCH 1, COL 6
MEMO ONLY:						
CAPITAL REPLACEMENT AND ACQUISITION						
Miscellaneous Revenues	\$	-	\$ 1,450,836	\$ 800,000	\$ 1,992,841	\$ 1,992,841
Other Equipment		(3,096,354)	(5,125,219)	(5,525,000)	(8,140,000)	(8,140,000)
Other Expenses		191,052	(3,111,807)	(3,050,000)	(888,000)	(888,000)
Residual Eq Trn Out		-	(2,750,000)	(2,750,000)	-	-
TOTAL	\$	(2,905,302)	\$ (9,536,190)	\$ (10,525,000)	\$ (7,035,159)	\$ (7,035,159)

PROGRAM DESCRIPTION:

- The Board of Supervisors created the Department of General Services to provide many of the essential centralized services that county departments require ensuring that their daily operations can be accomplished and their missions achieved. Centralizing these services provides the framework for a quality driven organization, more accurate reporting of diverse activities, and maintains the clear identity and integrity of the separate funds that finance department activities.
- The Department of General Services is comprised of the following:
 - **Administrative Services** – Provides administrative services to the department and support services to all county agencies and departments:
 - Administrative Services provides accounting, budget and analysis, and information technology services.
 - The Support Services Division provides printing, U.S. mail, inter-office messenger, stores, document scanning, records management, surplus property and recycling services, and warehousing services.
 - **Contract and Purchasing Services** – Provides centralized procurement services and coordinates the procurement card program.
 - **Facility and Property Services** – Provides facility maintenance, security functions, and facility planning services to county agencies and departments.
 - Three regional maintenance districts, Airport, Bradshaw, and Downtown, provide for the total maintenance and operation needs of all county-owned facilities including minor remodeling and repair work. Services are provided by skilled carpenters, painters, plumbers, electricians, stationary engineers, building maintenance workers, and custodial staff.
 - Security Services provides an unarmed, observe and report security presence for county-owned and some leased facilities.
 - Energy Management Program which coordinates energy related issues, seeks ways to reduce energy usage and promote use of alternative fuels, and analyzes energy savings resulting from conservation or other methods.
 - Real Estate Division which negotiates the purchase of real estate property interests required for projects of the Municipal Services Agency, Sacramento Regional County Sanitation District, Sacramento Area Sewer District, Department of Regional Parks and Open Space, other County agencies, and special districts. It also manages county-owned property, sells surplus real estate, negotiates revenue leases, negotiates and manages facility leases; and provides property management in support of the County Facility Management Program.

PROGRAM DESCRIPTION (CONT.):

- Facility Planning and Management – provides for the administration of facility planning for county-owned and leased facilities. The division manages the following programs:
 - Capital Construction Fund which provides funding for construction and remodeling of county-owned facilities.
 - Computer Aided Facility Management.
 - Environmental Management Services.
 - Master Planning for county-owned and leased facilities.
- **Fleet Services** – The Fleet Services Division purchases, rents and maintains light and heavy equipment.
 - The Light Equipment Section provides automotive equipment for all county departments.
 - The Heavy Equipment Section maintains a fleet of construction equipment and other heavy vehicles for county organizations.
 - Parking Enterprise provides parking services to the public, county employees, and other governmental agencies.

2012-13 PROGRAM INFORMATION

BU: 700000 General Services

Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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FUNDED

Program No. and Title: 1 Department Administration

3,597,708	3,198,351	0	0	0	0	0	399,357	0	0	17.0	1
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Program Type: Self-Supporting
Countywide Priority: 5 -- General Government
Strategic Objective: IS -- Internal Support
Program Description: Plans, directs and controls activities for the department

Program No. and Title: 10 Energy Management

9,181,293	349,609	0	0	0	0	0	8,731,684	0	100,000	1.0	0
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Program Type: Self-Supporting
Countywide Priority: 5 -- General Government
Strategic Objective: IS -- Internal Support
Program Description: Manage the County's Energy Program to maximize energy savings and minimize county cost

Program No. and Title: 11 Facility Planning and Management

811,691	25,038	0	0	0	0	0	786,653	0	0	3.8	1
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Program Type: Self-Supporting
Countywide Priority: 5 -- General Government
Strategic Objective: IS -- Internal Support
Program Description: Facility planning for county owned and leased facilities

Program No. and Title: 12 Computer Aided Facility Management

323,975	323,975	0	0	0	0	0	0	0	0	1.0	0
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Program Type: Self-Supporting
Countywide Priority: 5 -- General Government
Strategic Objective: IS -- Internal Support
Program Description: Manages the computer system that tracks, records, and processes facility maintenance requests in county owned and leased facilities.

Program No. and Title: 13 Real Estate Operations

3,106,755	207,477	0	0	0	0	0	2,899,278	0	0	21.0	2
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Program Type: Self-Supporting
Countywide Priority: 5 -- General Government
Strategic Objective: IS -- Internal Support
Program Description: Acquisition, Relocation, and Asset Management of Real Property & admin/fiscal support

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
<hr/>												
Program No. and Title:	<u>14 Real Estate Operations</u>											
	39,441,200	0	0	0	0	0	0	39,441,200	0	0	0.0	0
Program Type:	Self-Supporting											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Reflects lease costs for county depts in leased facilities											
<hr/>												
Program No. and Title:	<u>15 Real Estate Operations</u>											
	1,178,032	88,673	0	0	0	0	0	1,089,359	0	0	4.0	1
Program Type:	Self-Supporting											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Lease Negotiation and Administration for County Leased Facilities											
<hr/>												
Program No. and Title:	<u>2 GS-Bradshaw District</u>											
	13,088,824	653,060	0	0	0	0	0	12,335,764	0	100,000	78.0	44
Program Type:	Self-Supporting											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Provide facility maintenance and custodial services to other departments within the County. Maintains, repairs and makes necessary alterations in order to provide a safe environment for employees and the public.											
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Program No. and Title:	<u>3 GS-Downtown District</u>											
	7,639,468	450,061	0	0	0	0	0	7,089,407	0	100,000	48.0	6
Program Type:	Self-Supporting											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Provide facility maintenance and custodial services to other departments within the County. Maintains, repairs and makes necessary alterations in order to provide a safe environment for employees and the public.											
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Program No. and Title:	<u>4 GS Security</u>											
	3,209,238	442,858	0	0	0	0	0	2,666,380	0	100,000	29.4	5
Program Type:	Self-Supporting											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Provides security services for county owned facilities and some leased facilities. Maintenance and Operations (M&O) provides accounting support to the facilities maintenance and operations and security divisions, and to the Real Estate Division, and pays the utility bills for all county owned facilities											
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	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
Program No. and Title: <u>5</u> <u>GS-Airport District</u>												
	5,724,780	0	0	0	0	0	0	5,674,780	0	50,000	37.0	0
Program Type:	Self-Supporting											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Provide maintenance and operation services of the SCAS facilities including repair work.											
Program No. and Title: <u>6</u> <u>Central Purchasing</u>												
	1,941,600	321,490	0	0	0	0	0	1,520,110	0	100,000	13.0	0
Program Type:	Self-Supporting											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Centralized purchasing services for county departments											
Program No. and Title: <u>7</u> <u>Support Services</u>												
	11,200,082	1,155,921	0	0	0	0	0	10,044,161	0	0	22.5	4
Program Type:	Self-Supporting											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Provide accurate and cost effective countywide services to all departments including activities such as the U.S. Postal/Interoffice mail messenger, Central Stores, Records Management, Printing, Imaging, and Surplus Property Management. The division is also an integral element in tracking county fixed assets.											
Program No. and Title: <u>8</u> <u>Light Fleet Services</u>												
	27,615,630	7,413,048	0	0	0	0	0	20,052,582	0	150,000	24.0	2319
Program Type:	Self-Supporting											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Maintains county owned automotive equipment											
Program No. and Title: <u>9</u> <u>Heavy Fleet Services</u>												
	33,249,139	8,949,651	0	0	0	0	0	24,299,488	0	0	86.0	1077
Program Type:	Self-Supporting											
Countywide Priority:	5 -- General Government											
Strategic Objective:	IS -- Internal Support											
Program Description:	Operation and maintenance of the heavy equipment rental fleet											
FUNDED	161,309,415	23,579,212	0	0	0	0	0	137,030,203	0	700,000	385.7	3460

Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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UNFUNDED

Program No. and Title: 13 Real Estate Operations

138,931	0	0	0	0	0	0	138,931	0	0	1.0	0
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Program Type: Self-Supporting
Countywide Priority: 5 -- General Government
Strategic Objective: IS -- Internal Support
Program Description: Acquisition, Relocation, and Asset Management of Real Property & admin/fiscal support

Program No. and Title: 2 GS-Bradshaw District

191,257	0	0	0	0	0	0	191,257	0	0	3.0	0
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Program Type: Self-Supporting
Countywide Priority: 5 -- General Government
Strategic Objective: IS -- Internal Support
Program Description: Provide facility maintenance and custodial services to other departments within the County. Maintains, repairs and makes necessary alterations in order to provide a safe environment for employees and the public.

Program No. and Title: 3 GS-Downtown District

104,551	0	0	0	0	0	0	104,551	0	0	1.0	0
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Program Type: Self-Supporting
Countywide Priority: 5 -- General Government
Strategic Objective: IS -- Internal Support
Program Description: Provide facility maintenance and custodial services to other departments within the County. Maintains, repairs and makes necessary alterations in order to provide a safe environment for employees and the public.

Program No. and Title: 4 GS Security

56,785	0	0	0	0	0	0	56,785	0	0	1.0	0
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Program Type: Self-Supporting
Countywide Priority: 5 -- General Government
Strategic Objective: IS -- Internal Support
Program Description: Provides security services for county owned facilities and some leased facilities. Maintenance and Operations (M&O) provides accounting support to the facilities maintenance and operations and security divisions, and to the Real Estate Division, and pays the utility bills for all county owned facilities

UNFUNDED

491,524	0	0	0	0	0	0	491,524	0	0	6.0	0
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Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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ADD'L GROWTH REQUEST RECOMMENDED

Program No. and Title: **001 GS-Bradshaw District**

149,008	0	0	0	0	0	0	149,008	0	0	1.0	0
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Program Type: Self-Supporting

Countywide Priority: 5 -- General Government

Strategic Objective: IS -- Internal Support

Program Description: Provide facility maintenance and custodial services to other departments within the County. Maintains, repairs and makes necessary alterations in order to provide a safe environment for employees and the public.

Program No. and Title: **002 GS-Airport District**

225,221	0	0	0	0	0	0	225,221	0	0	2.0	0
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Program Type: Self-Supporting

Countywide Priority: 5 -- General Government

Strategic Objective: IS -- Internal Support

Program Description: Provide maintenance and operation services of the SCAS facilities including repair work.

Program No. and Title: **003 Light Fleet Services**

7,348	7,348	0	0	0	0	0	0	0	0	0.0	0
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Program Type: Self-Supporting

Countywide Priority: 5 -- General Government

Strategic Objective: IS -- Internal Support

Program Description: Maintains county owned automotive equipment

ADD'L GROWTH REQUEST RECOMMENDED

381,577	7,348	0	0	0	0	0	374,229	0	0	3.0	0
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SCHEDULE:

State Controller Schedule County Budget Act January 2010		County of Sacramento Operation of Internal Service Fund Fiscal Year 2012-13				Schedule 10
		Fund Title 035F - BUILDING MAINT AND Service Activity Airport District Budget Unit 7007440				
Operating Detail	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended	
1	2	3	4	5	6	
Operating Revenues						
Charges for Service	\$ 5,500,090	\$ 5,487,505	\$ 5,487,505	\$ 5,900,001	\$ 5,900,001	
Total Operating Revenues	\$ 5,500,090	\$ 5,487,505	\$ 5,487,505	\$ 5,900,001	\$ 5,900,001	
Operating Expenses						
Salaries/Benefits	\$ 4,391,004	\$ 4,367,023	\$ 4,369,034	\$ 4,667,876	\$ 4,667,876	
Services & Supplies	798,378	890,943	894,415	997,616	997,616	
Other Charges	92,902	64,191	64,191	36,730	36,730	
Total Operating Expenses	\$ 5,282,284	\$ 5,322,157	\$ 5,327,640	\$ 5,702,222	\$ 5,702,222	
Operating Income (Loss)	\$ 217,806	\$ 165,348	\$ 159,865	\$ 197,779	\$ 197,779	
Non-Operating Revenues (Expenses)						
Other Revenues	\$ 21	\$ -	\$ -	\$ -	\$ -	
Residual Eq Trn Out	-	(209,680)	(209,680)	-	-	
Total Non-Operating Revenues (Expenses)	\$ 21	\$ (209,680)	\$ (209,680)	\$ -	\$ -	
Income Before Capital Contributions and Transfers	\$ 217,827	\$ (44,332)	\$ (49,815)	\$ 197,779	\$ 197,779	
Intrafund Charges	171,136	208,093	209,865	247,779	247,779	
Change In Net Assets	\$ 46,691	\$ (252,425)	\$ (259,680)	\$ (50,000)	\$ (50,000)	
Net Assets - Beginning Balance	1,022,776	1,043,246	1,043,246	790,821	790,821	
Equity and Other Account Adjustments	(26,221)	-	-	-	-	
Net Assets - Ending Balance	\$ 1,043,246	\$ 790,821	\$ 783,566	\$ 740,821	\$ 740,821	
Positions	36.8	37.0	36.8	39.0	39.0	
Revenues Tie To					SCH 1, COL 4	
Expenses Tie To					SCH 1, COL 6	

PROGRAM DESCRIPTION:

General Services – Airport District:

- Maintains approximately 2,650,000 square feet of space that encompasses the following airport facilities throughout the County: Sacramento International Airport, Executive Airport, Mather Commerce Center, and Franklin Field.
- Provides maintenance and operation needs of the Airports facilities including occasional minor remodeling and repair work.

SCHEDULE:

State Controller Schedule County Budget Act January 2010		County of Sacramento Operation of Internal Service Fund Fiscal Year 2012-13			Schedule 10	
		Fund Title		035F - BUILDING MAINT AND		
		Service Activity		Bradshaw District		
		Budget Unit		7007420		
Operating Detail	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended	
1	2	3	4	5	6	
Operating Revenues						
Charges for Service	\$ 12,158,665	\$ 11,933,110	\$ 12,619,898	\$ 12,676,029	\$ 12,484,772	
Total Operating Revenues	\$ 12,158,665	\$ 11,933,110	\$ 12,619,898	\$ 12,676,029	\$ 12,484,772	
Operating Expenses						
Salaries/Benefits	\$ 8,179,086	\$ 8,212,822	\$ 8,716,775	\$ 8,887,006	\$ 8,719,054	
Services & Supplies	2,399,983	2,520,240	2,758,028	2,697,952	2,696,711	
Other Charges	213,675	143,034	143,034	80,410	80,410	
Depreciation	9,397	8,150	8,150	7,500	7,500	
Total Operating Expenses	\$ 10,802,141	\$ 10,884,246	\$ 11,625,987	\$ 11,672,868	\$ 11,503,675	
Operating Income (Loss)	\$ 1,356,524	\$ 1,048,864	\$ 993,911	\$ 1,003,161	\$ 981,097	
Non-Operating Revenues (Expenses)						
Other Financing	\$ -	\$ 56,800	\$ -	\$ -	\$ -	
Other Revenues	3,837	211	-	-	-	
Residual Eq Trn Out	-	(717,690)	(717,690)	-	-	
Total Non-Operating Revenues (Expenses)	\$ 3,837	\$ (660,679)	\$ (717,690)	\$ -	\$ -	
Income Before Capital Contributions and Transfers	\$ 1,360,361	\$ 388,185	\$ 276,221	\$ 1,003,161	\$ 981,097	
Intrafund Charges	1,585,306	1,758,993	1,798,149	1,756,221	1,734,157	
Intrafund Reimb	(541,953)	(563,136)	(704,238)	(653,060)	(653,060)	
Change In Net Assets	\$ 317,008	\$ (807,672)	\$ (817,690)	\$ (100,000)	\$ (100,000)	
Net Assets - Beginning Balance	3,088,280	3,440,437	3,440,437	2,632,765	2,632,765	
Equity and Other Account Adjustments	35,149	-	-	-	-	
Net Assets - Ending Balance	\$ 3,440,437	\$ 2,632,765	\$ 2,622,747	\$ 2,532,765	\$ 2,532,765	
Positions	82.0	81.0	81.0	82.0	79.0	
Revenues Tie To					SCH 1, COL 4	
Expenses Tie To					SCH 1, COL 6	

PROGRAM DESCRIPTION:

General Services – Bradshaw District:

- Maintains approximately 1,790,000 square feet of space covering all county-owned facilities throughout the county except the downtown area and Airport Districts.
- Provides for the total maintenance, operation and custodial needs of the facilities including any minor remodeling and repair work.

SCHEDULE:

State Controller Schedule County Budget Act January 2010		County of Sacramento Operation of Internal Service Fund Fiscal Year 2012-13				Schedule 10
		Fund Title 035H - CONTRACT & PURCHASING				
		Service Activity Purchasing				
		Budget Unit 7007063				
Operating Detail	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended	
1	2	3	4	5	6	
Operating Revenues						
Charges for Service	\$ 1,530,908	\$ 1,505,850	\$ 1,597,456	\$ 1,512,110	\$ 1,512,110	
Total Operating Revenues	\$ 1,530,908	\$ 1,505,850	\$ 1,597,456	\$ 1,512,110	\$ 1,512,110	
Operating Expenses						
Salaries/Benefits	\$ 1,486,080	\$ 1,338,151	\$ 1,493,140	\$ 1,435,299	\$ 1,435,299	
Services & Supplies	132,935	156,634	230,694	220,773	220,773	
Other Charges	39,483	22,676	22,676	12,905	12,905	
Total Operating Expenses	\$ 1,658,498	\$ 1,517,461	\$ 1,746,510	\$ 1,668,977	\$ 1,668,977	
Operating Income (Loss)	\$ (127,590)	\$ (11,611)	\$ (149,054)	\$ (156,867)	\$ (156,867)	
Non-Operating Revenues (Expenses)						
Other Financing	\$ -	\$ 3,670	\$ -	\$ -	\$ -	
Other Revenues	32,899	15,000	8,000	8,000	8,000	
Residual Eq Trn Out	-	(864,967)	(864,967)	-	-	
Total Non-Operating Revenues (Expenses)	\$ 32,899	\$ (846,297)	\$ (856,967)	\$ 8,000	\$ 8,000	
Income Before Capital Contributions and Transfers	\$ (94,691)	\$ (857,908)	\$ (1,006,021)	\$ (148,867)	\$ (148,867)	
Intrafund Charges	201,247	250,852	252,408	272,623	272,623	
Intrafund Reimb	(326,414)	(317,164)	(343,462)	(321,490)	(321,490)	
Change In Net Assets	\$ 30,476	\$ (791,596)	\$ (914,967)	\$ (100,000)	\$ (100,000)	
Net Assets - Beginning Balance	2,454,698	2,494,114	2,494,114	1,702,518	1,702,518	
Equity and Other Account Adjustments	8,940	-	-	-	-	
Net Assets - Ending Balance	\$ 2,494,114	\$ 1,702,518	\$ 1,579,147	\$ 1,602,518	\$ 1,602,518	
Positions	13.0	13.0	13.0	13.0	13.0	
<hr/>						
Revenues Tie To					SCH 1, COL 4	
Expenses Tie To					SCH 1, COL 6	

PROGRAM DESCRIPTION:

General Services – Contract and Purchasing Services Division:

- Provides centralized procurement services for county agencies, departments, and some special districts.
- Provides product research and evaluation, specification development, service and product usage requirements and histories, and issues purchase orders and contracts.
- Coordinates and monitors the County's Procurement Opportunity Program.
- Coordinates the County's Delegated Purchasing Programs (Limited Purchase Order, Department Field Order and Procurement Card) Program.
- Provide various training courses to county agencies, departments, some special districts, and vendors.

SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Operation of Internal Service Fund Fiscal Year 2012-13				Schedule 10
	Fund Title		035F - BUILDING MAINT AND		
	Service Activity		Downtown District		
	Budget Unit		7007430		
Operating Detail	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended
1	2	3	4	5	6
Operating Revenues					
Charges for Service	\$ 6,910,478	\$ 7,171,175	\$ 7,020,151	\$ 7,108,958	\$ 7,004,407
Use Of Money/Prop	403	125	-	-	-
Total Operating Revenues	\$ 6,910,881	\$ 7,171,300	\$ 7,020,151	\$ 7,108,958	\$ 7,004,407
Operating Expenses					
Salaries/Benefits	\$ 4,494,370	\$ 4,976,042	\$ 5,008,605	\$ 5,038,152	\$ 4,933,601
Services & Supplies	1,486,785	1,540,650	1,573,037	1,614,510	1,614,510
Other Charges	146,321	85,471	85,471	47,650	47,650
Depreciation	1,592	-	-	-	-
Total Operating Expenses	\$ 6,129,068	\$ 6,602,163	\$ 6,667,113	\$ 6,700,312	\$ 6,595,761
Operating Income (Loss)	\$ 781,813	\$ 569,137	\$ 353,038	\$ 408,646	\$ 408,646
Non-Operating Revenues (Expenses)					
Other Financing	\$ -	\$ 17,606	\$ -	\$ -	\$ -
Other Revenues	180,458	133,326	85,000	85,000	85,000
Residual Eq Trn Out	-	(355,438)	(355,438)	-	-
Debt Retirement	(135,788)	(135,800)	(135,800)	(91,000)	(91,000)
Total Non-Operating Revenues (Expenses)	\$ 44,670	\$ (340,306)	\$ (406,238)	\$ (6,000)	\$ (6,000)
Income Before Capital Contributions and Transfers	\$ 826,483	\$ 228,831	\$ (53,200)	\$ 402,646	\$ 402,646
Intrafund Charges	883,917	910,207	924,294	952,707	952,707
Intrafund Reimb	(419,773)	(447,105)	(522,056)	(450,061)	(450,061)
Change In Net Assets	\$ 362,339	\$ (234,271)	\$ (455,438)	\$ (100,000)	\$ (100,000)
Net Assets - Beginning Balance	1,570,696	1,970,686	1,970,686	1,736,415	1,736,415
Equity and Other Account Adjustments	37,651	-	-	-	-
Net Assets - Ending Balance	\$ 1,970,686	\$ 1,736,415	\$ 1,515,248	\$ 1,636,415	\$ 1,636,415
Positions	50.0	49.0	49.0	49.0	48.0
Revenues Tie To					SCH 1, COL 4
Expenses Tie To					SCH 1, COL 6

PROGRAM DESCRIPTION:

General Services - Downtown District:

- Maintains approximately 1,825,000 square feet of space covering all county-owned facilities between the Sacramento River, American River, Business 80, and Broadway.
- Provides for the total maintenance, operation, and custodial needs of the facilities including remodeling and repair work.

SCHEDULE:

State Controller Schedule County Budget Act January 2010		County of Sacramento Operation of Internal Service Fund Fiscal Year 2012-13			Schedule 10	
		Fund Title Service Activity Budget Unit		035F - BUILDING MAINT AND Energy Management 7007046		
Operating Detail	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended	
1	2	3	4	5	6	
Operating Revenues						
Charges for Service	\$ 8,044,884	\$ 8,770,997	\$ 8,770,997	\$ 8,731,684	\$ 8,731,684	
Total Operating Revenues	\$ 8,044,884	\$ 8,770,997	\$ 8,770,997	\$ 8,731,684	\$ 8,731,684	
Operating Expenses						
Salaries/Benefits	\$ 150,817	\$ 138,319	\$ 148,770	\$ 150,352	\$ 150,352	
Services & Supplies	7,867,106	8,420,724	9,042,467	8,948,780	8,948,780	
Other Charges	6,425	1,745	1,745	993	993	
Total Operating Expenses	\$ 8,024,348	\$ 8,560,788	\$ 9,192,982	\$ 9,100,125	\$ 9,100,125	
Operating Income (Loss)	\$ 20,536	\$ 210,209	\$ (421,985)	\$ (368,441)	\$ (368,441)	
Non-Operating Revenues (Expenses)						
Other Financing	\$ -	\$ 138	\$ -	\$ -	\$ -	
Other Revenues	227,084	78,101	-	-	-	
Residual Eq Trn Out	-	(585,289)	(585,289)	-	-	
Total Non-Operating Revenues (Expenses)	\$ 227,084	\$ (507,050)	\$ (585,289)	\$ -	\$ -	
Income Before Capital Contributions and Transfers	\$ 247,620	\$ (296,841)	\$ (1,007,274)	\$ (368,441)	\$ (368,441)	
Intrafund Charges	48,329	80,135	80,135	81,168	81,168	
Intrafund Reimb	(429,037)	(402,120)	(402,120)	(349,609)	(349,609)	
Change In Net Assets	\$ 628,328	\$ 25,144	\$ (685,289)	\$ (100,000)	\$ (100,000)	
Net Assets - Beginning Balance	2,322,850	2,948,396	2,948,396	2,973,540	2,973,540	
Equity and Other Account Adjustments	(2,782)	-	-	-	-	
Net Assets - Ending Balance	\$ 2,948,396	\$ 2,973,540	\$ 2,263,107	\$ 2,873,540	\$ 2,873,540	
Positions	1.0	1.0	1.0	1.0	1.0	
Revenues Tie To					SCH 1, COL 4	
Expenses Tie To					SCH 1, COL 6	

PROGRAM DESCRIPTION:

General Services – Energy Management Program:

- Develops an energy strategy that will provide low cost, reliable and low-carbon power for the operation of county facilities.
- Monitors and analyzes energy usage and energy savings resulting from conservation measures and projects.
- Coordinates energy related issues and provides technical assistance and expertise within county government.

GENERAL SERVICES - FLEET SERVICES - HEAVY EQUIPMENT 7007600

SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Operation of Internal Service Fund Fiscal Year 2012-13				Schedule 10						
	<table border="1" style="margin: auto; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Fund Title</td> <td style="padding: 2px;">035M - FLEET SERVICES HEAVY EQUIP</td> </tr> <tr> <td style="padding: 2px;">Service Activity</td> <td style="padding: 2px;">Fleet Svc-Heavy Equipment</td> </tr> <tr> <td style="padding: 2px;">Budget Unit</td> <td style="padding: 2px;">7007600</td> </tr> </table>					Fund Title	035M - FLEET SERVICES HEAVY EQUIP	Service Activity	Fleet Svc-Heavy Equipment	Budget Unit	7007600
Fund Title	035M - FLEET SERVICES HEAVY EQUIP										
Service Activity	Fleet Svc-Heavy Equipment										
Budget Unit	7007600										
Operating Detail	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended						
1	2	3	4	5	6						
Operating Revenues											
Charges for Service	\$ 24,703,812	\$ 20,784,407	\$ 20,110,535	\$ 21,058,970	\$ 21,058,970						
Total Operating Revenues	\$ 24,703,812	\$ 20,784,407	\$ 20,110,535	\$ 21,058,970	\$ 21,058,970						
Operating Expenses											
Salaries/Benefits	\$ 9,098,365	\$ 9,014,880	\$ 8,988,097	\$ 9,173,084	\$ 9,173,084						
Services & Supplies	9,477,924	9,070,281	10,719,319	10,713,333	10,713,333						
Other Charges	292,643	237,554	180,232	168,873	168,873						
Depreciation	3,151,913	2,722,855	3,700,000	2,875,386	2,875,386						
Total Operating Expenses	\$ 22,020,845	\$ 21,045,570	\$ 23,587,648	\$ 22,930,676	\$ 22,930,676						
Operating Income (Loss)	\$ 2,682,967	\$ (261,163)	\$ (3,477,113)	\$ (1,871,706)	\$ (1,871,706)						
Non-Operating Revenues (Expenses)											
Other Financing	\$ -	\$ 267,729	\$ -	\$ -	\$ -						
Other Revenues	2,156,199	2,466,859	4,580,861	3,240,518	3,240,518						
Gain/Sale/Property	275	-	-	-	-						
Equipment	-	-	-	(50,000)	(50,000)						
Loss/Disposition-Asset	-	(51,885)	-	-	-						
Debt Retirement	(711,860)	(712,000)	(712,000)	(712,000)	(712,000)						
Total Non-Operating Revenues (Expenses)	\$ 1,444,614	\$ 1,970,703	\$ 3,868,861	\$ 2,478,518	\$ 2,478,518						
Income Before Capital Contributions and Transfers	\$ 4,127,581	\$ 1,709,540	\$ 391,748	\$ 606,812	\$ 606,812						
Interfund Reimb	-	(3,152,821)	(3,200,000)	-	-						
Intrafund Charges	9,010,920	9,158,644	9,829,620	9,556,463	9,556,463						
Intrafund Reimb	(8,696,572)	(8,292,175)	(9,437,872)	(8,949,651)	(8,949,651)						
Change In Net Assets	\$ 3,813,233	\$ 3,995,892	\$ 3,200,000	\$ -	\$ -						
Net Assets - Beginning Balance	(7,614,194)	(3,301,468)	(3,301,468)	694,424	694,424						
Equity and Other Account Adjustments	499,493	-	-	-	-						
Net Assets - Ending Balance	\$ (3,301,468)	\$ 694,424	\$ (101,468)	\$ 694,424	\$ 694,424						
Positions	91.0	86.0	87.0	86.0	86.0						
Revenues Tie To					SCH 1, COL 4						
Expenses Tie To					SCH 1, COL 6						

PROGRAM DESCRIPTION:

General Services - Heavy Equipment Section of the Fleet Services Division:

- Operates and maintains a rental fleet of heavy trucks and construction equipment.
- Maintains and repairs heavy equipment vehicles for other county departments and agencies.
- Operates five repair facilities: the Bradshaw Shop, the North Area Recovery Station Shop, the Disposal Site Shop, the North County Corporation Yard Shop, and the Regional Wastewater Treatment Plant Shop.
- Maintains and operates a main parts supply room and warehouse at the Bradshaw location and smaller inventories at the other shops and garages for both light and heavy equipment.
- Operates the Bradshaw, North Area Recovery Station, North County Corporation Yard, and Vineyard Surface Water Treatment Plant fueling stations, and liquid natural gas station.
- Manages the division, which includes both heavy and light equipment.
- Administers a Capital Outlay Fund for the purchase and the replacement of heavy equipment.

SCHEDULE:

State Controller Schedule County Budget Act January 2010		County of Sacramento Operation of Internal Service Fund Fiscal Year 2012-13			Schedule 10	
		Fund Title Service Activity Budget Unit		035L - FLEET SERVICES LIGHT EQUIP Fleet Svc-Light Equipment 7007500		
Operating Detail	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended	
1	2	3	4	5	6	
Operating Revenues						
Charges for Service	\$ 15,722,024	\$ 14,880,116	\$ 19,457,315	\$ 19,422,582	\$ 19,422,582	
Total Operating Revenues	\$ 15,722,024	\$ 14,880,116	\$ 19,457,315	\$ 19,422,582	\$ 19,422,582	
Operating Expenses						
Salaries/Benefits	\$ 2,289,964	\$ 2,465,273	\$ 2,369,085	\$ 2,531,518	\$ 2,531,518	
Services & Supplies	7,240,435	8,158,794	10,526,648	11,317,710	11,310,362	
Other Charges	79,074	65,119	65,119	48,825	48,825	
Depreciation	4,980,328	3,896,940	4,800,000	4,708,100	4,708,100	
Total Operating Expenses	\$ 14,589,801	\$ 14,586,126	\$ 17,760,852	\$ 18,606,153	\$ 18,598,805	
Operating Income (Loss)	\$ 1,132,223	\$ 293,990	\$ 1,696,463	\$ 816,429	\$ 823,777	
Non-Operating Revenues (Expenses)						
Other Financing	\$ -	\$ 13,943	\$ -	\$ -	\$ -	
Other Revenues	386,649	236,264	113,500	230,000	230,000	
Gain/Sale/Property	497,533	372,256	100,000	400,000	400,000	
Residual Eq Trn Out	-	(1,574,609)	(1,574,609)	-	-	
Equipment	-	-	-	(17,500)	(17,500)	
Improvements	-	-	(175,000)	-	-	
Loss/Disposition-Asset	(47,158)	(20,000)	(20,000)	(20,000)	(20,000)	
Debt Retirement	(356,000)	(356,000)	(356,000)	(356,000)	(356,000)	
Interest Expense	(1,099,351)	(875,754)	(1,100,000)	(908,665)	(908,665)	
Total Non-Operating Revenues (Expenses)	\$ (618,327)	\$ (2,203,900)	\$ (3,012,109)	\$ (672,165)	\$ (672,165)	
Income Before Capital Contributions and Transfers	\$ 513,896	\$ (1,909,910)	\$ (1,315,646)	\$ 144,264	\$ 151,612	
Intrafund Charges	6,804,920	6,479,640	7,018,346	7,714,660	7,714,660	
Intrafund Reimb	(6,450,218)	(6,382,656)	(6,484,383)	(7,420,396)	(7,413,048)	
Change In Net Assets	\$ 159,194	\$ (2,006,894)	\$ (1,849,609)	\$ (150,000)	\$ (150,000)	
Net Assets - Beginning Balance	6,299,351	6,410,678	6,410,678	4,403,784	4,403,784	
Equity and Other Account Adjustments	(47,867)	-	-	-	-	
Net Assets - Ending Balance	\$ 6,410,678	\$ 4,403,784	\$ 4,561,069	\$ 4,253,784	\$ 4,253,784	
Positions	23.0	24.0	23.0	24.0	24.0	
Revenues Tie To					SCH 1, COL 4	
Expenses Tie To					SCH 1, COL 6	

PROGRAM DESCRIPTION:

General Services - Light Equipment Section of the Fleet Services Division:

- Maintains all light automotive equipment required by county agencies and departments, except for the Sacramento County Airport System.
- Develops specifications for and purchases all classes of automotive vehicles.
- Operates the Downtown, Bradshaw, North Corporation Yard and Sheriff's North, South Central, and East Stations' automotive maintenance shop and service facilities.
- Operates the Downtown and Branch Center motor pools.
- Operates the fuel stations at the Downtown, North, North Central, and South Central Garages.

SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Operation of Internal Service Fund Fiscal Year 2012-13				Schedule 10	
	Fund Title Service Activity Budget Unit		035A - GENERAL Office of the Director 7110000			
Operating Detail	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended	
1	2	3	4	5	6	
Operating Revenues						
Charges for Service	\$ 1,235,791	\$ 704,344	\$ 822,131	\$ 861,010	\$ 861,010	
Total Operating Revenues	\$ 1,235,791	\$ 704,344	\$ 822,131	\$ 861,010	\$ 861,010	
Operating Expenses						
Salaries/Benefits	\$ 2,789,981	\$ 2,608,801	\$ 2,966,133	\$ 3,183,275	\$ 3,183,275	
Services & Supplies	317,614	545,389	759,812	927,376	927,376	
Other Charges	102,305	50,084	218,084	172,635	172,635	
Total Operating Expenses	\$ 3,209,900	\$ 3,204,274	\$ 3,944,029	\$ 4,283,286	\$ 4,283,286	
Operating Income (Loss)	\$ (1,974,109)	\$ (2,499,930)	\$ (3,121,898)	\$ (3,422,276)	\$ (3,422,276)	
Non-Operating Revenues (Expenses)						
Other Financing	\$ -	\$ 7,295	\$ -	\$ -	\$ -	
Other Revenues	9,069	7,927	325,000	325,000	325,000	
Total Non-Operating Revenues (Expenses)	\$ 9,069	\$ 15,222	\$ 325,000	\$ 325,000	\$ 325,000	
Income Before Capital Contributions and Transfers	\$ (1,965,040)	\$ (2,484,708)	\$ (2,796,898)	\$ (3,097,276)	\$ (3,097,276)	
Intrafund Charges	246,194	333,566	344,840	450,088	450,088	
Intrafund Reimb	(2,226,684)	(2,818,274)	(3,141,738)	(3,547,364)	(3,547,364)	
Change In Net Assets	\$ 15,450	\$ -	\$ -	\$ -	\$ -	
Net Assets - Beginning Balance	7,586	15,456	15,456	15,456	15,456	
Equity and Other Account Adjustments	(7,580)	-	-	-	-	
Net Assets - Ending Balance	\$ 15,456	\$ 15,456	\$ 15,456	\$ 15,456	\$ 15,456	
Positions	20.8	21.8	20.8	21.8	21.8	
Revenues Tie To					SCH 1, COL 4	
Expenses Tie To					SCH 1, COL 6	

PROGRAM DESCRIPTION:

General Services - Office of the Director:

Includes the Director of General Services and those positions which assist in carrying out the responsibilities for planning, organizing, and directing the department.

- **Administrative Services Division** – Provides general administrative support, management consultation, financial control, departmental training, information technology and public information coordination. The division also manages the Support Services Division.
- **Facility and Property Services** – Provides facility maintenance, security functions, and facility planning services to county agencies and departments.

SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Operation of Enterprise Fund Fiscal Year 2012-13			Schedule 11	
	Fund Title 056A - PARKING ENTERPRISE Service Activity Parking Operations Budget Unit 7990000				
Operating Detail	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended
1	2	3	4	5	6
Operating Revenues					
Charges for Service	\$ 2,399,931	\$ 2,364,756	\$ 2,405,350	\$ 2,364,756	\$ 2,364,756
Use Of Money/Prop	287,644	191,266	278,760	115,700	115,700
Total Operating Revenues	\$ 2,687,575	\$ 2,556,022	\$ 2,684,110	\$ 2,480,456	\$ 2,480,456
Operating Expenses					
Salaries/Benefits	\$ 499,775	\$ 503,674	\$ 512,539	\$ 524,232	\$ 524,232
Services & Supplies	928,829	1,106,974	1,208,502	1,031,280	1,031,280
Other Charges	50,128	125,910	125,910	80,848	80,848
Depreciation	306,123	297,000	328,600	307,100	307,100
Total Operating Expenses	\$ 1,784,855	\$ 2,033,558	\$ 2,175,551	\$ 1,943,460	\$ 1,943,460
Operating Income (Loss)	\$ 902,720	\$ 522,464	\$ 508,559	\$ 536,996	\$ 536,996
Non-Operating Revenues (Expenses)					
Other Financing	\$ -	\$ 56,644	\$ 56,644	\$ -	\$ -
Other Revenues	460,003	329,544	300,300	329,807	329,807
Interest Income	4,411	5,864	3,500	6,000	6,000
Computer Software	-	(14,338)	-	-	-
Equipment	-	(20,028)	-	-	-
Improvements	2	(40,802)	(40,803)	(40,803)	(40,803)
Debt Retirement	(813,028)	(818,103)	(828,200)	(817,836)	(817,836)
Interest Expense	(26,535)	(20,558)	-	(14,164)	(14,164)
Total Non-Operating Revenues (Expenses)	\$ (375,147)	\$ (521,777)	\$ (508,559)	\$ (536,996)	\$ (536,996)
Income Before Capital Contributions and Transfers	\$ 527,573	\$ 687	\$ -	\$ -	\$ -
Change In Net Assets	\$ 527,573	\$ 687	\$ -	\$ -	\$ -
Net Assets - Beginning Balance	1,538,645	2,807,655	2,807,655	2,808,342	2,808,342
Equity and Other Account Adjustments	741,437	-	-	-	-
Net Assets - Ending Balance	\$ 2,807,655	\$ 2,808,342	\$ 2,807,655	\$ 2,808,342	\$ 2,808,342
Positions	7.0	7.0	7.0	7.0	7.0
<hr/>					
Revenues Tie To					SCH 1, COL 4
Expenses Tie To					SCH 1, COL 6

PROGRAM DESCRIPTION:

General Services - Parking Enterprise:

- Provides parking services to the public, county employees, and a variety of governmental agencies located in the Downtown and Branch Center complexes through the operation of various lots at these locations.
- Operates bicycle storage and shower/locker facilities in the Downtown Complex and one bicycle storage unit in the Branch Center Complex.
- Enforces parking regulations on county-owned property.
- Reviews and processes citations and administrative reviews for the Sheriff's Department (including the Airport Detail); Sacramento County Airport System; General Services; Regional Parks; and Highway Patrol through a contract with the City of Sacramento.

2012-13 PROGRAM INFORMATION

BU: 7990000 General Services-Parking Enterprise

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
FUNDED												
<i>Program No. and Title:</i>	001 Parking Operations											
	2,816,263	0	0	0	0	0	0	2,816,263	0	0	7.0	0
<i>Program Type:</i>	Self-Supporting											
<i>Countywide Priority:</i>	5 -- General Government											
<i>Strategic Objective:</i>	EG -- Promote a healthy and growing regional economy and county revenue base through business growth and workforce employability											
<i>Program Description:</i>	Provides for debt service requirement for the Parking Garage Provide parking services for the Courts, the County and the public at county facilities throughout the county.											
FUNDED												
	2,816,263	0	0	0	0	0	0	2,816,263	0	0	7.0	0

SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Operation of Internal Service Fund Fiscal Year 2012-13				Schedule 10
	Fund Title		035K - REAL ESTATE-GS		
	Service Activity		Real Estate		
	Budget Unit		7007030		
Operating Detail	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended
1	2	3	4	5	6
Operating Revenues					
Charges for Service	\$ -	\$ 43,393,330	\$ 45,123,223	\$ 43,568,768	\$ 43,429,837
Total Operating Revenues	\$ -	\$ 43,393,330	\$ 45,123,223	\$ 43,568,768	\$ 43,429,837
Operating Expenses					
Salaries/Benefits	\$ -	\$ 2,934,584	\$ 2,988,035	\$ 3,041,715	\$ 2,902,784
Services & Supplies	-	39,855,823	41,509,816	39,845,860	39,845,860
Other Charges	-	124,999	123,999	44,417	44,417
Total Operating Expenses	\$ -	\$ 42,915,406	\$ 44,621,850	\$ 42,931,992	\$ 42,793,061
Operating Income (Loss)	\$ -	\$ 477,924	\$ 501,373	\$ 636,776	\$ 636,776
Non-Operating Revenues (Expenses)					
Other Financing	\$ -	\$ 5,537	\$ -	\$ -	\$ -
Other Revenues	-	3,643	-	-	-
Debt Retirement	-	(23,198)	(30,316)	(17,000)	(17,000)
Interest Expense	-	-	-	(5,300)	(5,300)
Total Non-Operating Revenues (Expenses)	\$ -	\$ (14,018)	\$ (30,316)	\$ (22,300)	\$ (22,300)
Income Before Capital Contributions and Transfers	\$ -	\$ 463,906	\$ 471,057	\$ 614,476	\$ 614,476
Intrafund Charges	-	773,061	822,953	910,626	910,626
Intrafund Reimb	-	(216,503)	(269,552)	(296,150)	(296,150)
Change In Net Assets	\$ -	\$ (92,652)	\$ (82,344)	\$ -	\$ -
Net Assets - Beginning Balance	-	1,728,710	1,728,710	1,636,058	1,636,058
Equity and Other Account Adjustments	1,728,710	-	-	-	-
Net Assets - Ending Balance	\$ 1,728,710	\$ 1,636,058	\$ 1,646,366	\$ 1,636,058	\$ 1,636,058
Positions	0.0	26.0	26.0	26.0	25.0
Revenues Tie To					SCH 1, COL 4
Expenses Tie To					SCH 1, COL 6

PROGRAM DESCRIPTION:

The Real Estate Division is administered by the Department of General Services:

- Provides real estate services for county departments and special district public infrastructure and facility projects.
- Negotiates and acquires property rights needed for road, water supply, drainage, flood mitigation, sewer projects, open space and parkway lands.
- Manages agricultural revenue leases on buffer lands at Kiefer Landfill, Sacramento Regional Wastewater Treatment Plant and the American River Parkway.
- Conducts sales of surplus county and special district real property.
- Generates income from lease of county and special district real property including leases to wireless communications providers.
- Negotiates for conveyance of easement rights over county and special district lands to public utilities, incorporated cities, private citizens and developers.
- Provides property management services including payment of rents, maintenance, janitorial services and any separately charged utility costs for leased county facilities.
- Negotiates and manages all county leased facility agreements.

SCHEDULE;

State Controller Schedule County Budget Act January 2010		County of Sacramento Operation of Internal Service Fund Fiscal Year 2012-13				Schedule 10
		Fund Title 035F - BUILDING MAINT AND Service Activity Security Services Budget Unit 7450000				
Operating Detail	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended	
1	2	3	4	5	6	
Operating Revenues						
Charges for Service	\$ 2,810,753	\$ 2,700,594	\$ 2,770,610	\$ 2,723,165	\$ 2,666,380	
Total Operating Revenues	\$ 2,810,753	\$ 2,700,594	\$ 2,770,610	\$ 2,723,165	\$ 2,666,380	
Operating Expenses						
Salaries/Benefits	\$ 2,507,956	\$ 2,422,887	\$ 2,654,138	\$ 2,645,979	\$ 2,589,194	
Services & Supplies	168,990	275,799	330,239	307,828	307,828	
Other Charges	77,069	53,027	53,027	30,179	30,179	
Total Operating Expenses	\$ 2,754,015	\$ 2,751,713	\$ 3,037,404	\$ 2,983,986	\$ 2,927,201	
Operating Income (Loss)	\$ 56,738	\$ (51,119)	\$ (266,794)	\$ (260,821)	\$ (260,821)	
Non-Operating Revenues (Expenses)						
Other Financing	\$ -	\$ 13,528	\$ -	\$ -	\$ -	
Other Revenues	1	2,683	-	-	-	
Residual Eq Trn Out	-	(389,972)	(389,972)	-	-	
Total Non-Operating Revenues (Expenses)	\$ 1	\$ (373,761)	\$ (389,972)	\$ -	\$ -	
Income Before Capital Contributions and Transfers	\$ 56,739	\$ (424,880)	\$ (656,766)	\$ (260,821)	\$ (260,821)	
Intrafund Charges	214,111	249,667	254,915	282,037	282,037	
Intrafund Reimb	(346,093)	(397,641)	(446,709)	(442,858)	(442,858)	
Change In Net Assets	\$ 188,721	\$ (276,906)	\$ (464,972)	\$ (100,000)	\$ (100,000)	
Net Assets - Beginning Balance	1,283,809	1,458,484	1,458,484	1,181,578	1,181,578	
Equity and Other Account Adjustments	(14,046)	-	-	-	-	
Net Assets - Ending Balance	\$ 1,458,484	\$ 1,181,578	\$ 993,512	\$ 1,081,578	\$ 1,081,578	
Positions	30.4	30.4	30.4	30.4	29.4	
<hr/>						
Revenues Tie To					SCH 1, COL 4	
Expenses Tie To					SCH 1, COL 6	

PROGRAM DESCRIPTION:**General Services – Security Division:**

- The Security Services Division provides unarmed security services to certain county-owned facilities.
- Administrative Facilities Management is also included in this budget unit. This unit provides accounting support to the three facilities maintenance and operations districts.

SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Operation of Internal Service Fund Fiscal Year 2012-13				Schedule 10
		Fund Title		035J - SUPPORT SERVICES-GS	
		Service Activity		Support Services	
		Budget Unit		7700000	
Operating Detail	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended
1	2	3	4	5	6
Operating Revenues					
Charges for Service	\$ 7,832,766	\$ 7,403,790	\$ 10,858,845	\$ 10,044,161	\$ 10,044,161
Total Operating Revenues	\$ 7,832,766	\$ 7,403,790	\$ 10,858,845	\$ 10,044,161	\$ 10,044,161
Operating Expenses					
Salaries/Benefits	\$ 1,762,074	\$ 1,577,855	\$ 1,832,112	\$ 1,715,299	\$ 1,715,299
Services & Supplies	760,564	929,118	1,043,547	1,075,696	1,075,696
Other Charges	65,031	40,991	41,991	23,335	23,335
Depreciation	26,361	23,090	50,166	51,500	51,500
Total Operating Expenses	\$ 2,614,030	\$ 2,571,054	\$ 2,967,816	\$ 2,865,830	\$ 2,865,830
Operating Income (Loss)	\$ 5,218,736	\$ 4,832,736	\$ 7,891,029	\$ 7,178,331	\$ 7,178,331
Non-Operating Revenues (Expenses)					
Other Financing	\$ -	\$ 44,224	\$ -	\$ -	\$ -
Other Revenues	4,723	60,000	60,000	-	-
Cost of Goods Sold	(4,976,702)	(4,297,744)	(7,424,424)	(6,700,000)	(6,700,000)
Equipment	-	(64,897)	(310,000)	(250,000)	(250,000)
Total Non-Operating Revenues (Expenses)	\$ (4,971,979)	\$ (4,258,417)	\$ (7,674,424)	\$ (6,950,000)	\$ (6,950,000)
Income Before Capital Contributions and Transfers	\$ 246,757	\$ 574,319	\$ 216,605	\$ 228,331	\$ 228,331
Intrafund Charges	1,329,912	1,187,856	1,618,174	1,384,252	1,384,252
Intrafund Reimb	(1,027,363)	(947,130)	(1,401,569)	(1,155,921)	(1,155,921)
Change In Net Assets	\$ (55,792)	\$ 333,593	\$ -	\$ -	\$ -
Net Assets - Beginning Balance	1,275,146	952,049	952,049	1,285,642	1,285,642
Equity and Other Account Adjustments	(267,305)	-	-	-	-
Net Assets - Ending Balance	\$ 952,049	\$ 1,285,642	\$ 952,049	\$ 1,285,642	\$ 1,285,642
Positions	23.5	22.5	23.5	22.5	22.5
Revenues Tie To					SCH 1, COL 4
Expenses Tie To					SCH 1, COL 6

PROGRAM DESCRIPTION:

General Services - Support Services Division:

- Provides quality services for centralized high speed, black/white and full color printing services for eligible agencies and departments.
- Provides centralized U.S. mail, inter-office messenger, central stores, central records management and warehousing to county agencies and departments.
- Provides centralized document scanning to county agencies and departments.
- Provides redistribution and/or disposal of county assets through the Surplus Property Program.

SCHEDULE:

State Controller Schedule County Budget Act January 2010		County of Sacramento Operation of Internal Service Fund Fiscal Year 2012-13			Schedule 10	
		Fund Title		037A - LIABILITY PROPERTY		
		Service Activity		Liability/Property Insurance		
		Budget Unit		3910000		
Operating Detail	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended	
1	2	3	4	5	6	
Operating Revenues						
Charges for Service	\$ 15,327,963	\$ 15,435,099	\$ 15,468,536	\$ 16,389,994	\$ 16,389,994	
Intergovernmental Revenues	38,530	-	-	-	-	
Total Operating Revenues	\$ 15,366,493	\$ 15,435,099	\$ 15,468,536	\$ 16,389,994	\$ 16,389,994	
Operating Expenses						
Services & Supplies	\$ 16,836,093	\$ 17,656,807	\$ 17,060,143	\$ 18,006,750	\$ 18,006,750	
Other Charges	57,430	30,733	30,733	68,946	68,946	
Total Operating Expenses	\$ 16,893,523	\$ 17,687,540	\$ 17,090,876	\$ 18,075,696	\$ 18,075,696	
Operating Income (Loss)	\$ (1,527,030)	\$ (2,252,441)	\$ (1,622,340)	\$ (1,685,702)	\$ (1,685,702)	
Non-Operating Revenues (Expenses)						
Other Revenues	\$ 1,369,336	\$ 1,007,938	\$ 1,622,340	\$ 1,685,702	\$ 1,685,702	
Interest Income	43,483	-	-	-	-	
Debt Retirement	(2,321)	-	-	-	-	
Total Non-Operating Revenues (Expenses)	\$ 1,410,498	\$ 1,007,938	\$ 1,622,340	\$ 1,685,702	\$ 1,685,702	
Income Before Capital Contributions and Transfers	\$ (116,532)	\$ (1,244,503)	\$ -	\$ -	\$ -	
Change In Net Assets	\$ (116,532)	\$ (1,244,503)	\$ -	\$ -	\$ -	
Net Assets - Beginning Balance	(14,464,500)	(9,668,027)	(9,668,027)	(10,912,530)	(10,912,530)	
Equity and Other Account Adjustments	4,913,005	-	-	-	-	
Net Assets - Ending Balance	\$ (9,668,027)	\$ (10,912,530)	\$ (9,668,027)	\$ (10,912,530)	\$ (10,912,530)	
Revenues Tie To					SCH 1, COL 4	
Expenses Tie To					SCH 1, COL 6	

PROGRAM DESCRIPTION:

- Liability Insurance** – Sacramento County is self-insured for Liability Insurance claims. The County also purchases excess Liability Insurance to cover claims above a self-insured retention of \$2.0 million. Sacramento County also utilizes pooled and group insurance purchasing programs for certain coverages including property, boiler and machinery, aircraft, airport operations and pollution liability. The Liability Insurance program is administered by the Risk Management Office in the Department of Personnel Services.
- Property Insurance** – The Risk Management Office purchases a property insurance policy for county-owned property and administers all claims against the policy. The costs of Property Insurance for county-owned properties where the properties/facilities are 100 percent administered and/or occupied by a single department are allocated by the Department of Personnel Services to the respective department. Costs of Property Insurance for county-owned facilities occupied by multiple departments are allocated by the Office of Financial Management based on the percentage of total building square footage each department occupies. The costs of all Property Insurance are based on property value.

2012-13 PROGRAM INFORMATION

BU: 3910000 Liability/ Property Insurance

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
FUNDED												
<i>Program No. and Title:</i>	001 Liability/Property Insurance Unfunded											
	18,075,696	0	0	0	0	0	0	18,075,696	0	0	0.0	0
<i>Program Type:</i>	Mandated											
<i>Countywide Priority:</i>	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
<i>Strategic Objective:</i>	IS -- Internal Support											
<i>Program Description:</i>	Sacramento County is self-insured for all Liability Insurance claims.											
FUNDED												
	18,075,696	0	0	0	0	0	0	18,075,696	0	0	0.0	0

SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Detail of Financing Sources and Financing Uses Governmental Funds Fiscal Year 2012-13	Schedule 9
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Budget Unit **5740000 - Office of Compliance**
 Function **PUBLIC PROTECTION**
 Activity **Other Protection**
 Fund **001A - GENERAL**

Detail by Revenue Category and Expenditure Object	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended
1	2	3	4	5	6
Prior Yr Carryover	\$ -	\$ 2,162	\$ 2,162	\$ -	\$ -
Residual Equity Transfer In	-	1,099	1,099	-	-
Total Revenue	\$ -	\$ 3,261	\$ 3,261	\$ -	\$ -
Salaries & Benefits	\$ 211,432	\$ 211,700	\$ 211,700	\$ 213,357	\$ 213,357
Services & Supplies	60,605	68,862	116,915	96,846	96,846
Interfund Charges	623	16,652	16,652	16,426	16,426
Intrafund Charges	23,182	24,897	24,897	28,581	28,581
Intrafund Reimb	(297,358)	(318,764)	(366,903)	(355,210)	(355,210)
Total Expenditures/Appropriations	\$ (1,516)	\$ 3,347	\$ 3,261	\$ -	\$ -
Net Cost	\$ (1,516)	\$ 86	\$ -	\$ -	\$ -
Positions	2.0	2.0	2.0	2.0	2.0

PROGRAM DESCRIPTION:

The Office of Compliance was created to address increasing mandates of state and federal legislation, and the need for project management of assigned reviews and audits across agencies and departments. Federal legislation mandates the designation of a Compliance Officer, a role that is assigned to the County Clerk-Recorder. The Office ensures countywide compliance with the Health Insurance Portability and Accountability Act (HIPAA) of 1996. The HIPAA Privacy Rule and the Security Rule established regulations that govern privacy and security of personal medical information and administrative standardization. HIPAA also addresses simplification of standards for health care transactions and billing of federal health care revenues.

2012-13 PROGRAM INFORMATION

BU: 5740000 Office of Compliance

Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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FUNDED

Program No. and Title: **001 Compliance**

355,210	355,210	0	0	0	0	0	0	0	0	2.0	0
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Program Type: Mandated

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: IS -- Internal Support

Program Description: The Office Of Compliance is responsible for ensuring compliance by the county's covered entities with federal and state laws to safeguard privacy and security of patient protected health information, including Code Of Federal Regulations (CFR) 45, the Health Insurance Portability And Accountability Act (HIPAA); CFR 42, Confidentiality Of Alcohol And Drug Patient Records; the Fair And Accurate Credit Transactions Act (FACTA); and other applicable laws.

FUNDED	355,210	355,210	0	0	0	0	0	0	0	2.0	0
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SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Detail of Financing Sources and Financing Uses Governmental Funds Fiscal Year 2012-13	Schedule 9
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Budget Unit **5780000 - Office of Inspector General**
 Function **PUBLIC PROTECTION**
 Activity **Other Protection**
 Fund **001A - GENERAL**

Detail by Revenue Category and Expenditure Object	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended
1	2	3	4	5	6
Prior Yr Carryover	\$ -	\$ 19,793	\$ 19,793	\$ -	\$ -
Total Revenue	\$ -	\$ 19,793	\$ 19,793	\$ -	\$ -
Salaries & Benefits	\$ 2,066	\$ 725	\$ 725	\$ 725	\$ 725
Services & Supplies	262,833	79,034	78,708	58,915	58,915
Total Expenditures/Appropriations	\$ 264,899	\$ 79,759	\$ 79,433	\$ 59,640	\$ 59,640
Net Cost	\$ 264,899	\$ 59,966	\$ 59,640	\$ 59,640	\$ 59,640

PROGRAM DESCRIPTION:

The Sacramento County Inspector General reports directly to the Board of Supervisors in consultation with the Office of the Sheriff. Established in September of 2007, the Office of Inspector General has oversight of the Sheriff’s Department internal disciplinary process, and broad discretionary powers to evaluate and recommend ways to improve the overall quality of law enforcement services. Open-door consultation with members of the community as well as employees of the Sheriff’s Department is welcomed. The Office of Inspector General is comprised of the Inspector General and contract staff person.

2012-13 PROGRAM INFORMATION

BU: 5780000 Office of Inspector General

Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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FUNDED

Program No. and Title: 001 Office of Inspector General

59,640	0	0	0	0	0	0	0	0	59,640	0.0	0
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Program Type: Discretionary

Countywide Priority: 2 -- Discretionary Law-Enforcement

Strategic Objective: IS -- Internal Support

Program Description: The Office of Inspector General independently monitors defined areas of interest, analyzing trends and recommending ways to strengthen and improve law enforcement services and the citizen complaint and investigations processes

FUNDED	59,640	0	0	0	0	0	0	0	59,640	0.0	0
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SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Detail of Financing Sources and Financing Uses Governmental Funds Fiscal Year 2012-13	Schedule 9
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Budget Unit **6050000 - Personnel Services**
 Function **GENERAL**
 Activity **Personnel**
 Fund **001A - GENERAL**

Detail by Revenue Category and Expenditure Object	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended
1	2	3	4	5	6
Prior Yr Carryover	\$ (103,466)	\$ (52,669)	\$ (52,669)	\$ -	-
Intergovernmental Revenues	17,249	6,412	-	-	-
Charges for Services	11,790,870	11,705,656	12,624,805	12,434,427	12,173,801
Miscellaneous Revenues	102,642	280	-	-	-
Residual Equity Transfer In	-	37,374	37,374	-	-
Total Revenue	\$ 11,807,295	\$ 11,697,053	\$ 12,609,510	\$ 12,434,427	\$ 12,173,801
Salaries & Benefits	\$ 22,231,123	\$ 21,295,159	\$ 22,458,703	\$ 22,702,702	\$ 22,241,619
Services & Supplies	3,354,971	3,451,657	3,842,141	3,592,923	3,486,020
Improvements	(37)	(19)	-	-	-
Equipment	11,914	-	-	-	-
Interfund Charges	70,696	-	-	-	-
Intrafund Charges	1,710,147	1,840,874	1,775,937	1,802,375	1,802,375
Intrafund Reimb	(15,501,716)	(14,863,255)	(15,467,271)	(15,663,573)	(15,356,213)
Total Expenditures/Appropriations	\$ 11,877,098	\$ 11,724,416	\$ 12,609,510	\$ 12,434,427	\$ 12,173,801
Net Cost	\$ 69,803	\$ 27,363	\$ -	\$ -	\$ -
Positions	207.6	205.0	205.0	204.8	201.4

PROGRAM DESCRIPTION:

The Department of Personnel Services is responsible for providing central personnel, employee benefits, and risk management services. The work activities of the Department include:

- Administering the County Classification Plan, developing county job classification specifications, collecting salary information, and recommending salaries for county classes.
- Designing job-related examinations for county classes, administering County Civil Service examinations, and certifying eligible candidates for employment.
- Managing contracts and administering employee benefits programs: employee and retiree health and dental plans; Consolidated Omnibus Reconciliation Act; Dependent Care Assistance program; Employee Assistance program; Internal Revenue Service Section 125 Cafeteria Plan; Employee Life Insurance; Family Medical Leave Act; Taxable Equity Financial Responsibility Act; and Deferred Compensation (Internal Revenue Code Section 457).

PROGRAM DESCRIPTION (CONT.):

- Managing college education at the worksite (County Campus), skills-based training programs, and employee development services; providing support for the Customer Service and Quality movement in the County; and providing Countywide and department-specific training services.
- Providing department-specific human resources services and support to the County's operating departments.
- Processing personnel and payroll transactions, including the processing of employees into and out of county service, processing and screening of payrolls, and administering State Disability Insurance payroll integration.
- Providing training and technical assistance to county agencies and departments and coordinating compliance with laws that prohibit discrimination against persons with disabilities; providing staff and administrative support to the County's Disability Advisory Committee and subcommittees.
- Providing Equal Employment recruiting and monitoring; providing staff assistance to the County's Equal Employment Opportunity Committee; advising county agencies and departments on Equal Employment policies; and representing the County and assisting county agencies and departments in responding to state and federal Equal Employment Opportunity compliance agencies.
- Administering the County's Unemployment Insurance program, Liability/Property Insurance program, Workers' Compensation Insurance program, and Safety/Accident Prevention and Industrial Hygiene programs.

2012-13 PROGRAM INFORMATION

BU: 605000 Personnel Services

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
FUNDED												
Program No. and Title:	<u>001A DPS Administration</u>											
	1,065,956	867,930	0	0	0	0	0	198,026	0	0	5.0	0
Program Type:	Mandated											
Countywide Priority:	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	IS -- Internal Support											
Program Description:	Provides support services in all areas of personnel, payroll, and administration; prepares, monitors, and controls the budget; provides centralized department purchasing and facilities management; manages, develops, and maintains departmental systems applications; manages local area networks; acquires and supports computer hardware and software; provides systems support for department staff; prepares the department's annual financial statements; performs departmental accounting and record keeping.											
Program No. and Title:	<u>002A Employment Services</u>											
	3,555,534	2,571,949	0	0	0	0	0	983,585	0	0	27.6	0
Program Type:	Mandated											
Countywide Priority:	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	IS -- Internal Support											
Program Description:	Administers the County's Classification Plan; develops County job classification specifications, collects salary information, and recommends salaries for County classes; designs job-related examinations for County classes, administers County Civil Service examinations, and certifies eligible candidates for employment.											
Program No. and Title:	<u>003 Leadership & Organizational Development</u>											
	788,370	475,196	0	0	0	0	0	313,174	0	0	6.0	0
Program Type:	Mandated											
Countywide Priority:	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	IS -- Internal Support											
Program Description:	Manages college education at the worksite (County Campus), skills-based training programs, and employee development services; provides support for the Customer Service and Quality movement in the County; and provides Countywide and department-specific training services.											
Program No. and Title:	<u>004A Department Services</u>											
	13,968,064	8,932,862	0	0	0	0	0	4,448,713	0	586,489	103.8	0
Program Type:	Mandated											
Countywide Priority:	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	IS -- Internal Support											
Program Description:	This program consists of six service teams. Four of these teams (the Human Resources (HR) Service Teams) are comprised of human resources professionals responsible for providing all human resources support and services to each of the County's operating departments. Services provided include employee relations consultation, discipline, investigations, leaves of absence, payroll processing, and maintenance of the human resources information system (COMPASS). The COMPASS Support Team provides Countywide services related to system and configuration changes needed in COMPASS to support the County's human resources business operations. The Special Programs Team provides Countywide human resources services in the areas of position control, Salary Resolution Amendment (SRA) administration, Unemployment Insurance administration, and State Disability Insurance payroll integration.											

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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Program No. and Title:	<u>005 Employee Benefits</u>											
	2,272,570	1,650,221	0	0	0	0	0	1,208,838	0	-586,489	11.0	0
Program Type:	Mandated											
Countywide Priority:	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	IS -- Internal Support											
Program Description:	Manages contracts and administers employee benefits programs: employee and retiree health and dental plans; Consolidated Omnibus Reconciliation Act; Dependent Care Assistance Program; Employee Assistance Program; Internal Revenue Service Section 125 Cafeteria Plan; Employee Life Insurance; Family Medical Leave Act; Omnibus Budget Reconciliation Act; Taxable Equity Financial Responsibility Act; Deferred Compensation (Internal Revenue Code section 457); and 401(a).											
<hr/>												
Program No. and Title:	<u>006 Liability/Property Insurance Personnel</u>											
	622,871	0	0	0	0	0	0	622,871	0	0	5.1	0
Program Type:	Mandated											
Countywide Priority:	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	IS -- Internal Support											
Program Description:	Funds staffing for the Liability/Property Insurance program.											
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Program No. and Title:	<u>007 Disability Compliance</u>											
	461,349	0	0	0	0	0	0	461,349	0	0	3.0	0
Program Type:	Mandated											
Countywide Priority:	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	IS -- Internal Support											
Program Description:	Coordinates compliance with laws that prohibit discrimination against persons with disabilities; provides related training and technical assistance to County agencies and departments; provides staff and administrative support to the County's Disability Advisory Committee and subcommittees.											
<hr/>												
Program No. and Title:	<u>008 Equal Employment Opportunity</u>											
	326,375	0	0	0	0	0	0	326,375	0	0	2.0	0
Program Type:	Mandated											
Countywide Priority:	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	IS -- Internal Support											
Program Description:	Provides Equal Employment recruiting and monitoring; assists County agencies and departments in developing methods for reviewing County workforce statistical information to evaluate the effectiveness of the County's Equal Employment Opportunity program; provides staff assistance to the County's Equal Employment Opportunity Committee; advises County agencies and departments on Equal Employment policies; represents the County and assists County agencies and departments in responding to state and federal Equal Employment Opportunity compliance agencies.											
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Program No. and Title:	<u>009 Safety Office</u>											
	1,211,599	858,055	0	0	0	0	0	353,544	0	0	7.9	0
Program Type:	Mandated											
Countywide Priority:	1 -- Flexible Mandated Countywide/Municipal or Financial Obligations											
Strategic Objective:	IS -- Internal Support											
Program Description:	Administers the Countywide Safety/Accident Prevention and Industrial Hygiene programs.											
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	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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Program No. and Title: **010 Workers' Compensation Personnel**

	3,257,326	0	0	0	0	0	0	3,257,326	0	0	30.0	0
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Program Type: Mandated

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: IS -- Internal Support

Program Description: Funds staffing for the Workers' Compensation Insurance program.

FUNDED	27,530,014	15,356,213	0	0	0	0	0	12,173,801	0	0	201.4	0
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Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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UNFUNDED

Program No. and Title: 001B DPS Administration Unfunded

27,092	22,059	0	0	0	0	0	5,033	0	0	0.0	0
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Program Type: Mandated

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: IS -- Internal Support

Program Description: Provides support services in all areas of personnel, payroll, and administration; prepares, monitors, and controls the budget; provides centralized department purchasing and facilities management; manages, develops, and maintains departmental systems applications; manages local area networks; acquires and supports computer hardware and software; provides systems support for department staff; prepares the department's annual financial statements; performs departmental accounting and record keeping.

Program No. and Title: 002B Employment Services Unfunded

210,999	153,216	0	0	0	0	0	57,783	0	0	1.4	0
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Program Type: Mandated

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: IS -- Internal Support

Program Description: Administers the County's Classification Plan; develops County job classification specifications, collects salary information, and recommends salaries for County classes; designs job-related examinations for County classes, administers County Civil Service examinations, and certifies eligible candidates for employment.

Program No. and Title: 004B Department Services Unfunded

59,875	17,454	0	0	0	0	0	42,421	0	0	1.0	0
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Program Type: Mandated

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: IS -- Internal Support

Program Description: This program consists of six service teams. Four of these teams (the Human Resources (HR) Service Teams) are comprised of human resources professionals responsible for providing all human resources support and services to each of the County's operating departments. Services provided include employee relations consultation, discipline, investigations, leaves of absence, payroll processing, and maintenance of the human resources information system (COMPASS). The COMPASS Support Team provides Countywide services related to system and configuration changes needed in COMPASS to support the County's human resources business operations. The Special Programs Team provides Countywide human resources services in the areas of position control, Salary Resolution Amendment (SRA) administration, Unemployment Insurance administration, and State Disability Insurance payroll integration.

Program No. and Title: 011 Employee Health Unfunded

270,020	114,631	0	0	0	0	0	155,389	0	0	1.0	0
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Program Type: Mandated

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: IS -- Internal Support

Program Description: Provides pre-employment physical examinations for new County employees; provides consultation to the Employee Retirement Fund and the Workers' Compensation Fund; monitors employee health and safety programs.

UNFUNDED

567,986	307,360	0	0	0	0	0	260,626	0	0	3.4	0
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SCHEDULE:

State Controller Schedule County Budget Act January 2010		County of Sacramento Operation of Internal Service Fund Fiscal Year 2012-13			Schedule 10	
		Fund Title Service Activity Budget Unit		040A - UNEMPLOYMENT INSURANCE Unemployment Insurance 3930000		
Operating Detail	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended	
1	2	3	4	5	6	
Operating Revenues						
Charges for Service	\$ 8,208,060	\$ 6,077,151	\$ 10,183,136	\$ 6,187,227	\$ 6,187,227	
Total Operating Revenues	\$ 8,208,060	\$ 6,077,151	\$ 10,183,136	\$ 6,187,227	\$ 6,187,227	
Operating Expenses						
Services & Supplies	\$ 7,466,476	\$ 4,067,567	\$ 10,173,552	\$ 6,173,218	\$ 6,173,218	
Other Charges	10,978	9,584	9,584	14,009	14,009	
Total Operating Expenses	\$ 7,477,454	\$ 4,077,151	\$ 10,183,136	\$ 6,187,227	\$ 6,187,227	
Operating Income (Loss)	\$ 730,606	\$ 2,000,000	\$ -	\$ -	\$ -	
Non-Operating Revenues (Expenses)						
Debt Retirement	\$ (391)	\$ -	\$ -	\$ -	\$ -	
Total Non-Operating Revenues (Expenses)	\$ (391)	\$ -	\$ -	\$ -	\$ -	
Income Before Capital Contributions and Transfers	\$ 730,215	\$ 2,000,000	\$ -	\$ -	\$ -	
Change In Net Assets	\$ 730,215	\$ 2,000,000	\$ -	\$ -	\$ -	
Net Assets - Beginning Balance	-	730,215	730,215	2,730,215	2,730,215	
Equity and Other Account Adjustments	-	-	-	-	-	
Net Assets - Ending Balance	\$ 730,215	\$ 2,730,215	\$ 730,215	\$ 2,730,215	\$ 2,730,215	
Revenues Tie To					SCH 1, COL 4	
Expenses Tie To					SCH 1, COL 6	

PROGRAM DESCRIPTION:

Sacramento County is self-insured for all Unemployment Insurance claims. The Unemployment Insurance program is administered by the Department of Personnel Services, which provides centralized, uniform administration of Unemployment Insurance claims.

2012-13 PROGRAM INFORMATION

BU: 3930000 Unemployment Insurance

	Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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FUNDED

Program No. and Title: 001 Unemployment Insurance

	6,187,227	0	0	0	0	0	0	6,187,227	0	0	0.0	0
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Program Type: Mandated

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: IS -- Internal Support

Program Description: Sacramento County is self-insured for all Unemployment Insurance claims.

FUNDED	6,187,227	0	0	0	0	0	0	6,187,227	0	0	0.0	0
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SCHEDULE:

State Controller Schedule County Budget Act January 2010	County of Sacramento Operation of Internal Service Fund Fiscal Year 2012-13				Schedule 10	
	Fund Title		039A - WORKERS COMPENSATION			
	Service Activity		Workers' Compensation Insurance			
	Budget Unit		3900000			
Operating Detail	2010-11 Actual	2011-12 Estimated	2011-12 Adopted	2012-13 Requested	2012-13 Recommended	
1	2	3	4	5	6	
Operating Revenues						
Charges for Service	\$ 28,953,769	\$ 27,240,088	\$ 27,240,088	\$ 27,813,992	\$ 27,813,992	
Intergovernmental Revenues	67,361	78,123	-	-	-	
Total Operating Revenues	\$ 29,021,130	\$ 27,318,211	\$ 27,240,088	\$ 27,813,992	\$ 27,813,992	
Operating Expenses						
Services & Supplies	\$ 24,952,034	\$ 26,998,284	\$ 27,090,330	\$ 27,520,352	\$ 27,520,352	
Other Charges	147,059	174,758	174,758	318,640	318,640	
Depreciation	-	354	-	-	-	
Total Operating Expenses	\$ 25,099,093	\$ 27,173,396	\$ 27,265,088	\$ 27,838,992	\$ 27,838,992	
Operating Income (Loss)	\$ 3,922,037	\$ 144,815	\$ (25,000)	\$ (25,000)	\$ (25,000)	
Non-Operating Revenues (Expenses)						
Other Financing	\$ -	\$ 141	\$ -	\$ -	-	
Other Revenues	670,235	79,526	25,000	25,000	25,000	
Equipment	-	(10,628)	-	-	-	
Debt Retirement	(10,459)	-	-	-	-	
Total Non-Operating Revenues (Expenses)	\$ 659,776	\$ 69,039	\$ 25,000	\$ 25,000	\$ 25,000	
Income Before Capital Contributions and Transfers	\$ 4,581,813	\$ 213,854	\$ -	\$ -	\$ -	
Change In Net Assets	\$ 4,581,813	\$ 213,854	\$ -	\$ -	\$ -	
Net Assets - Beginning Balance	(65,317,320)	(93,957,500)	(93,957,500)	(93,743,646)	(93,743,646)	
Equity and Other Account Adjustments	(33,221,993)	-	-	-	-	
Net Assets - Ending Balance	\$ (93,957,500)	\$ (93,743,646)	\$ (93,957,500)	\$ (93,743,646)	\$ (93,743,646)	
	Revenues Tie To				SCH 1, COL 4	
	Expenses Tie To				SCH 1, COL 6	

PROGRAM DESCRIPTION:

Sacramento County is self-insured for all Workers' Compensation Insurance claims; the County also purchases excess Workers' Compensation Insurance to cover claims above a self-insured retention of \$3.0 million. The Workers' Compensation Insurance program is administered by the Department of Personnel Services.

2012-13 PROGRAM INFORMATION

BU: 390000 Workers' Compensation Insurance

Appropriations	Reimbursements	Federal Revenues	State Revenues	Realignment	Pro 172	Fees	Other Revenues	Carryover	Net Cost	Positions	Vehicles
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FUNDED

Program No. and Title: **001 Workers' Compensation Insurance**

27,838,992	0	0	0	0	0	0	27,838,992	0	0	0.0	0
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Program Type: Mandated

Countywide Priority: 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations

Strategic Objective: IS -- Internal Support

Program Description: Sacramento County is self-insured for all Workers' Compensation Insurance claims.

FUNDED	27,838,992	0	0	0	0	0	27,838,992	0	0	0.0	0
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