

1. **Program Title:** Real Property

Program Description:

- **Assessment:** The discovery, valuation, and enrollment of all taxable real property.
- **Assessment Appeals:** Reviewing the assessment, contacting the property owner, preparing a stipulation or rebuttal, and defending the Assessor's opinion of value at Assessment Appeal Board Hearings.
- **Proposition 8 Reassessment:** This includes both computerized and manual reassessments, as required by the California Constitution, to recognize reductions in a property's market value below its base year value and subsequent increases in the property's market value until it equals or exceeds the factored base year value.
- **Property Tax Exemption:** The processing of all homeowner, religious, and other types of tax exemptions. **Customer Service:** The provision of responses to verbal (telephone and in person), email, and written inquiries from customers for assistance regarding real property issues.
- **Administration:** This includes department administration, personnel, fiscal, and assessment standards activities.

	Base	Unfunded	Funded Base	Percentage
Appropriations	\$15,026,281	\$430,006	\$14,596,275	2.8%
Reimbursements (-)	2,365,916	35,569	2,330,347	1.5%
Net Appropriations	12,660,365	394,437	12,265,928	3.1%
Revenues:				
Federal				
State				
Realignment				
Prop 172				
Fees				
Other	5,582,105	70,925	5,511,180	1.3%
Total Revenues	5,582,105	70,925	5,511,180	1.3%
Carryover				
Net Cost	\$7,078,260	\$323,512	\$6,754,748	4.6%
Fulltime Equivalent Positions	126.9	2.0	124.9	1.6%

Program Impact:

Two Real Property Appraisers positions in the Real Property Program will be unfunded. The Assessor will be unable to complete mandated activities. It is uncertain which activities will be suspended as a result of the loss of these positions; however, the major work categories that will be affected are: assessment appeals, informal reviews, valuation of new construction and valuation of changes in ownership. Strategies to reduce workload may include settling of Prop 8 appeals and reviews where the percentage of value at risk is low; expanding the direct enrollment program to accept all sales prices (i.e. enrolling sales price without appraiser review); and deferring the valuation of new construction to next year. Every effort will be made to minimize the negative effect on revenue when addressing workload issues; nevertheless, there will be some revenue loss to the entities that receive a portion of property tax revenue, including the county general fund.

There are additional unfunded items in the Services and Supplies accounts, most of which affect both the Real and Personal Property Programs. These include, in part:

- Elimination of Terminal Pay resulting in the need to accrue salary savings by limiting the backfill of vacant positions.
- Elimination of the Fixed Asset budget and software for an aging server replacement project. To mitigate some of the risks associated with this, several servers will be moved to a Dtech location and/or shared servers.
- Elimination of budget for Workplace Amenities, resulting in the Assessor suspending the replacement of office wide appliances such as refrigerators or microwaves.
- Reduction of Accounting Services for CCCase audits limiting the Assessor Personal Property division ability to reimburse other Counties for providing audits on behalf of the County of Sacramento.
- Reduction of budget for Appraisal Services for oil/gas and sand/gravel within the Departments Real Property division.
- Reduction of Data Processing Supplies reducing the ability of the Assessor to replace aging laptops and desktops and to add any software licenses which would allow the Department to work more effective and efficiently.
- Reduction of GS-Printing services reducing the purchasing of envelopes and print services of the department.

Potential Impact on other Departments/Program Partners:

The most significant impact is the loss of tax dollars to the schools, cities and districts that benefit from property tax revenue.

Costs would be passed to the Tax Collector and Auditor in the form of roll corrections that cause the cancellation and re-creation of tax bills. Assessment Appeals would increase for new owners that had to continue paying taxes on the previous owner's value.

2. **Program Title:** Personal Property

Program Description:

- **Assessment:** All activities related to the valuation of business property, aircraft, and other miscellaneous taxable personal property.
- **Audit:** This includes all activities required in auditing businesses operating in the County at the location of their financial records, which in many cases are located out of the County and California.
- **Customer Service:** The provision of responses to verbal (telephone and in person), email, and written inquiries from customers for assistance regarding personal property issues.

	Base	Unfunded	Funded Base	Percentage
Appropriations	\$3,736,570	\$ 139,365	\$ 3,597,205	3.7%
Reimbursements (-)	591,479	8,893	582,586	1.5%
Net Appropriations	3,145,091	130,472	3,014,619	4.1%
Revenues:				
Federal				
State				
Realignment				
Prop 172				
Fees				
Other	1,195,527	17,733	1,177,794	1.5%
Total Revenues	1,195,527	17,733	1,177,794	1.5%
Carryover				
Net Cost	\$1,949,564	\$112,739	\$1,836,825	5.8%
Fulltime Equivalent Positions	29.8	1.0	28.8	3.3%

Program Impact:

One Office Specialist position will be left unfunded, exacerbating the existing workload issue. The revenue impact is not discernible at this time.

Potential Impact on other Departments/Program Partners:

Costs would be passed to the Tax Collector and Auditor in the form of roll corrections that cause the cancellation and re-creation of tax bills.