

# SANITATION DISTRICTS AGENCY

## TABLE OF CONTENTS

|  | <u>BUDGET UNIT</u>                       | <u>PAGE</u> |
|--|--|-------------|
| INTRODUCTION .....   |  | J-3         |
| SACRAMENTO AREA SEWER DISTRICT .....                             | 3005000 .....                            | J-6         |
| SACRAMENTO REGIONAL COUNTY SANITATION DISTRICT - SUMMARY .....   | 3028000 .....                            | J-10        |
| SACRAMENTO REGIONAL COUNTY SANITATION DISTRICT - OPERATIONS..... | 3028000 .....                            | J-14        |
| DEPARTMENT OF INTERNAL SERVICES .....                            | 3028500/ 3028510/ 3028650/ 3028660 ..... | J-17        |
| DEPARTMENT OF POLICY AND PLANNING .....                          | 3028410/ 3028440 .....                   | J-19        |
| OFFICE OF DISTRICTS' FINANCE .....                               | 3028600 .....                            | J-21        |
| OFFICE OF PUBLIC AFFAIRS .....                                   | 3028670 .....                            | J-23        |

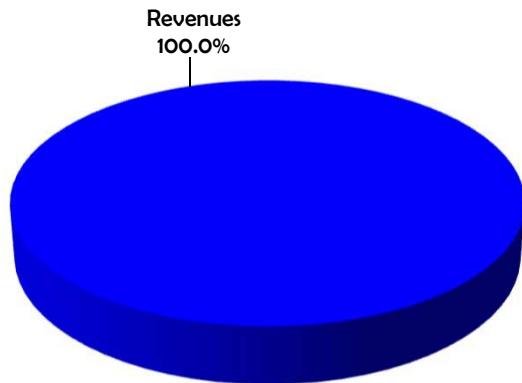
# INTRODUCTION



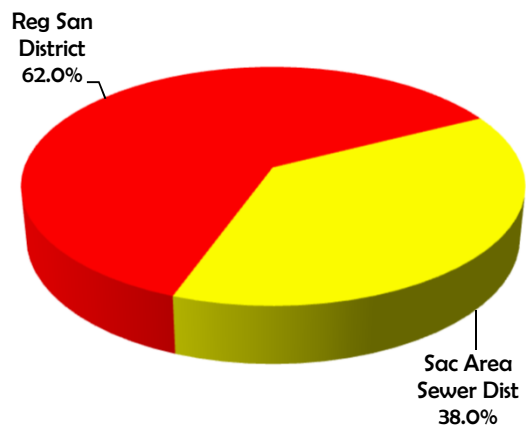
## Staffing Trend



## Financing Sources



## Financing Uses



The mission of the Sanitation Districts Agency (SDA) is to protect and enhance public health and the environment through safe collection, conveyance and treatment of wastewater in the Sacramento region. The Agency provides the staffing and labor to oversee and carry out the goals and missions of the Sacramento Area Sewer District (SASD) and the Sacramento Regional County Sanitation District (SRCSD), including the operation of the Sacramento Regional Wastewater Treatment Plant (SRWTP).

The Agency consists of five departments whose directors are responsible for the day to day activities to operate and maintain more than 3,000 miles of mainline pipe, 1,400 miles of lower lateral pipe, 117 pump stations, 169 miles of interceptor pipelines, and the SRWTP. The Directors also oversee the master planning process and the plan, design, and construction of capital projects that are not included in the County's budget but in a separate budget document for SASD and SRCSD, respectively. The following departments report directly to the Agency:

**Sacramento Regional County Sanitation District Operations** – Provides wastewater conveyance, treatment and disposal for residents in the Sacramento Region. This department also operates and maintains an interconnected system of interceptor pipelines, pump stations and the SRWTP.

**Policy and Planning** – Monitors and directly engages in the regulatory process; advocates on federal and state issues; and works with regulatory agencies to develop permits for both SRCSD and SASD. The Department also evaluates life cycle costs to ensure current and future facilities are sustainable; administers a pretreatment program and local permit programs, new user investigations and initial permitting; and conducts incident response for suspected or actual illegal discharges of wastewater to the collection system, interceptor or treatment plant.

**Internal Services** – Provides administrative services and support to both SRCSD and SASD in the areas of; fiscal; administration; payroll and personnel; information technology; records management; training; real estate; purchasing and stores.

**Districts Finance** – Provides financial oversight and support to both SRCSD and SASD; prepares Comprehensive Annual Financial Reports and other financial reports; issues bonds and manages the related debt service; sets rates and fees; reviews and monitors agency budgets; and develops financial policies and procedures.

**Public Affairs** – Provides communications support to SRCSD and SASD for public outreach, print and web-based materials for both internal and external audiences, media relations, education programs, communications counsel and training, public meeting coordination, event management and strategic planning.

**Sacramento Area Sewer District Operations** – Provides sewer services to build, operate and maintain the system of piping and pump stations that collect and convey wastewater from homes and businesses to the SRWTP.

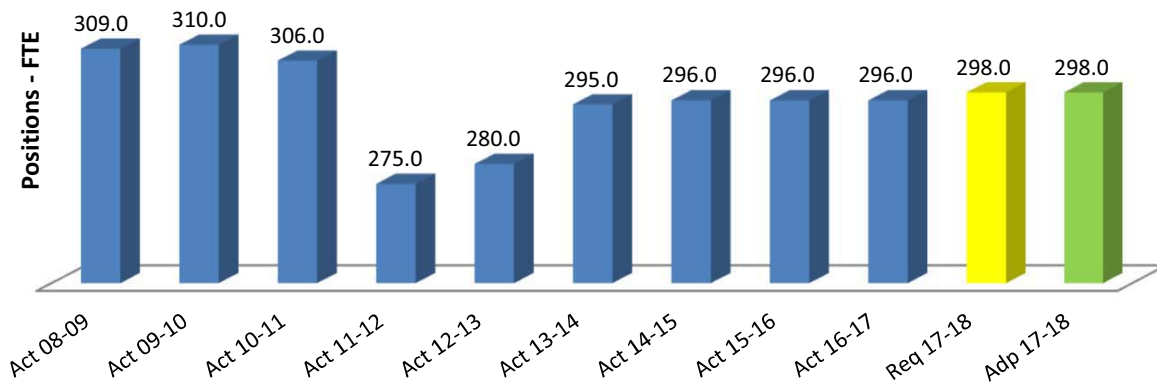
**Sanitation Districts Agency Budget Units/Departments**

| <b>Fund</b> | <b>Budget<br/>Unit No.</b> | <b>Departments/Budget Units</b> | <b>Requirements</b>  | <b>Financing</b>     | <b>Net Cost</b> | <b>Positions</b> |
|-------------|----------------------------|---------------------------------|----------------------|----------------------|-----------------|------------------|
| 267A        | 3005000                    | Sacramento Area Sewer District  | \$39,742,461         | \$39,742,461         | \$0             | 298.0            |
| 261A        | 3028000                    | Regional Sanitation District    | 64,823,431           | 64,823,431           | 0               | 478.0            |
|             |                            | <b>TOTAL</b>                    | <b>\$104,565,892</b> | <b>\$104,565,892</b> | <b>\$0</b>      | <b>776.0</b>     |

**DEPARTMENTAL STRUCTURE**  
PRABHAKAR SOMAVARAPU, Agency Administrator

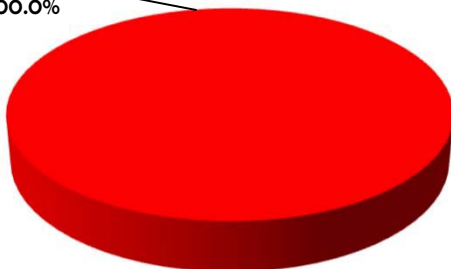


**Staffing Trend**



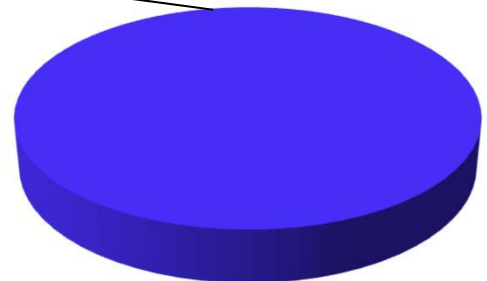
**Financing Sources**

Charges For Services 100.0%



**Financing Uses**

Salaries & Benefits 100.0%



| Summary            |                |                |                 |                   |   |
|--------------------|----------------|----------------|-----------------|-------------------|---|
| Classification     | 2015-16 Actual | 2016-17 Actual | 2016-17 Adopted | 2017-18 Recommend | 2017-18 Adopted by the Board of Supervisors |
| 1                  | 2              | 3              | 4               | 5                 | 6   |
| Total Requirements | 35,952,399     | 37,850,687     | 39,071,504      | 39,742,461        | 39,742,461                                  |
| Total Financing    | 35,952,399     | 37,850,687     | 39,071,504      | 39,742,461        | 39,742,461                                  |
| Net Cost           | -              | -              | -               | -                 | -   |
| Positions          | 296.0          | 296.0          | 296.0           | 298.0             | 298.0                                       |

**PROGRAM DESCRIPTION:**

- The Department of Sacramento Area Sewer District (SASD) Operations of the Sanitation Districts Agency provides staffing to support and carryout the mission and goals of the SASD.
- The Sacramento Area Sewer District (SASD) is governed by a Board of Directors comprised of the Sacramento County Board of Supervisors and one representative each from the cities of Citrus Heights, Elk Grove, Folsom, Rancho Cordova, and Sacramento.
- Due to the increase in the number of seats to the District’s Board of Directors from member jurisdictions, the Board is no longer a blended component of Sacramento County. As such, the county budget document reflects only the salary and benefit appropriations of the SASD budget. All other appropriations are reflected in a separate SASD budget document.

**MISSION:**

To efficiently collect sewage from homes and businesses within the Sacramento area.

**STAFFING LEVEL CHANGES FOR 2017-18:**

- The following adjustments were made by various Salary Resolution Amendments during Fiscal Year 2016-17:
 

|   |             |
|---|-------------|
| Assistant Underground Construction and Maintenance Specialist.....    | -3.0        |
| Sanitation District Maintenance and Operations Senior Technician..... | 5.0         |
| Sanitation District Maintenance and Operations Technician .....       | 8.0         |
| Sanitation District Maintenance and Operations Assistant.....         | 3.0         |
| Underground Construction and Maintenance Specialist .....             | -10.0       |
| Underground Construction and Maintenance Supervisor .....             | <u>-3.0</u> |
| <b>Total</b>  | <b>0.0</b>  |
- The following positions are being moved from Regional San to the Sacramento Area Sewer District as part of the Fiscal Year 2017-18 Recommended June Budget:
 

|                               |            |
|-------------------------------|------------|
| Office Assistant Level 2..... | <u>2.0</u> |
| <b>Total</b>                  | <b>2.0</b> |

**FISCAL YEAR 2017-18 BUDGET RECOMMENDED FOR ADOPTION:**

| ADJUSTMENTS TO APPROVED RECOMMENDED 2017-18 BUDGET      |   |  |          |
|---|---|--|----------|
| Budget Unit: 3005000 - Sacramento Area Sewer Operations |   |  |          |
| Detail by Revenue Category<br>and Expenditure Object    | Approved<br>Recommended<br>Budget 2017-18 | Recommended For<br>Adopted Budget<br>2017-18 | Variance |
| Charges for Services                                    | \$ 39,742,461                             | \$ 39,742,461                                | \$ -     |
| Total Revenue   | \$ 39,742,461                             | \$ 39,742,461                                | \$ -     |
| Salaries & Benefits                                     | \$ 39,742,461                             | \$ 39,742,461                                | \$ -     |
| Total Financing Uses                                    | \$ 39,742,461                             | \$ 39,742,461                                | \$ -     |
| Total Expenditures/Appropriations                       | \$ 39,742,461                             | \$ 39,742,461                                | \$ -     |
| Net Cost  | \$ -                                      | \$ -   | \$ -     |
| Positions   | 298.0                                     | 298.0  | 0.0      |

**DESCRIPTION OF CHANGES FROM APPROVED RECOMMENDED BUDGET:**

- Appropriations and Revenues have not changed.

**STAFFING LEVEL CHANGES FROM APPROVED RECOMMENDED BUDGET:**

- The following positions are included for addition as part of the Fiscal Year 2017-18 Adopted Budget:

|   |            |
|---|------------|
| Sanitation District Maintenance and Operations Assistant.....         | 1.0        |
| Sanitation District Maintenance and Operations Manager.....           | 1.0        |
| Sanitation District Maintenance and Operations Senior Technician..... | 1.0        |
| Sanitation District Maintenance and Operations Technician .....       | <u>5.0</u> |
| <b>Total</b>  | <b>8.0</b> |

- The following positions are included for deletion as part of the Fiscal Year 2017-18 Adopted Budget:

|   |             |
|---|-------------|
| Assistant Underground Construction and Maintenance Specialist ..... | -1.0        |
| Mechanical Maintenance Manager.....                                 | -1.0        |
| Office Assistant Level 2 .....                                      | -2.0        |
| Underground Construction and Maintenance Specialist.....            | -3.0        |
| Underground Construction and Maintenance Supervisor.....            | <u>-1.0</u> |
| <b>Total</b>  | <b>-8.0</b> |

**SCHEDULE:**

| State Controller Schedule<br>County Budget Act<br>January 2010                      |                      | County of Sacramento<br>Special Districts and Other Agencies<br>Financing Sources and Uses by Budget Unit by Object<br>Fiscal Year 2017-18 |                      |                        |  | Schedule 15 |
|---|----------------------|--|----------------------|------------------------|--|-------------|
| 3005000 - Sacramento Area Sewer Operations<br>267A - SACRAMENTO AREA SEWER DISTRICT |                      |  |                      |                        |  |             |
| Detail by Revenue Category<br>and Expenditure Object                                | 2015-16<br>Actual    | 2016-17<br>Actual  | 2016-17<br>Adopted   | 2017-18<br>Recommended | 2017-18<br>Adopted by<br>the Board of<br>Supervisors |             |
| 1   | 2                    | 3  | 4                    | 5                      | 6  |             |
| Charges for Services  | \$ 35,952,399        | \$ 37,850,687  | \$ 39,071,504        | \$ 39,742,461          | \$ 39,742,461  |             |
| <b>Total Revenue</b>  | <b>\$ 35,952,399</b> | <b>\$ 37,850,687</b>   | <b>\$ 39,071,504</b> | <b>\$ 39,742,461</b>   | <b>\$ 39,742,461</b>                                 |             |
| Salaries & Benefits   | \$ 35,952,399        | \$ 37,850,687  | \$ 39,071,504        | \$ 39,742,461          | \$ 39,742,461  |             |
| <b>Total Financing Uses</b>   | <b>\$ 35,952,399</b> | <b>\$ 37,850,687</b>   | <b>\$ 39,071,504</b> | <b>\$ 39,742,461</b>   | <b>\$ 39,742,461</b>                                 |             |
| <b>Total Expenditures/Appropriations</b>  | <b>\$ 35,952,399</b> | <b>\$ 37,850,687</b>   | <b>\$ 39,071,504</b> | <b>\$ 39,742,461</b>   | <b>\$ 39,742,461</b>                                 |             |
| <b>Net Cost</b>   | <b>\$ -</b>          | <b>\$ -</b>  | <b>\$ -</b>          | <b>\$ -</b>            | <b>\$ -</b>  |             |
| Positions   | 296.0                | 296.0  | 296.0                | 298.0                  | 298.0  |             |

**2017-18 PROGRAM INFORMATION**

**BU: 3005000 Sacramento Area Sewer District**

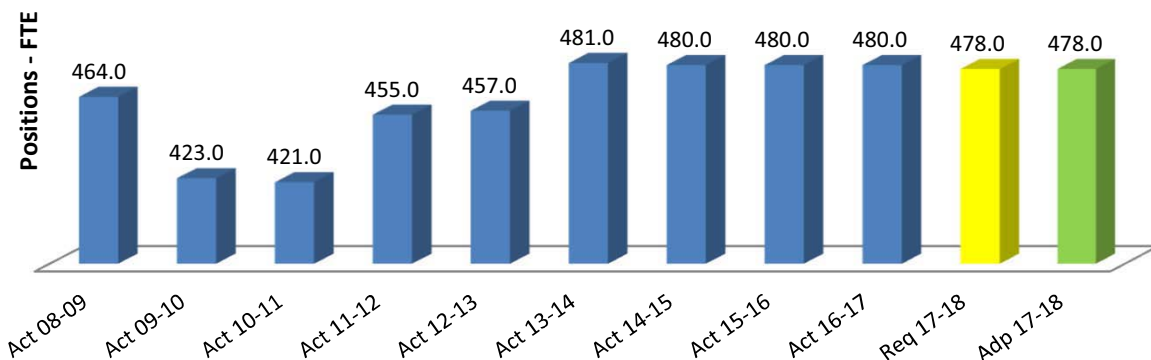
|   | Appropriations | Reimbursements | Federal Revenues | State Revenues | Realignment | Pro 172 | Fees       | Other Revenues | Fund Balance | Net Cost | Positions | Vehicles |
|---|----------------|----------------|------------------|----------------|-------------|---------|------------|----------------|--------------|----------|-----------|----------|
| <b>FUNDED</b>   |                |                |                  |                |             |         |            |                |              |          |           |          |
| <i>Program No. and Title:</i> <b>001 SASD - Sanitation Services Support</b>   |                |                |                  |                |             |         |            |                |              |          |           |          |
|   | 39,742,461     | 0              | 0                | 0              | 0           | 0       | 39,742,461 | 0              | 0            | 0        | 298.0     | 0        |
| <i>Program Type:</i> Mandated   |                |                |                  |                |             |         |            |                |              |          |           |          |
| <i>Countywide Priority:</i> 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations  |                |                |                  |                |             |         |            |                |              |          |           |          |
| <i>Strategic Objective:</i> PS2 -- Keep the community safe from environmental hazards and natural disasters   |                |                |                  |                |             |         |            |                |              |          |           |          |
| <i>Program Description:</i> Provide sanitation support services to the District so that the health and environment of the Sacramento community is protected |                |                |                  |                |             |         |            |                |              |          |           |          |
| <b>FUNDED</b>   | 39,742,461     | 0              | 0                | 0              | 0           | 0       | 39,742,461 | 0              | 0            | 0        | 298.0     | 0        |



DEPARTMENTAL STRUCTURE  
RUBEN ROBLES, Director

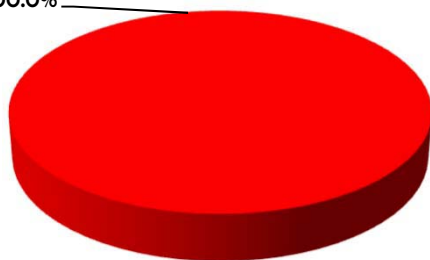


Staffing Trend



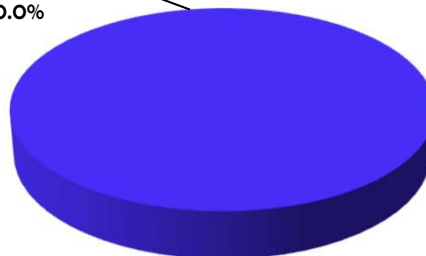
Financing Sources

Charges For Services 100.0%



Financing Uses

Salaries & Benefits 100.0%



| <b>Summary</b>     |                   |                   |                    |                      |  |
|--------------------|-------------------|-------------------|--------------------|----------------------|--|
| Classification     | 2015-16<br>Actual | 2016-17<br>Actual | 2016-17<br>Adopted | 2017-18<br>Recommend | 2017-18<br>Adopted by<br>the Board of<br>Supervisors |
| 1                  | 2                 | 3                 | 4                  | 5                    | 6  |
| Total Requirements | 58,590,670        | 61,637,612        | 62,463,969         | 64,823,431           | 64,823,431   |
| Total Financing    | 58,590,670        | 61,637,612        | 62,463,969         | 64,823,431           | 64,823,431   |
| Net Cost           | -                 | -                 | -                  | -                    | -  |
| Positions          | 480.0             | 480.0             | 480.0              | 478.0                | 478.0  |

**FISCAL YEAR 2017-18 BUDGET RECOMMENDED FOR ADOPTION**

| <b>ADJUSTMENTS TO APPROVED RECOMMENDED 2017-18 BUDGET</b> |   |  |          |
|---|---|--|----------|
| Budget Unit: 3028000 - Regional Sanitation District       |   |  |          |
| Detail by Revenue Category<br>and Expenditure Object      | Approved<br>Recommended<br>Budget 2017-18 | Recommended For<br>Adopted Budget<br>2017-18 | Variance |
| Charges for Services                                      | \$ 64,823,431                             | \$ 64,823,431                                | \$ -     |
| Total Revenue   | \$ 64,823,431                             | \$ 64,823,431                                | \$ -     |
| Salaries & Benefits                                       | \$ 64,823,431                             | \$ 64,823,431                                | \$ -     |
| Total Financing Uses                                      | \$ 64,823,431                             | \$ 64,823,431                                | \$ -     |
| Total Expenditures/Appropriations                         | \$ 64,823,431                             | \$ 64,823,431                                | \$ -     |
| Net Cost  | \$ -                                      | \$ -   | \$ -     |
| Positions   | 478.0                                     | 478.0  | 0.0      |

**SCHEDULE:**

| State Controller Schedule<br>County Budget Act<br>January 2010                | County of Sacramento<br>Special Districts and Other Agencies<br>Financing Sources and Uses by Budget Unit by Object<br>Fiscal Year 2017-18 |                   |                    |                        | Schedule 15  |
|---|--|-------------------|--------------------|------------------------|--|
| 3028000 - Regional Sanitation District<br>261A - REGIONAL SANITATION DISTRICT |  |                   |                    |                        |  |
| Detail by Revenue Category<br>and Expenditure Object                          | 2015-16<br>Actual  | 2016-17<br>Actual | 2016-17<br>Adopted | 2017-18<br>Recommended | 2017-18<br>Adopted by<br>the Board of<br>Supervisors |
| 1   | 2  | 3                 | 4                  | 5                      | 6  |
| Charges for Services  | \$ 58,590,670  | \$ 61,637,612     | \$ 62,463,969      | \$ 64,823,431          | \$ 64,823,431  |
| Total Revenue   | \$ 58,590,670  | \$ 61,637,612     | \$ 62,463,969      | \$ 64,823,431          | \$ 64,823,431  |
| Salaries & Benefits   | \$ 58,590,670  | \$ 61,637,612     | \$ 62,463,969      | \$ 64,823,431          | \$ 64,823,431  |
| Total Financing Uses  | \$ 58,590,670  | \$ 61,637,612     | \$ 62,463,969      | \$ 64,823,431          | \$ 64,823,431  |
| Total Expenditures/Appropriations   | \$ 58,590,670  | \$ 61,637,612     | \$ 62,463,969      | \$ 64,823,431          | \$ 64,823,431  |
| Net Cost  | \$ -   | \$ -              | \$ -               | \$ -                   | \$ -   |
| Positions   | 480.0  | 480.0             | 480.0              | 478.0                  | 478.0  |

2017-18 PROGRAM INFORMATION

BU: 3028000 Sacramento Regional County Sanitation District

|   | Appropriations   | Reimbursements | Federal Revenues | State Revenues | Realignment | Pro 172 | Fees       | Other Revenues | Fund Balance | Net Cost | Positions | Vehicles |
|---|--|----------------|------------------|----------------|-------------|---------|------------|----------------|--------------|----------|-----------|----------|
| <b>FUNDED</b>   |  |                |                  |                |             |         |            |                |              |          |           |          |
| <b>Program No. and Title: 001 Operations</b>          |  |                |                  |                |             |         |            |                |              |          |           |          |
|   | 46,298,420   | 0              | 0                | 0              | 0           | 0       | 46,298,420 | 0              | 0            | 0        | 331.0     | 0        |
| <b>Program Type:</b>                                  | Mandated   |                |                  |                |             |         |            |                |              |          |           |          |
| <b>Countywide Priority:</b>                           | 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations   |                |                  |                |             |         |            |                |              |          |           |          |
| <b>Strategic Objective:</b>                           | PS2 -- Keep the community safe from environmental hazards and natural disasters  |                |                  |                |             |         |            |                |              |          |           |          |
| <b>Program Description:</b>                           | Provide sanitation support services to District to ensure safe conveyance and treatment of wastewater for the Sacramento Regional County Sanitation District, including the Sacramento Regional Wastewater Treatment Plant, and its customers, in order to protect public health and the environment.  |                |                  |                |             |         |            |                |              |          |           |          |
| <b>Program No. and Title: 002 Internal Services</b>   |  |                |                  |                |             |         |            |                |              |          |           |          |
|   | 10,312,087   | 0              | 0                | 0              | 0           | 0       | 10,312,087 | 0              | 0            | 0        | 95.0      | 0        |
| <b>Program Type:</b>                                  | Mandated   |                |                  |                |             |         |            |                |              |          |           |          |
| <b>Countywide Priority:</b>                           | 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations   |                |                  |                |             |         |            |                |              |          |           |          |
| <b>Strategic Objective:</b>                           | PS2 -- Keep the community safe from environmental hazards and natural disasters  |                |                  |                |             |         |            |                |              |          |           |          |
| <b>Program Description:</b>                           | Includes the Office of the District Engineer and all fiscal and general administration staff for both Regional San and SASD. Responsible for budget development and monitoring; program cost accounting; accounts payable/receivable; personnel/payroll; training; records management; Sewer Lifeline Rate Assistance Program; and all administrative support.   |                |                  |                |             |         |            |                |              |          |           |          |
| <b>Program No. and Title: 003 Policy and Planning</b> |  |                |                  |                |             |         |            |                |              |          |           |          |
|   | 6,564,289  | 0              | 0                | 0              | 0           | 0       | 6,564,289  | 0              | 0            | 0        | 41.0      | 0        |
| <b>Program Type:</b>                                  | Mandated   |                |                  |                |             |         |            |                |              |          |           |          |
| <b>Countywide Priority:</b>                           | 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations   |                |                  |                |             |         |            |                |              |          |           |          |
| <b>Strategic Objective:</b>                           | PS2 -- Keep the community safe from environmental hazards and natural disasters  |                |                  |                |             |         |            |                |              |          |           |          |
| <b>Program Description:</b>                           | Responsible for monitoring and engaging in state and federal legislative and regulatory processes; long-range strategic planning to optimize wastewater conveyance and treatment; sustainability and "green" efforts; watershed management programs; scientific research and technical support related to environmental and process needs; rates and fees development; and policies including development and oversight of ordinances and agreements with contributing and other agencies. |                |                  |                |             |         |            |                |              |          |           |          |
| <b>Program No. and Title: 004 Office of Finance</b>   |  |                |                  |                |             |         |            |                |              |          |           |          |
|   | 961,636  | 0              | 0                | 0              | 0           | 0       | 961,636    | 0              | 0            | 0        | 6.0       | 0        |
| <b>Program Type:</b>                                  | Mandated   |                |                  |                |             |         |            |                |              |          |           |          |
| <b>Countywide Priority:</b>                           | 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations   |                |                  |                |             |         |            |                |              |          |           |          |
| <b>Strategic Objective:</b>                           | PS2 -- Keep the community safe from environmental hazards and natural disasters  |                |                  |                |             |         |            |                |              |          |           |          |
| <b>Program Description:</b>                           | Responsible for financial activities, including preparation of the Comprehensive Annual Financial Reports, grant reports, and other financial reports; debt issuance and management; investment management; long-term financial planning and revenue projections; development of financial policies and procedures; budget review and monitoring; and auditing of contributing agencies and internal financial activities.   |                |                  |                |             |         |            |                |              |          |           |          |

**SACRAMENTO REGIONAL COUNTY SANITATION DISTRICT - SUMMARY 3028000**

|  | Appropriations | Reimbursements | Federal Revenues | State Revenues | Realignment | Pro 172 | Fees       | Other Revenues | Fund Balance | Net Cost | Positions | Vehicles |
|--|----------------|----------------|------------------|----------------|-------------|---------|------------|----------------|--------------|----------|-----------|----------|
| <i>Program No. and Title:</i> <b>005 Office of Public Affairs</b>  |                |                |                  |                |             |         |            |                |              |          |           |          |
|  | 686,999        | 0              | 0                | 0              | 0           | 0       | 686,999    | 0              | 0            | 0        | 5.0       | 0        |
| <i>Program Type:</i> Mandated  |                |                |                  |                |             |         |            |                |              |          |           |          |
| <i>Countywide Priority:</i> 1 -- Flexible Mandated Countywide/Municipal or Financial Obligations   |                |                |                  |                |             |         |            |                |              |          |           |          |
| <i>Strategic Objective:</i> PS2 -- Keep the community safe from environmental hazards and natural disasters  |                |                |                  |                |             |         |            |                |              |          |           |          |
| <i>Program Description:</i> Provides internal and external communications and public affairs management. Responsible for education of and outreach to customers, stakeholders, Board of Directors, and policymakers. Implements communication strategies for projects; produces print and internet-based communications; facilitates media relations; oversees Proposition 218 activities; and coordinates public meetings, communications training, event planning, and strategic communications. |                |                |                  |                |             |         |            |                |              |          |           |          |
| <b>FUNDED</b>  | 64,823,431     | 0              | 0                | 0              | 0           | 0       | 64,823,431 | 0              | 0            | 0        | 478.0     | 0        |

## SCHEDULE:

| State Controller Schedule                               |                     | County of Sacramento                                  |                     |                        | Schedule 15  |  |
|---|---------------------|---|---------------------|------------------------|--|--|
| County Budget Act                                       |                     | Special Districts and Other Agencies                  |                     |                        |  |  |
| January 2010  |                     | Financing Resources and Uses by Budget Unit by Object |                     |                        |  |  |
|   |                     | Fiscal Year 2017-18                                   |                     |                        |  |  |
| <b>3028000 - Regional Sanitation District Operating</b> |                     |   |                     |                        |  |  |
| Detail by Revenue Category<br>and Expenditure Object    | 2015-16<br>Actual   | 2016-17<br>Actual                                     | 2016-17<br>Adopted  | 2017-18<br>Recommended | 2017-18<br>Adopted by<br>the Board of<br>Supervisors |  |
| 1   | 2                   | 3   | 4                   | 5                      | 6  |  |
| Charges for Services                                    | \$42,014,565        | \$44,693,077  | \$43,927,224        | \$46,298,420           | \$46,298,420   |  |
| <b>Total Revenue</b>                                    | <b>\$42,014,565</b> | <b>\$44,693,077</b>                                   | <b>\$43,927,224</b> | <b>\$46,298,420</b>    | <b>\$46,298,420</b>                                  |  |
| Salaries & Benefits                                     | \$42,014,565        | \$44,693,077  | \$43,927,224        | \$46,298,420           | \$46,298,420   |  |
| <b>Total Financing Uses</b>                             | <b>\$42,014,565</b> | <b>\$44,693,077</b>                                   | <b>\$43,927,224</b> | <b>\$46,298,420</b>    | <b>\$46,298,420</b>                                  |  |
| <b>Total Expenditures/Appropriations</b>                | <b>\$42,014,565</b> | <b>\$44,693,077</b>                                   | <b>\$43,927,224</b> | <b>\$46,298,420</b>    | <b>\$46,298,420</b>                                  |  |
| <b>Net Cost</b>   | <b>-</b>            | <b>-</b>  | <b>-</b>            | <b>-</b>               | <b>-</b>   |  |
| <b>Positions</b>  | <b>332.0</b>        | <b>331.0</b>  | <b>331.0</b>        | <b>331.0</b>           | <b>331.0</b>   |  |

## PROGRAM DESCRIPTION:

- The Department of Sacramento Regional County Sanitation District (Regional San) Operations provides staffing to support and carryout the mission and goals of the Regional San including construction, monitoring, repair and maintenance of district assets.
- The Sacramento Regional County Sanitation District (Regional San) is governed by a 17-member Board of Directors comprised of the Sacramento County Board of Supervisors; one representative each from the cities of Citrus Heights, Folsom, Rancho Cordova, and West Sacramento; one representative from Yolo County; five representatives from the City of Sacramento; and two representatives from the City of Elk Grove.
- Due to the increase in the number of seats to the District's Board of Directors from member jurisdictions, the Board is no longer a blended component of Sacramento County. As such, the county budget document reflects only the salary and benefit appropriations of the Regional San budget. All other appropriations are reflected in a separate Regional San budget document.

## MISSION:

To protect public health and the environment through reliable and safe conveyance, treatment and disposal of all wastewater in the most cost effective manner possible now and in the future.

**2017-18 APPROVED RECOMMENDED BUDGET**

**STAFFING LEVEL CHANGES FOR 2017-18:**

The following adjustments were made by various Salary Resolution Amendments during Fiscal Year 2016-17:

|  |            |
|--|------------|
| Assistant Engineer Office Assistant Level 2 .....                      | -1.0       |
| Assistant Engineer – Civil Level II (LT).....                          | 1.0        |
| Maintenance Worker .....   | 3.0        |
| Principal Engineering Technician .....                                 | -1.0       |
| Sanitation District Associate Business Analyst .....                   | 1.0        |
| Sanitation District Real Time Process Control Systems Supervisor ..... | -1.0       |
| Sanitation District Senior Business Analyst .....                      | -1.0       |
| Senior Engineering Technician .....                                    | 1.0        |
| Treatment Plant Operator Level 2.....                                  | -1.0       |
| Treatment Plant Operator 3 .....                                       | -1.0       |
| Treatment Plant Operator 4 .....                                       | -1.0       |
| Wastewater Treatment Plant Operations Supervisor.....                  | <u>1.0</u> |
| <b>Total</b>   | <b>0.0</b> |

**FISCAL YEAR 2017-18 BUDGET RECOMMENDED FOR ADOPTION:**

| ADJUSTMENTS TO APPROVED RECOMMENDED 2017-18 BUDGET              |                                     |  |          |
|---|-------------------------------------|--|----------|
| Budget Unit: 3028000 - Regional Sanitation District - Operating |                                     |  |          |
| Detail by Revenue Category and Expenditure Object               | Approved Recommended Budget 2017-18 | Recommended For Adopted Budget 2017-18 | Variance |
| Charges for Services  | \$ 46,298,420                       | \$ 46,298,420                          | \$ -     |
| Total Revenue   | \$ 46,298,420                       | \$ 46,298,420                          | \$ -     |
| Salaries & Benefits   | \$ 46,298,420                       | \$ 46,298,420                          | \$ -     |
| Total Financing Uses  | \$ 46,298,420                       | \$ 46,298,420                          | \$ -     |
| Total Expenditures/Appropriations                               | \$ 46,298,420                       | \$ 46,298,420                          | \$ -     |
| Net Cost  | \$                                  | \$                                     | \$ -     |
| Positions   | 331.0                               | 331.0                                  | 0.0      |

**DESCRIPTION OF CHANGES FROM APPROVED RECOMMENDED BUDGET:**

- Appropriations and Revenues have not changed.

**STAFFING LEVEL CHANGES FROM APPROVED RECOMMENDED BUDGET:**

- The following positions are included for addition as part of the Fiscal Year 2017-18 Adopted Budget:

|   |            |
|---|------------|
| Environmental Specialist Level 2.....                       | 1.0        |
| Maintenance Worker .....                                    | 1.0        |
| Sanitation District Senior Data Management Technician ..... | 1.0        |
| Senior Water Quality Control System Technician.....         | <u>1.0</u> |
| <b>Total</b>  | <b>4.0</b> |

- The following positions are included for deletion as part of the Fiscal Year 2017-18 Adopted Budget:

|  |             |
|--|-------------|
| Associate Civil Engineer.....            | -1.0        |
| Supervising Engineering Technician.....  | -1.0        |
| Treatment Plant Operator Level 2 .....   | -1.0        |
| Water Quality Laboratory Assistant ..... | <u>-1.0</u> |
| <b>Total</b>                             | <b>-4.0</b> |

**SCHEDULE:**

| State Controller Schedule   |                | County of Sacramento                                  |                 |                     | Schedule 15                                 |  |
|---|----------------|---|-----------------|---------------------|---|--|
| County Budget Act   |                | Special Districts and Other Agencies                  |                 |                     |   |  |
| January 2010  |                | Financing Resources and Uses by Budget Unit by Object |                 |                     |   |  |
|   |                | Fiscal Year 2017-18                                   |                 |                     |   |  |
| <b>3028500, 3028510, 3028650, &amp; 3028660 - SDA Internal Services</b> |                |   |                 |                     |   |  |
| Detail by Revenue Category and Expenditure Object                       | 2015-16 Actual | 2016-17 Actual  | 2016-17 Adopted | 2017-18 Recommended | 2017-18 Adopted by the Board of Supervisors |  |
| 1   | 2              | 3   | 4               | 6                   | 6   |  |
| Charges for Services  | \$8,841,832    | \$8,970,074   | \$10,307,273    | \$10,312,087        | \$10,312,087                                |  |
| Total Revenue   | \$8,841,832    | \$8,970,074   | \$10,307,273    | \$10,312,087        | \$10,312,087                                |  |
| Salaries & Benefits   | \$8,841,832    | \$8,970,074   | \$10,307,273    | \$10,312,087        | \$10,312,087                                |  |
| Total Financing Uses  | \$8,841,832    | \$8,970,074   | \$10,307,273    | \$10,312,087        | \$10,312,087                                |  |
| Total Expenditures/Appropriations                                       | \$8,841,832    | \$8,970,074   | \$10,307,273    | \$10,312,087        | \$10,312,087                                |  |
| Net Cost  | -              | -   | -               | -                   | -   |  |
| Positions   | 97.0           | 97.0  | 97.0            | 95.0                | 95.0  |  |

**PROGRAM DESCRIPTION:**

- The Department of Internal Services provides consolidated administrative functions throughout the Sanitation Districts Agency. The Department is responsible for fiscal; administration; payroll and personnel; information technology; records management; training; and purchasing and stores.
- The Sacramento Regional County Sanitation District (Regional San) is governed by a 17-member Board of Directors comprised of the Sacramento County Board of Supervisors; one representative each from the cities of Citrus Heights, Folsom, Rancho Cordova, and West Sacramento; one representative from Yolo County; five representatives from the City of Sacramento; and two representatives from the City of Elk Grove.
- The Sacramento Area Sewer District (SASD) is governed by a Board of Directors comprised of the Sacramento County Board of Supervisors and one representative each from the cities of Citrus Heights, Elk Grove, Folsom, Rancho Cordova, and Sacramento.
- Due to the increase in the number of seats to both Districts' Board of Directors from member jurisdictions, the Boards are no longer a blended component of Sacramento County. As such, the county budget document reflects only the salary and benefit appropriations of the departmental budget. All other appropriations are reflected in separate Regional San and SASD budget documents.

**MISSION:**

To provide support services for Regional San and SASD in the following areas of: fiscal; administration; payroll and personnel; information technology; records management; training; purchasing and stores.



**2017-18 APPROVED RECOMMENDED BUDGET**

**STAFFING LEVEL CHANGES FOR 2017-18:**

The following positions are being moved to the Sacramento Area Sewer District as part of the Fiscal Year 2017-18 Recommended June Budget:

|                               |             |             |
|-------------------------------|-------------|-------------|
| Office Assistant Level 2..... | <u>-2.0</u> |             |
| <b>Total</b>                  |             | <b>-2.0</b> |

**FISCAL YEAR 2017-18 BUDGET RECOMMENDED FOR ADOPTION:**

| ADJUSTMENTS TO APPROVED RECOMMENDED 2017-18 BUDGET |                                     |  |          |
|--|-------------------------------------|--|----------|
| Budget Unit: 3028000 - Internal Services           |                                     |  |          |
| Detail by Revenue Category and Expenditure Object  | Approved Recommended Budget 2017-18 | Recommended For Adopted Budget 2017-18 | Variance |
| Charges for Services                               | \$ 10,312,087                       | \$ 10,312,087                          | \$ -     |
| Total Revenue                                      | \$ 10,312,087                       | \$ 10,312,087                          | \$ -     |
| Salaries & Benefits                                | \$ 10,312,087                       | \$ 10,312,087                          | \$ -     |
| Total Financing Uses                               | \$ 10,312,087                       | \$ 10,312,087                          | \$ -     |
| Total Expenditures/Appropriations                  | \$ 10,312,087                       | \$ 10,312,087                          | \$ -     |
| Net Cost   | \$                                  | \$                                     | \$ -     |
| Positions  | 95.0                                | 95.0                                   | 0.0      |

**DESCRIPTION OF CHANGES FROM APPROVED RECOMMENDED BUDGET:**

Appropriations and Revenues have not changed.

**STAFFING LEVEL CHANGES FROM APPROVED RECOMMENDED BUDGET:**

- The following position is included for addition as part of the Fiscal Year 2017-18 Adopted Budget:

|   |            |            |
|---|------------|------------|
| Senior Training and Development Specialist..... | <u>1.0</u> |            |
| <b>Total</b>                                    |            | <b>1.0</b> |
  
- The following position is included for deletion as part of the Fiscal Year 2017-18 Adopted Budget:

|   |             |             |
|---|-------------|-------------|
| Training and Development Specialist Level 2 ..... | <u>-1.0</u> |             |
| <b>Total</b>                                      |             | <b>-1.0</b> |

**SCHEDULE:**

| State Controller Schedule                         |                    | County of Sacramento                                  |                    |                     | Schedule 15                                 |  |
|---|--------------------|---|--------------------|---------------------|---|--|
| County Budget Act                                 |                    | Special Districts and Other Agencies                  |                    |                     |   |  |
| January 2010                                      |                    | Financing Resources and Uses by Budget Unit by Object |                    |                     |   |  |
|   |                    | Fiscal Year 2017-18                                   |                    |                     |   |  |
| <b>3028410 and 3028440 - Policy and Planning</b>  |                    |   |                    |                     |   |  |
| Detail by Revenue Category and Expenditure Object | 2015-16 Actual     | 2016-17 Actual  | 2016-17 Adopted    | 2017-18 Recommended | 2017-18 Adopted by the Board of Supervisors |  |
| 1   | 2                  | 3   | 4                  | 5                   | 6   |  |
| Charges for Services                              | \$6,171,529        | \$6,387,340   | \$6,594,089        | \$6,564,289         | \$6,564,289                                 |  |
| <b>Total Revenue</b>                              | <b>\$6,171,529</b> | <b>\$6,387,340</b>                                    | <b>\$6,594,089</b> | <b>\$6,564,289</b>  | <b>\$6,564,289</b>                          |  |
| Salaries & Benefits                               | \$6,171,529        | \$6,387,340   | \$6,594,089        | \$6,564,289         | \$6,564,289                                 |  |
| <b>Total Financing Uses</b>                       | <b>\$6,171,529</b> | <b>\$6,387,340</b>                                    | <b>\$6,594,089</b> | <b>\$6,564,289</b>  | <b>\$6,564,289</b>                          |  |
| <b>Total Expenditures/Appropriations</b>          | <b>\$6,171,529</b> | <b>\$6,387,340</b>                                    | <b>\$6,594,089</b> | <b>\$6,564,289</b>  | <b>\$6,564,289</b>                          |  |
| <b>Net Cost</b>                                   | <b>-</b>           | <b>-</b>  | <b>-</b>           | <b>-</b>            | <b>-</b>                                    |  |
| Positions   | 40.0               | 41.0  | 41.0               | 41.0                | 41.0  |  |

**PROGRAM DESCRIPTION:**

- The Department of Policy and Planning provides support to the Sacramento Regional County Sanitation District (Regional San) and the Sacramento Area Sewer District (SASD) to monitor, advocate, and engage in the state and federal regulatory process. The Department is also responsible for the Master Plan updates; sustainability efforts; source control programs; and source reduction programs for both Regional San and SASD.
- The Sacramento Regional County Sanitation District (Regional San) is governed by a 17-member Board of Directors comprised of the Sacramento County Board of Supervisors; one representative each from the cities of Citrus Heights, Folsom, Rancho Cordova, and West Sacramento; one representative from Yolo County; five representatives from the City of Sacramento; and two representatives from the City of Elk Grove.
- The Sacramento Area Sewer District (SASD) is governed by a Board of Directors comprised of the Sacramento County Board of Supervisors and one representative each from the cities of Citrus Heights, Elk Grove, Folsom, Rancho Cordova, and Sacramento.
- Due to the increase in the number of seats to the Districts' Board of Directors from member jurisdictions, the Boards are no longer a blended component of Sacramento County. As such, the county budget document reflects only the salary and benefit appropriations of the departmental budget. All other appropriations are reflected in separate Regional San and SASD budget documents.

**MISSION:**

To monitor, advocate, and directly engage in the state and federal regulatory process to protect public health and the environment in the most cost effective manner possible now and in the future.

**2017-18 APPROVED RECOMMENDED BUDGET**

**STAFFING LEVEL CHANGES FOR 2017-18:**

The following adjustments were made by various Salary Resolution Amendments during Fiscal Year 2016-17:

|                                |             |
|--------------------------------|-------------|
| Associate Civil Engineer ..... | 0.8         |
| Associate Civil Engineer ..... | 0.2         |
| Associate Civil Engineer ..... | <u>-1.0</u> |
| <b>Total</b>                   | <b>0.0</b>  |

**FISCAL YEAR 2017-18 BUDGET RECOMMENDED FOR ADOPTION:**

| ADJUSTMENTS TO APPROVED RECOMMENDED 2017-18 BUDGET   |  |  |          |
|--|--|--|----------|
| Budget Unit: 3028000 - Policy and Planning           |  |  |          |
| Detail by Revenue Category<br>and Expenditure Object | Approved Recommended<br>Budget 2017-18 | Recommended For<br>Adopted Budget<br>2017-18 | Variance |
| Charges for Services                                 | \$ 6,564,289                           | \$ 6,564,289                                 | \$ -     |
| Total Revenue  | \$ 6,564,289                           | \$ 6,564,289                                 | \$ -     |
| Salaries & Benefits                                  | \$ 6,564,289                           | \$ 6,564,289                                 | \$ -     |
| Total Financing Uses                                 | \$ 6,564,289                           | \$ 6,564,289                                 | \$ -     |
| Total Expenditures/Appropriations                    | \$ 6,564,289                           | \$ 6,564,289                                 | \$ -     |
| Net Cost   | \$                                     | \$   | \$ -     |
| Positions  | 41.0                                   | 41.0   | 0.0      |

**DESCRIPTION OF CHANGES FROM APPROVED RECOMMENDED BUDGET:**

Appropriations and Revenues have not changed.

**SCHEDULE:**

| State Controller Schedule                         |                  | County of Sacramento                                  |                  |                     | Schedule 15                                 |  |
|---|------------------|---|------------------|---------------------|---|--|
| County Budget Act                                 |                  | Special Districts and Other Agencies                  |                  |                     |   |  |
| January 2010                                      |                  | Financing Resources and Uses by Budget Unit by Object |                  |                     |   |  |
|   |                  | Fiscal Year 2017-18                                   |                  |                     |   |  |
| <b>3028600 - SDA Office of Finance</b>            |                  |   |                  |                     |   |  |
| Detail by Revenue Category and Expenditure Object | 2015-16 Actual   | 2016-17 Actual  | 2016-17 Adopted  | 2017-18 Recommended | 2017-18 Adopted by the Board of Supervisors |  |
| 1   | 2                | 3   | 4                | 5                   | 6   |  |
| Charges for Services                              | \$929,605        | \$923,825   | \$964,188        | \$961,636           | \$961,636                                   |  |
| <b>Total Revenue</b>                              | <b>\$929,605</b> | <b>\$923,825</b>                                      | <b>\$964,188</b> | <b>\$961,636</b>    | <b>\$961,636</b>                            |  |
| Salaries & Benefits                               | \$929,605        | \$923,825   | \$964,188        | \$961,636           | \$961,636                                   |  |
| <b>Total Financing Uses</b>                       | <b>\$929,605</b> | <b>\$923,825</b>                                      | <b>\$964,188</b> | <b>\$961,636</b>    | <b>\$961,636</b>                            |  |
| <b>Total Expenditures/Appropriations</b>          | <b>\$929,605</b> | <b>\$923,825</b>                                      | <b>\$964,188</b> | <b>\$961,636</b>    | <b>\$961,636</b>                            |  |
| <b>Net Cost</b>                                   | <b>-</b>         | <b>-</b>  | <b>-</b>         | <b>-</b>            | <b>-</b>                                    |  |
| Positions   | 6.0              | 6.0   | 6.0              | 6.0                 | 6.0   |  |

**PROGRAM DESCRIPTION:**

- The Office of Districts' Finance provides financial and debt management support to the Sacramento Regional County Sanitation District (Regional San) and the Sacramento Area Sewer District (SASD) and is responsible for the preparation of the Comprehensive Annual Financial Reports, grant reporting and other financial reporting; issuing and monitoring bonds; revenue projection and analysis; and financial compliance and auditing, including budget review and analysis.
- The Sacramento Regional County Sanitation District (Regional San) is governed by a 17-member Board of Directors comprised of the Sacramento County Board of Supervisors; one representative each from the cities of Citrus Heights, Folsom, Rancho Cordova, and West Sacramento; one representative from Yolo County; five representatives from the City of Sacramento; and two representatives from the City of Elk Grove.
- The Sacramento Area Sewer District (SASD) is governed by a Board of Directors comprised of the Sacramento County Board of Supervisors and one representative each from the cities of Citrus Heights, Elk Grove, Folsom, Rancho Cordova, and Sacramento.
- Due to the increase in the number of seats to the Districts' Board of Directors from member jurisdictions, the Boards are no longer a blended component of Sacramento County. As such, the county budget document reflects only the salary and benefit appropriations of the budget. All other appropriations are reflected in separate Regional San and SASD budget documents.

**MISSION:**

To provide financial support to Regional San and SASD.

**FISCAL YEAR 2017-18 BUDGET RECOMMENDED FOR ADOPTION:**

| ADJUSTMENTS TO APPROVED RECOMMENDED 2017-18 BUDGET   |  |  |          |
|--|--|--|----------|
| Budget Unit: 3028000 - Office of Finance             |  |  |          |
| Detail by Revenue Category<br>and Expenditure Object | Approved Recommended<br>Budget 2017-18 | Recommended For<br>Adopted Budget<br>2017-18 | Variance |
| Charges for Services                                 | \$ 961,636                             | \$ 961,636                                   | \$ -     |
| Total Revenue  | \$ 961,636                             | \$ 961,636                                   | \$ -     |
| Salaries & Benefits                                  | \$ 961,636                             | \$ 961,636                                   | \$ -     |
| Total Financing Uses                                 | \$ 961,636                             | \$ 961,636                                   | \$ -     |
| Total Expenditures/Appropriations                    | \$ 961,636                             | \$ 961,636                                   | \$ -     |
| Net Cost   | \$                                     | \$   | \$ -     |
| Positions  | 6.0                                    | 6.0  | 0.0      |

**DESCRIPTION OF CHANGES FROM APPROVED RECOMMENDED BUDGET:**

Appropriations and Revenues have not changed.

**STAFFING LEVEL CHANGES FROM APPROVED RECOMMENDED BUDGET:**

- The following position is included for addition as part of the Fiscal Year 2017-18 Adopted Budget:
 

|                         |     |            |
|-------------------------|-----|------------|
| Senior Accountant ..... | 1.0 |            |
| <b>Total</b>            |     | <b>1.0</b> |
  
- The following position is included for deletion as part of the Fiscal Year 2017-18 Adopted Budget:
 

|                          |      |             |
|--------------------------|------|-------------|
| Accounting Manager ..... | -1.0 |             |
| <b>Total</b>             |      | <b>-1.0</b> |

**SCHEDULE:**

| State Controller Schedule                            |                   | County of Sacramento   |                    |                        | Schedule 15  |  |
|--|-------------------|--|--------------------|------------------------|--|--|
| County Budget Act<br>January 2010                    |                   | Special Districts and Other Agencies<br>Financing Resources and Uses by Budget Unit by Object<br>Fiscal Year 2017-18 |                    |                        |  |  |
| <b>3028670 - Office of Public Affairs</b>            |                   |  |                    |                        |  |  |
| Detail by Revenue Category<br>and Expenditure Object | 2015-16<br>Actual | 2016-17<br>Actual  | 2016-17<br>Adopted | 2017-18<br>Recommended | 2017-18<br>Adopted by<br>the Board of<br>Supervisors |  |
| 1  | 2                 | 3  | 4                  | 5                      | 6  |  |
| Charges for Services                                 | \$633,140         | \$663,296  | \$671,195          | \$686,999              | \$686,999  |  |
| <b>Total Revenue</b>                                 | <b>\$633,140</b>  | <b>\$663,296</b>   | <b>\$671,195</b>   | <b>\$686,999</b>       | <b>\$686,999</b>                                     |  |
| Salaries & Benefits                                  | \$633,140         | \$663,296  | \$671,195          | \$686,999              | \$686,999  |  |
| <b>Total Financing Uses</b>                          | <b>\$633,140</b>  | <b>\$663,296</b>   | <b>\$671,195</b>   | <b>\$686,999</b>       | <b>\$686,999</b>                                     |  |
| <b>Total Expenditures/Appropriations</b>             | <b>\$633,140</b>  | <b>\$663,296</b>   | <b>\$671,195</b>   | <b>\$686,999</b>       | <b>\$686,999</b>                                     |  |
| <b>Net Cost</b>                                      | <b>-</b>          | <b>-</b>   | <b>-</b>           | <b>-</b>               | <b>-</b>   |  |
| Positions  | 5.0               | 5.0  | 5.0                | 5.0                    | 5.0  |  |

**PROGRAM DESCRIPTION:**

- The Office of Public Affairs provides communication support to the Sacramento Regional County Sanitation District (Regional San) and the Sacramento Area Sewer District (SASD) for construction projects; print and web based materials for internal and external audiences; media relations; public outreach and education programs; event management; and strategic planning.
- The Sacramento Regional County Sanitation District (Regional San) is governed by a 17-member Board of Directors comprised of the Sacramento County Board of Supervisors; one representative each from the cities of Citrus Heights, Folsom, Rancho Cordova, and West Sacramento; one representative from Yolo County; five representatives from the City of Sacramento; and two representatives from the City of Elk Grove.
- The Sacramento Area Sewer District (SASD) is governed by a Board of Directors comprised of the Sacramento County Board of Supervisors and one representative each from the cities of Citrus Heights, Elk Grove, Folsom, Rancho Cordova, and Sacramento.
- Due to the increase in the number of seats to the Districts' Board of Directors from member jurisdictions, the Boards are no longer a blended component of Sacramento County. As such, the county budget document reflects only the salary and benefit appropriations of the budget. All other appropriations are reflected in separate Regional San and SASD budget documents.

**MISSION:**

To provide communication support to the Regional San and the SASD.

**FISCAL YEAR 2017-18 BUDGET RECOMMENDED FOR ADOPTION:**

| ADJUSTMENTS TO APPROVED RECOMMENDED 2017-18 BUDGET |                                     |  |          |
|--|-------------------------------------|--|----------|
| Budget Unit: 3028000 - Office of Public Affairs    |                                     |  |          |
| Detail by Revenue Category and Expenditure Object  | Approved Recommended Budget 2017-18 | Recommended For Adopted Budget 2017-18 | Variance |
| Charges for Services                               | \$ 686,999                          | \$ 686,999                             | \$ -     |
| Total Revenue                                      | \$ 686,999                          | \$ 686,999                             | \$ -     |
| Salaries & Benefits                                | \$ 686,999                          | \$ 686,999                             | \$ -     |
| Total Financing Uses                               | \$ 686,999                          | \$ 686,999                             | \$ -     |
| Total Expenditures/Appropriations                  | \$ 686,999                          | \$ 686,999                             | \$ -     |
| Net Cost   | \$                                  | \$                                     | \$ -     |
| Positions  | 5.0                                 | 5.0                                    | 0.0      |

**DESCRIPTION OF CHANGES FROM APPROVED RECOMMENDED BUDGET:**

Appropriations and Revenues have not changed.